

PART-I

Utilization Certificate for Cash Component for the year 2013-2014 for the month of April under MGNREGA for Alipurduar - I Block for Banchukamani GP

District Jalpaiguri, West Bengal State Year 2011-12
 1) Unspent balance for previous year 2010-13 Under MGNREGA, i.e. Opening Balance as on 01.04.2013 Rs. 215842.52
 2) Allotment Received during the year 2013-14 Under MGNREGA Rs. NIL

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Certified that a sum of Rs. NIL only was received as sub-allotment during 2013-14 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. 215842.52 only being unspent balance of the previous year 2010-13 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2013-14. The miscellaneous receipts of the agency during the 2011-12 were Rs. NIL

It is also certified that out of the above mentioned total funds of Rs. 215842.52 only a sum of Rs. 188003.00 only has been utilized during 2013-14 for the purpose for which it was sanctioned, out of which, an amount of Rs. 9435.00 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 27939.52 only remaining as on reporting date 11/04/2013 which will be utilized for the programme in 2013-14

3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA=Rs. -
 4) Total fund available (1+2+3) = Rs. 215842.52

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP Banchukamani Memo No. 07/249/13 Date 11/04/13

1) P.O & BDO.....Block for sanctioned the requisite fund as per technical vetted plan & estimate under AAP-2011-12.

Signature of Executive Assistant/ Secretary/Nirman Sahayak Recommendation for fund (With Official Seal)

Signature of GP Pradhan Banchukamani Gram Panchayat With official Seal and date

Block Alipurduar - I Memo No. /MGNREGS Date 04.2013

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

Checked & Signed by APO/JPO/Block Officials for Block & GP's Recommendation for fund

Counter Signature & Seal of the P.O & B.D.O for Block & GP's Recommendation for fund.

Foot Note:- **Asstt. Programme Officer Alipurduar - I**

Block Development Officer Alipurduar - I

- 1) For recommendation and sanction of fund as per prescribed requisition, format to be checked and signed in respect of Block, by P.O & BDO and APO/JPO/Block Officials.
- 2) For recommendation and sanction of fund, as per prescribed requisition, format to be checked and signed, in respect of Gram Panchayat, by P.O & BDO and only placed the requisition duly signed and sealed by the Gram Panchayat Pradhan along with Executive Assistant/Secretary/Nirman Sahayak.
- 3) The Utilization certificate (Part-I & Part-II) should send along with prescribed requisition format when fund needed.

PART-II

Utilization Certificate for Administrative fund for the month April of the year 2012-2013 under MGNREGA

District Jalpaiguri, West Bengal State Year 2011-12

- 4) Unspent balance for previous year 2011-12 Under MGNREGA AE fund, i.e. Opening Balance as on 01.04.2013 3 Rs. (-) Rs 14114.00
- 5) Allotment Received during the year 2011-12 Under MGNREGA AE fund Rs. NIL
- 6) Misc Receipts (i.e. Bank Interest) Rs. NIL
- 7) Total fund available (1+2+3) = Rs. NIL
- 4) **Balance as on reporting date**.....NIL..... Rs.....

Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
	<u>NIL</u>

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE) 6367.00
 - e) Printing of forms etc. 2580.00
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DD-488 DM.

Signature of Executive Assistant/ Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)

Pradhan
Signature of GP Pradhan
With official Seal and date

ANNEXURE- B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET UNDER MGNREGA FOR 2012-13

Name of the Gram Panchayet: Banchukamari Gram Panchyet
SECTION A-(FINANCIAL)

Sl.No:	Patticulars	Amount(in Rs. Lakhs)
1	Opening balance	12024.52
2	Fund received during the financial year from the District 20	6883000.00
3	Misc. receipts credited durine the	18605.00
4	Total funds available MGNREGA (1+2+3) during the financial r ear under	6913629.52

Total funds utilized during the financial year

(a) Expenditure on administrative expenses Rs.137721.00

(b) Expenditure ON unskilled labour component Rs.6114000.00

(c) Material cost including semi-skilled and skilled labour Rs. 445966.00

6 Closing balance Rs.215942.52

7 Percentage of utilization to total funds available $(5/4 \times 100) = 96.88\%$

SECTION-B (PHYSICAL PROGRESS)

1 No. of households who have demanded employment= 1355

2 No. ofhouseholds that have been provided employment =1355

3 No. ofhouseholds that have completed 100 days employment=7

4 No. of Mandays generated (in lakh)= 0.26679

Memo No. 08/BGP/12-13 Date 16/4/13

Signature of Executive Asstt/ Secretary/Nirman Sahay
Banchukamari G.P.

(With Official Seal)

Pradhan
Banchukamari G. P.
Signature of Pradhan

(With Official Seal)