



**GOVT. OF WEST BENGAL  
OFFICE OF THE D.P.C.(MGNREGS)**

**DISTRICT MAGISTRATE, JALPAIGURI  
(MGNREGS CELL AT ROOM NO-05, 2<sup>nd</sup> FLOOR  
COLLECTORATE BUILDING, JALPAIGURI)**

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Memo No. 42/ MGNREGS

Date:- 03/01/2014.

**SUB-ALLOTTMENT OF FUND**

Whereas Divisional Forest Officer, Jalpaiguri Division has submitted a proposal for executions of Labour based oriented schemes under MGNREGS-WB under the provision of MGNREGA 2005.

And whereas, the proposals after being examined and scrutinized, the MGNREGA CELL, Jalpaiguri has accorded its approval for consideration of the schemes under MGNREGS-WB.

AND WHEREAS, in pursuance of the ORDER from the Principal Secretary to the Govt. of West Bengal, P&RD, Deptt. vide No. 1576-RD/P/NREGA/18A-02/06 dt. 13<sup>th</sup> March 2006, 50% of fund as 1<sup>st</sup> instalment is being released.

Hence, I am directed to convey that out of the estimated amount of **Rs. 35,66,496.00 (Rupees- Thirty five lakh sixty six thousand four hundred ninety six)** only an amount of **Rs. 15,00,000.00 (Rupees - Fifteen lakh)** only is now being released as 1<sup>st</sup> instalment in favour of the Divisional Forest Officer, Jalpaiguri Division for the execution of the scheme under MGNREGA from Annual Action Plan 2013-14 sanctioned vide this office memo no-1503/MGNREGS dated- 21/11/2013.

**Further funds will be released only after fulfillment of the conditionality of 100% uploading of the MIS data imposed by Govt. of India & submission of UC as per the prescribed format.**

No of Scheme.	Sector	Block & GP	Total Projected Cost (Rs.)	Fund Now being released (as 1 <sup>st</sup> instalment)	Mandays to be created
A	B	C	D	E	F
01	Flood Control and Protection	Dhupguri & Jharalgram-II	35,66,496.00	15,00,000.00	21002

**The following terms and conditions shall be binding on the Executing Agency while implementing the sanctioned schemes:**

1. He shall arrange to keep the allocated fund in separate Bank Account in the name of NREGS-WB to be operated by the Executing Agency concerned or as per the norms of the department concerned.
2. The fund should be utilized exclusively for the specific schemes as sanctioned herein. No diversion of the fund for other schemes will be allowed.
3. There is strict Ban on engagement of Contractors for the execution of any type of works what so ever under the NREGS-WB.
4. The Gram Unnayan Samiti of the concerned Gram Samsad shall take the attendance of the labourers. It will have the right to supervise and inspect the Work sites and related documents thereof. This committee shall receive the materials, if any, and satisfy itself regarding the quantity and quality thereof of the same. In those Samsads where Gram Unnayan Samitis have not been formed immediate actions be taken to form the same.
5. Payment of Wages should be made by the Govt. employee. In unavoidable circumstances, the members of the local Self Help Group (SHG) who have passed Grade-I may be engaged as the Pay master.
6. He shall arrange to collect the duly numbered sets of Muster Rolls (Scheme wise) from the office of the respective B.D.O. The Muster Rolls should be maintained in Muster Rolls Receipt Register in Annexure-VIII of NREGS-WB.
7. Labourers who are being provided with the work be intimated in writing by means of letter sent to him at the address given in the Job-Cards and by a public notice displayed at the office of the Panchayats.
8. The schemes should be commenced only if at least 50 labourers become available for the work and that the labourers cannot be absorbed in the ongoing works. Provided that these conditions shall not be applicable in respect of afforestation schemes.
9. He shall abide by the existing Rules and Guidelines framed by the Govt. under NREGS-WB as contained in the Para-12 (Provisions for facilities at work site), para-14 (Maintenance of Assets created), para-15 (Wages to be paid), para-16 (More work - More wage), para-17 (Equal Wage), para-18 (Material Cost), para-19 (Disbursement of wages), para-20 (Ban on Contractors) and other paras like 27 (Maintenance of Muster Rolls), 28 (Use of Machines) etc. of draft NREGS-WB Schemes.

Contd/2

10. He shall also abide by such orders and instructions that may be received from the Govt. from time to time for the smooth implementation of the schemes.
11. A display board containing brief information about the name of the scheme, its nature, expenditure outlays, asset being created, no of mandays thereof should be fixed at the work site.
12. Work at any site shall have to be started only on receipt of adequate demand for employment from the registered job card holders.
13. On receipt of such demand for employment either directly by the Executing Agency (line Deptt.) or the Pradhan, process for execution of the work may be started
14. Scheme proposal of 2012-13 is to be incorporated in AAP of 2013-14 after recasting due to enhancement of wage rate as communicated vide No- 271 dated- 20-03-2009 and also to include in GP AAP 2013-14 and approved Sansad / Gram sabha Meeting.
15. Schemes under sector Fire Line / Watch Tower may either be dropped or modified observing NREGA Guideline.
16. **The Executing Agency is to approach their respective bank after three days from the date of receipt of Sanctioned Letter & in case of difficulties regarding non receipt of fund., Please to Contact MGNREGS Cell:- 03561-222334/03561-224826/03561-222445 or CBI Main Branch, Jalpaiguri Manager Ph no # 94340-63884/03561-232012, SBI Chief Manager Ph No # 94744-15352/03561-225210 & UBKGB Area Manager Ph no # 94744-16401/03561-224396 Jalpaiguri may be approached.**

  
Addl. District Programme Coordinator  
MGNREGS, Jalpaiguri  
&  
Addl. Dist. Magistrate (G), Jalpaiguri

Memo No. 42/1(8)/ MGNREGS

Date: - 03/01/2014.

**Copy forwarded for information and taking necessary action to:**

- 1) The **Sabhadhipati**, Jalpaiguri Zilla Parishad .
- 2) The **District Magistrate** & District Programme Co-ordinator, MGNREGS-WB, Jalpaiguri.
- 3) The **Sub Divisional Officer**, Sadar sub Division.
- 4) The **Divisional Forest Officer**, Jalpaiguri Division is request to strictly follow the rules & regulations under MGNREGA guidelines.
- 5) The **PO & BDO, Dhupguri** for issuing muster rolls as Programme Officer. The PO & BDO,s are also requested to circulate the copies to the Concern GP.
- 6) The **Prodhan, Jharaltagram-II G.P.**
- 7) The **Joint BDO (HQ)**, MGNREGS Cell. Jalpaiguri.
- 8) The **Accounts Section**, MGNREGS Cell. Jalpaiguri.

  
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