

PART -I

**CHAKOWAKHETI GRAM PANCHAYAT**

Vill &amp; P.O.- Dakshin Chakowakhetai Block.- Alipurduar - I Dist - Jalpaiguri.

Utilization Certificate for Cash Component for the year 2012-2013 for the month of 31st March -2013 under MGNREGA

District Jalpaiguri, West Bengal State Year 2012-13

1) Unspent balance for Previous year 2011-12 under MGNREGA . i.e. Opening Balance as on 01.04.2012	42123.50
3) Allotment Received during the year 2012-13 under MGNREGA	18811000.00
Allotment Order Memo No & Date	Amount of Allotment received from District MGNREGA Cell
699 date 130/04/12	3045000.00
857 date 25/05/12	3045000.00
933 date 05/06/12	250000.00
1114 date 06/07/12	3030000.00
1506 date 06/09/12	3535000.00
42/MGNREGS Dt-10/01/2013	1515000.00
/MGNREGS Dt-28/01/2013	2020000.00
183/MGNREGS Dt-04-02-2013	250000.00
287/MGNREGS Dt-25/02/2013	1515000.00
433/MGNREGS Dt-26/03/2013	606000.00
Total-	18811000.00
3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA	27711.00
4) Total fund available (1+2+3) = Rs.	18880834.50

Certified that a sum of Rs1,88,11,000.00 only was received as sub allotment during 2012-13 from District MGNREGA Cell Letter no. & Date given on the margin under NREGA. Further a sum of Rs.42123.50 only being unspent balance of the previous year 2011-12 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were Rs.27,711.00 It is also certified that out of the above mentioned total funds of Rs.1,86,87,430.00 only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amount of Rs.4,45,936.00 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 1,93,404.50 only remaining as on reporting date- 31/03/2013 which will be utilized for the programme in 2012-13.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled / are being fulfilled and that I have exercised checks as declared in prescribed requisition format Part -II to see that the money has been actually utilized in the G.P. for the purpose for which it was sanctioned. The scheme for which UC is being given social audit / Inspected for as such schemes is completed . Form 3 - Register are updated and MIS data entry done for 100% MIS against scheme.

GP Memo No- 13 /MGNREGS/CKGP/2013-14

Date - 16/04/2013

Checked &amp; Signed by Executive Assistant

Chakowakhetai G.P.

Pradhan

Chakowakhetai G.P.

Block Alipurduar-I Memo No 1048/MGNREGS Date 16.04.2013

Copy forwarded for information and necessary action to:

1) The ADPC, MGNREGS &amp; ADM (Dev), Jalpaiguri.

Checked &amp; Signed by APO/JPO/ Block Officials for Block &amp; GP's Recommendation for fund

Asstt. Programme Officer  
Alipurduar - I

Counter Signature &amp; Seal of the P.O. &amp; B.D.O. for Block &amp; GP's

Recommendation for fund  
(MGNREGS)

Foot Note :-

1) For recommendation and sanction of fund as prescribed requisition, format checked and signed, in respect of Block by P.O. &amp; BDO and APO/JPO/Block Officials.

2) The Utilization Certificate (Part-I &amp; Part-II) should send along with Prescribed requisition format when fund needed.

## PART -II

**CHAKOWAKHETI GRAM PANCHAYAT**

VIII &amp; P.O.- Dakshin Chakowakheti Block.- Alipurduar - I Dist - Jalpaiguri.

Utilization Certificate for Administrative fund for the year 2012-2013 for the month of 31st March -2013  
under MGNREGA

District Jalpaiguri, West Bengal State Year 2012-13

4) Unspent balance for previous year 2011-2012 under MGNREGA AE fund , i.e. Opening Balance as on 01/04/2011	0.00
5) Allotment Received during the year 2012-13 under MGNREGA AE fund	211000.00
6) Misc Receipts (i.e. Bank Interest)	27711.00
7) Total fund available (4+5+6) Rs.	238711.00
8) Balance as on reporting date Rs.	0.00
<b>Allotment order no. Memo no &amp; Date</b>	<b>Amount of Allotment received from District MGNREGA Cell for AE fund</b>
699 date 30/4/2012	45000.00
857 date 25/05/12	45000.00
1114 date 06/07/12	30000.00
1506 date 06/09/2012	35000.00
42/MGNREGS Dt 10/01/2013	15000.00
/MGNREGS date28-01-2013	20000.00
287/MGNREGS Dt 07/03/2013	15000.00
433/MGNREGS Dt-26/03/2013	6000.00
<b>Total-</b>	<b>211000.00</b>

This is to certify that the above sanctioned administrative fund has been fully / partly utilized against approved order of the P & RD Govt. of West Bengal vide order no 3337(10)/P&RD/18S-01/06(pt), Dated - 15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of west

1) Staff Salary - Cost of additional staff engaged at various levels for the scheme with the approval of the state Govt.	0.00
2) Other contingent expense	4851.00
a) Moility suport to the Block / Gram Panchayat (Inspection of Schemes)	0.00
b) Training of PRI members and other functionaries for this scheme	6500.00
c) IEC Campaign for awareness guarantee for this Act & Scheme	5000.00
d) Outsourcing of Data Entry work (VLE)	58744.00
e) Printing of forms etc.	143254.00
f) Stationery and Peripherals	123870.00
g) Office furniture and equipments	67988.00
h) Capacity building of SHG's for the purpose of this scheme	35729.00
i) Social audit of works implemented under this scheme	0.00
<b>Total-</b>	<b>445936.00</b>

Beside that earlier issued vide Memo no-13 / MGNREGS date 16/04/2013 of this Office may kindly be compliance in due course as follows:-

1)	Expense for conducting meeting Specially for MGNREGS issues at Block level
2)	Arrear payment of GRS/ 2nd GRS/ TA/CA/BSAC/PA/JPO if any as per p& RD order
3)	Muster Roll verification Bill
4)	Miscellaneous expenses for smooth running of block MGNREGA cell on subject to prior of DPC & DM.
Memo No- 13 /MGNREGS/CKGP/2013-14	
Date - 16/04/2013	

Checked & Signed by *Assistant Executive Officer*  
Chakowakheti G.P.

Pradhan  
Chakowakheti G.P.

Checked & Signed by APO/JPO/ Block Officials fro  
Block & GP's Recomendation for fund

Counter Signature & Seal of the P.O. & B.D.O. for Block  
& GP's Recomendation for fund.

**OFFICE OF THE  
CHAKOWAKHETI GRAM PANCHAYAT**

Vill & P.O. Dakshin Chakowakheti P.S.- Alipurduar -, Dist - Jalpai guri  
ANNEXURE -B

**FORMAT FOR FINANCIAL AND PHYSICAL POSOTION FOR GRAM PANCHAYAT UNDER  
MGNREGA FOR -2012-13.**

**SECTION -A (FINANCIAL)**

Sl No.	Particulars	Amount ( in Rs. Lakhs)	
1	Opening Balance	0.42123	
2	Fund received during the Financial year from the District.	188.11	
3	Fund received from Block during the Financial year if any	0.00	
4	Misc. Received credited during the year	0.27711	
5	Total fund Available (1+2+3+4) during the financial year under MGNREGA	188.80834	
6	Total fund Utilized during the financial year	186.87430	
	(a) Expenditure on Admn. Expenses		4.45936
	(b) Expenditure on Unskilled Labour component		110.50458
	© Materials cost including Semi- Skilled and Skilled labour		71.91036
7	Closing Balance	1.93404	
8	Percentage of Utilazation Total Fund available	99.55	

**SECTION -B (PHYSICAL PROGRESS)**

1	No of House Hold issued Job Cards:-			
	SCs	STs	Others	Total
	4223	592	525	5340
2	No of house holds who have demanded employment			1762
3	No of house holds that have been provided employment			1762
4	No of house holds that have completed 100 days employment			13
5	No Mandays generated	0.71754	(in Lakh)	

Memo No: 13/ MGNREGS/CKGP/2013-14

Date- 16/04/2013

Signature of Executive Assistant/ Secretary/  
Nirman Sahayak (With Office Seal)

Signature of GP Pradhan  
with official Seal and date

Executive Assistant  
Chakowakheti G.P.

Signature  
Pradhan  
Chakowakheti Gram Panchayat