

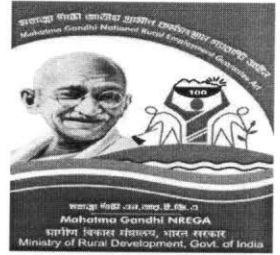


**GOVT. OF WEST BENGAL  
OFFICE OF THE D.P.C.(MGNREGS)**

**&  
DISTRICT MAGISTRATE, JALPAIGURI  
(MGNREGS CELL AT ROOM NO- 05, 2<sup>nd</sup> FLOOR  
COLLECTORATE BUILDING, JALPAIGURI)**

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Memo No. 190 / MGNREGS

Date: - 22/01/2014.

**Sub-allotment of fund under MGNREGS.**

The following funds amounting to **Rs. 20,20,000.00 (Rupees –Twenty lakh twenty thousand)** only have been sub - allotted to the following Pradhan of Jalpaiguri District for the **Payment of Completed schemes of 2012-13 & New Schemes of 2013-14** under MGNREGS as per MGNREGA Guidelines.

**Entire fund should immediately be expended and date of payment should be entered in the MIS. Any fund perked in any GP/PIA for more than two days, after its receipt in their respective bank account, will be withdrawn and sub-allotted to other to other GPs. It will also render the authorities of the concerned GP, for submitting clarification.**

The sub-allotment of fund is to be made out of the available fund under MGNREGS.

Sl. No.	Name of the Block	Name of the Gram Panchayet	Scheme Rs.	Admn. Rs.	Total Rs.	Name of the Bank	Name of the Branch	Account No.
1	Dhupguri	Banarhat-II	20,00,000	20,000	20,20,000	UBI	Banarhat	493010248151
Total:-			20,00,000	20,000	20,20,000			

  
 Addl. District Programme Coordinator  
 MGNREGS, Jalpaiguri  
 &  
 Addl. Dist. Magistrate (G), Jalpaiguri.

Copy forwarded for information and taking necessary action to:

- 1) The Sabhadhipati, Jalpaiguri Zilla Parishad.
- 2) The District Magistrate & District Programme Coordinator, MGNREGA, Jalpaiguri.
- 3) The Sub Divisional Officer & SDPC, Sadar Sub-Division.
- 4) The Savapati, Sadar Panchayet Samiti.
- 5) The PO & BDO, Dhupguri Block. You are requested to issue requisition to the DPC only when you are satisfy that the balance lying with the PIA is not enough to meet their requirement for next two months. You are to monitor expenditure on the basis of reports submitted from the PIA and send requisition accordingly. You are also to make necessary entry in the register and keep proper account of the fund release by the DPC to the PIA within his Blocks and collect U/Cs for onward transmission to the DPC along with the PIAs fortnightly & monthly report. You are also requested to send the copy of the Sanction Order in favour of the respective Pradhans.
- 6) The Prodhan, Banrhat-II GPs.

He / She is requested to pursue the Terms And Conditions while executing t he schemes as detailed below:-

- a. Shall maintain separate Cash Book and ledgers for the fund (ref. memo. no. 1576-NREGA dt. 13.03.06).
- b. G.P.s will be provided with relevant orders and circulars in respect of implementation of MGNREGS for proper execution of schemes time to time.
- c. G.P.s should submit the Monthly, Fortnightly Report & Monthly Employment Data Report to the Programme Officer regularly in prescribed format and P.O. to ensure the same for submission of these reports to the District in schedule time.
- d. Expenditure out of the fund allotted should be incurred for execution of **Administratively Approved Schemes** only.
- e. G.P.s are to maintain a close liaison during implementation of MGNREGS to avoid any communication gap.
- f. No deviation from the provision of MGNREGA Guidelines will be allowed and the fund should be utilized for the approved item of works as laid down in MGNREGS Guidelines.
- g. The Pradhan is to approach their respective bank after three days from the date of receipt of Sanctioned Letter & in case of difficulties regarding non receipt of fund., Please to Contact MGNREGS Cell:- 03561-222334/03561-224826/03561-222445 or CBI Main Branch, Jalpaiguri Manager Ph no # 94340-63884/03561-232012 ,SBI Chief Manager Ph No # 94744-15352/03561-225210 & UBKGB Area Manager Ph no # 94744-16401/03561-224396 Jalpaiguri may be approached.
- h. The Pradhan is to ensure that about 15-20 schemes are executed at a time under his G.P. for proper monitoring and implementation.
- i. 1% Administrative Expense on the fund allotted is to be used for inspection and monitoring..
- 7) The **ACCOUNTS SECTION**, MGNREGS- WB Cell, Jalpaiguri.
- 8) The **Assistant Engineer**, MGNREGS-WB Cell, Jalpaiguri.
- 9) The **PM (MIS)**, MGNREGS-WB Cell, Jalpaiguri for monitoring MIS entry.

  
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 MGNREGS, Jalpaiguri  
 &  
 Addl. Dist. Magistrate (G), Jalpaiguri.