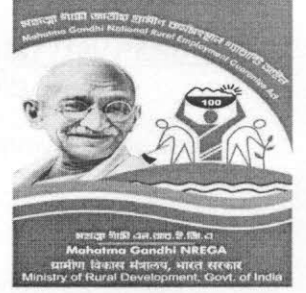




GOVT. OF WEST BENGAL
OFFICE OF THE D.P.C.(MGNREGS)
&
DISTRICT MAGISTRATE, JALPAIGURI
(MGNREGS CELL AT ROOM NO- 05, 2nd FLOOR
COLLECTORATE BUILDING, JALPAIGURI)

(E-mail: nrega.jal@gmail.com; website: www.nregajalpaiguri.com)

Phone : 1035611224826 Fax : 1035611222334 * Help Line: 1800-345-3215 (Toll Free)



Memo No. 1308/ MGNREGS

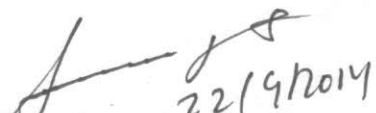
Date: - 22/09/2014.

Sub - Allotment of Administrative Expenses under MGNREGS

As approved by the District Magistrate and District Programme Coordinator, MGNREGS- WB., Jalpaiguri the following funds under MGNREGS amounting to **Rs- 13,90,000.00 (Rupees – Thirteen lakh ninety thousand)** only have been sub-allotted to the Programme Officers of Jalpaiguri District as Administrative Expenses under MGNREGS. The sub-allotted fund is to be made out of the available fund under MGNREGS.

Fund shall be spent only for the purpose it is sanctioned. The P.O & B.D.O will submit requirement of fund time to time to this office along with Utilization Certificate. Further funds will be released only after fulfillment of the conditionality of 100% uploading of the MIS data as imposed by Govt. of India. Payment of honorarium to Social Audit team Member should be given priority.

Sl. No.	Name of the Block	Amount sub allotted as Administrative Expenses (in Rs)	Name of the Bank	Name of the Branch	Fund transfer A/c no.
1	Sadar	2,30,000.00	SBI	Jalpaiguri	11188173115
2	Maynaguri	2,30,000.00	BOI	Maynaguri	435810110001936
3	Dhupguri	2,30,000.00	SBI	Dhupguri	11383362338
4	Rajganj	2,00,000.00	SBI	Jalpaiguri	11188173159
5	Mal	2,00,000.00	SBI	Mal	11251519518
6	Matiali	1,50,000.00	SBI	Mal	11251519530
7	Nagrakata	1,50,000.00	SBI	Mal	11251519563
	Total:-	13,90,000.00			


22/9/2014
Addl. District Programme Coordinator
MGNREGS, Jalpaiguri
&
Addl. Dist. Magistrate (G), Jalpaiguri

The PO & BDO is to utilize the fund for the following purposes: guided vide order no.3337 (10)/ P&RD /P/18S- /06(Pt), dated-15/06/2006 under approved administrative expenses on items are as follows:-

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense:-
 - a) Mobility support to the Block (Inspection of schemes).
 - b) Documentation of important events, Success stories, Annual report, Training manual etc. under MGNREGS.
 - c) Training of PRI members and other functionaries for this scheme including Supervisors.
 - d) IEC Campaign for awareness guarantee for this Act & Scheme.
 - e) Outsourcing of Data Entry work (VLE).
 - f) Printing of Statutory forms, Register, Leaflet, Banners, Wall writing etc. for IEC.
 - g) Stationery and Peripherals.
 - h) Office furniture and equipments.
 - i) Capacity building of SHG's and other Stakeholders for the purpose of this scheme.
 - j) **Social audit of works** implemented under this scheme.
 - k) Muster Roll Verification through Self-help Groups.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting especially for MGNREGS issues at Block level.
- 2) **Disbursement of Ad-hoc Bonus for the financial year 2013-14 against the sanctioned post.**
- 3) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO ,if any ,as per P & RD order.
- 4) Reimbursement of actual travelling expenses made by the Jeebika Sevak, this has reference of memo no- 131(7) /MGNREGS, dated- 11/01/2012.
- 5) To meet the expenses, if any, for conduction of training of supervisor by the PO & BDO.
- 6) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.


Addl. District Programme Coordinator
MGNREGS, Jalpaiguri

&
Addl. Dist. Magistrate (G), Jalpaiguri

Memo No. 1308/1(19)/MGNREGS

Date:- 22/09/2014.

Copy forwarded for information and taking necessary action to:

- 1) The **District Magistrate** & Dist. Programme Co-coordinator, NREGS, Jalpaiguri.
- 2-3) The **Sub Divisional Officer & SDPC, MGNREGS, Sadar / Mal** Sub- Division.
- 4-10) The **Savapati, Sadar / Rajganj/ Maynaguri / Dhupguri / Mal / Matiali /Nagrakata** Panchayat Samiti,.
- 11-17) The **Programme Officer, Sadar / Rajganj/Maynaguri / Dhupguri / Mal / Matiali / Nagrakata** Block.
- 18) The **Joint BDO (HQ)**, MGNREGS Cell, Jalpaiguri.
- 19) The **Account Section**, MGNREGS Cell, Jalpaiguri.


Addl. District Programme Coordinator
MGNREGS, Jalpaiguri

&
Addl. Dist. Magistrate (G), Jalpaiguri