

PART - I

Utilization Certificate for Cash Component for the year 2012-13 for the Month of MARCH-2013 under MGNREGA for ALIPURDUAR-I Block -SALKUMAR- II .G.P.

District Jalpaiguri, Westbengal State Year 2012-13

- 1) Unspent balance for previous year 2011-12 under MGNREGA i.e. Opening Balance as on 01-04-2012 Rs. **132808.00**
- 2) Allotment Received during the year 2012-13 under MGNREGA Rs. ...**4745000.00**

Allotment Order Memo No & Date	Amount of Allotment Received from District MGNREGA Cell
751, DT, 09/05/2012	812000
1114 DT.06/07/2012	1010000.00
50 dt. 15/01/2013	808000
183 dt.04/02/2013	600000
341 DT. 06/03/2013	1515000

- 3) Miscellaneous Receipts of the Agency , if any Under MGNREGA = Rs. **35675.00**
- 4) Total fund available(1+2+3) = Rs...**4913483.00**

Certified that a sum of Rs. ...**4745000.00** . Only was received as sub-allotment during 2012-13 from District NREGA Cell letter No. & date given on the margin under NREGA.
Further a sum of Rs. ...**132808.00** . Only being unspent balance of the previous year 2011-12 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The Miscellaneous receipts of the agency during the 2012-13 were Rs...**35675.00**
It is also certified that out of the above mentioned total funds of Rs. **4913483.00**..... Only a sum of Rs. ... **4905214.00** only has been utilized during 2012-13 for the purpose for which it was sanctioned out of which an amount of Rs. ...**105000.00**... has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. ...**8269.00**..... only remaining as on reporting date ...**01/04/2013** . Which will be utilized for the programme in 2012-13 .

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been dully fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format_-II to see the money has been actually utilized in the Block/G.P for the purpose for which it was sanctioned. The Scheme for which UC in being given socialaudit/inspection for as such schemes is completed. Form3- register are updated and MIS data entry done 100% MIS against scheme. G.P...**SALKUMARHAT** . Memo No. ...**213/1/SAL-II/MGNREGS** . . Date. ...**01/04/2013**

- 1) P.O & B.D.O ...**ALIPURDUAR-I** Block for sanctioned the requisite fund as per technical vetted plan & estimated Under AAP -2012-13.

Executive Assistant
Salkumar-II Gram Panchayat
Signature of Executive Assistant/Secretary/Nirman Sahayak

Pradhan
Salkumar-II Gram Panchayat
Signature of Pradhan

Recommendation for fund

(With official Seal and date)

(With Office Seal)

Block ...**ALIPURDUAR - I** . Memo No **1084/MGNREGA** Date **22.04.2013**

Copy forwarded for information and necessary action to :-

- 1) The ADPC , MGNREGS & ADM (Dev.), Jalpaiguri

[Signature]
Checked & Signed by APO/JPO/Block Officials
for Block & G.P. Programme Officer
Asstt. Programme Officer
Alipurduar - I

[Signature]
Counter Signature & Seal of the P.O & B.D.O
for Block & G.P. Programme Officer (MGNREGS)
&
Block Development Officer
Alipurduar-I

Foot Note :-

- 1) For recommendation and sanction of fund as per prescribed requisition, format to be checked and signed, in respect of Block by P.O & B.D.O and APO/JPO/Block Officials.
- 2) For Recommendation and sanction of fund as per prescribed requisition, format to be checked and signed in respect Gram Panchayat, by P.O & BDO and only placed the requisition dully signed and sealed by the G. P. Pradhan along with Executive Assistant/Secretary/Nirman Sahayak .
- 3)The Utilization certificate (Part-I & Part-II) should send along with prescribed requisition format when fund needed.

Utilization certificate for Administrative fund for the Month MARCH 2013 Of the Year 2012-13 under
Disttrect, Jalpaiguri, WestBengal State Year 2012-13

4) Unspend balance for previous year 2011-12 under MGNREGA AE Fund. i.e Opening balance as on 01/04/2012
Rs. **132808.00**

5) Allotment Received during the year 2012-13 under MGNREGA AE Fund. Rs. **4745000.00**

6) Misc Reciepts (i.e Bank interest) Rs. **35675.00**

7) Toatal fund available (1+2+3) = Rs. ...**4913483.00**

8) Balance as on reporting date 01/04/2013 Rs. ...**8269.00**


Allotment Order No. Memo No & Date	Amount of Allotment received from District MGNREGA Cell for AE Fund
751 , DT. 09/05/2012	12000.00
1114 DT.06/07/2012	10000.00
50 dt.15/01/2013	8000.00
341 dt. 06/03/2013	15000.00

This is to certify that the above sanctioned administrative fund has been fully/partly utilized against approved order of the P & RD. Govt. of West Bengal vide Order No. 3337(10) P&RD/p/188-01/ 06(pt). Dated 15/06/2006. The Administrative Fund utilized for the following purpose as guided by the P & RD. Govt of West Bengal


- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government
- 2) Other Contigent Expencc :
 - a)Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.


Executive Assistant
Salkumar-II Gram Panchayat
Signature of Executive Assistant/Secretary/Nirman Sahayak

Recommendation for fund
(With Office Seal)


Salkumar-II Gram Panchayat
Signature of Gram Panchayat

(With official Seal and date)

ANNEXURE B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2012-13

Name of the Gram Panchayet: SALKUMAR II GRAMPANCHAYAT

SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	132808
2	Fund received during the financial year from the District	4745000
3	Misc. receipts credited during the year	35675
4	Total funds available (1+2+3) during the financial year under MGNREGA	4913483
5	Total funds utilized during the financial year	
	(a) Expenditure on administrative expenses	Rs. 134765
	(b) Expenditure on unskilled labour component	Rs. 3784142
	(c) Material cost including semi-skilled and skilled labour	Rs. 986307
6	Closing balance	Rs. 8269
7	Percentage of utilization to total funds available (5/4 x100)	99.83%

SECTION-B (PHYSICAL PROGRESS)

1	No. of households who have demanded employment	<u>1475</u>
2	No. of households that have been provided employment	<u>1475</u>
3	No. of households that have completed 100 days employment	<u>7</u>
4	No. of Mandays generated	<u>27045</u> (in lakh)

Memo No 213/1/SAL-II/MGNREGS...

Date ... 01/04/2013.....

Executive Assistant
Salkumar-II Gram Panchayat

Pradhan
Salkumar-II Gram Panchayat

Signature of Executive Assistant/ Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)

Signature of GP Pradhan
with official Seal and date