

District Jalpaiguri, West Bengal State year 2012-13

1) Unspent balance for previous year 2011-12 Under MGNREGA, i.e. Opening Balance as on 01.04.2012 Rs. **8529.53**

2) Allotment Received during the year 2012-13 Under MGNREGA RS. **11627500.00**

Allotment Order No. Memo No. & date	Amount of Allotment received from District MGNREGS Cell
614 /MGNREGS Dt- 26/03/12	<b>1015000.00</b>
798/MGNREGS Dt- 15/05/12	<b>1522500.00</b>
1011/MGNREGS Dt- 15/06/12	<b>2525000.00</b>
1675/MGNREGS Dt- 26/09/12	<b>1515000.00</b>
1818/MGNREGS Dt- 02/11/12	<b>2020000.00</b>
42/MGNREGS Dt- 10/01//13	<b>1010000.00</b>
152/MGNREGS Dt-31/01//13	<b>2020000.00</b>
<b>Total</b>	<b>11627500.00</b>

3) Miscellaneous Receipt of the Agency. If any, Under MGNREGA Rs. **59932.00**

4) Total fund available ( 1 + 2 + 3 ) = Rs **11695961.53**

Certified that have satisfied myself that the condition on which funds was sanctioned have been duly fulfilled / are being fulfilled and that I have exercised checks as declared in prescribed requisition format Part -II to see that the money has been actually utilized in the Block/ GP for the purpose for which it was sanctioned. The schemes for which UC is being given Social audit /inspection for as such schemes is completed .from 3- Register are updated and MIS data entry done for 100% MIS against scheme .

Memo No :- 102 /CGP-I/13

Date :- 08/04/2013

1) P.O & BDO ,Alipurduar -II Block for sanctioned the requisite fund as per technical vetted plan & estimated under AAP -2011-12.

Signature of Executive Assistant /Secretary/ Nirman

Signature of GP Pradhan with office Seal and Date

Sahayak Nirman Sahayak

Pradhan Chaparpar-I G.P

(with office Seal and Date)

Block ..... Memo No ..... 903 ..... Date :- 16/04/13.

Copy forwarded for information and necessary action to :-

1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

Checked & signed by APO/JPO/Block Officials

Counter Signature & Seal of the P.O & BDO

For Block & GP's recommendation for fund

For Block & GP's recommendation for fund

Foot Note:- **M.G.N.R.E.G.S. CELL ALIPURDUAR BLOCK-II**

**Programme Officer and Block Dev Officer**

1) For recommendation and Sanction of fund as per prescribed requisition format to Alipurduar-II Block and signed , in respect of Block P.O & BDO and APO/JPO/Block Officials .

2) For recommendation and Sanction of fund as per prescribed requisition format to be checked and signed , in respect of Gram Panchayat, By P.O & BDO and only placed the requisition duly signed by the Gram Panchayat Pradhan along with Executive Assistant /Secretary/ Nirman Sahayak.

3) The Utilization certificate (Pat-I & Part-II) should send along with prescribed format when fund needed.

Certified that a sum of Rs. **11627500.00** only was received as sub-allotment during **2012-13** from District NREGS Cell Letter no. & date given on the margin under NREGA . Further a sum of Rs. **8529.53** only being unspent balance of the previous year **2011-12** i.e. Opening Balance during the year was allowed to be brought forward for utilization during the current year **2012-13**. The Miscellaneous Receipt of the agency during The year **2012-13** were Rs. **59932.00**

It was also certified that out of the above mentioned total funds of Rs. **11695961.53** only a sum of Rs **11667030.00** only has been utilized during the year **2012-13** for the purpose for which It was sanctioned. Out of which, an amount of Rs. **296794.00** has been utilized on administrative expenses permissible under MGNREGA.

It was further certified that unspent balance of Rs. **28931.53** only remaining as on reporting date **01/03/2013** Which will be utilized for the programme in **2013-14**.

West Bengal State year 2012-13

- 1) Unspent balance for previous year 2011-12 under MGNREGA AE fund ,i.e. Opening Balance as on 01.04.2012 Rs. (-) **12,779.00**
- 2) Allotment Received during the year 2012-13 under MGNREGA AE fund Rs. **127500.00**
- 3) Miscellaneous Receipt (i.e. Bank Interest) : Rs. **59932.00**
- 4) Total fund available ( 1 + 2 + 3 ) = Rs **174,653.00**
- 5) Balance as on reporting date 31/05/2012 Rs (-) **122,141.00**

Allotment Order No. Memo No. & date	Amount of Allotment received from District MGNREGS Cell
614 /MGNREGS Dt- 26/03/12	15000
798 /MGNREGS Dt- 15/05/12	22500
1011/MGNREGS Dt- 15/06/12	25000
1675 /MGNREGS Dt- 26/09/12	15000
1818/MGNREGS Dt- 02/11/12	20000
42/MGNREGS Dt- 10/01/13	10000
152/MGNREGS Dt-31/01//13	20000
<b>Total</b>	<b>127500</b>

This is to certify that the above sanctioned Administrative fund has been fully /partly utilized against approved order of the P&RD ,Govt. of West Bengal vide Order no. 3337(10/ P&RD/P/18S-01/06(pt), Dated 15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

1) Staff Salary – cost of additional staff engage at various levels for the schemes with the approval of the State Government.

- 1) Other contingent expense –
  - a) Mobility support to the Block/Gram Panchyat (Inspection of Schemes)
  - b) Training of PRI member and other functional for this Schemes
  - c) IEC Campaign for awareness guarantee for this Act & Schemes
  - d) Outsourcing of Data entry work (VLE)
  - e) Printing of forms etc.
  - f) Stationary and peripherals
  - g) Office furniture and equipments
  - h) Capacity building of SHG's for the purpose of this schemes
  - i) Social Audit of works implemented under this scheme

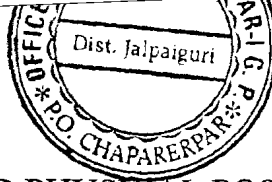
Beside that earlier issued vide memo no 597/MGNREGS DATE 14/07/2011 of this office may be kindly be compliance in due course as follows :-

- 1) expenses for conducting meeting specially for MGNREGS ISSUES AT Block level
- 2) arrear payment of GRS/ 2ndGRS/TA/CA/BSAC/PA.JPOif any as per P&RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGS Cell on subject to point approval of DPC & DM.

Signature of Executive Assistant /Secretary/ Nirman Sahayak  
Sahayak recommendation for fund  
Nirman Sahayak  
(with office Seal)  
GRAM PANCHAYAT

Signature of GP Pradhan  
Pradhan  
Chaparepar-I G.P  
with office Seal and Date

ANNEXURE B



FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET  
UNDER MGNREGA FOR 2012-13

Name of the Gram Panchayet:

SECTION-A-(FINANCIAL)

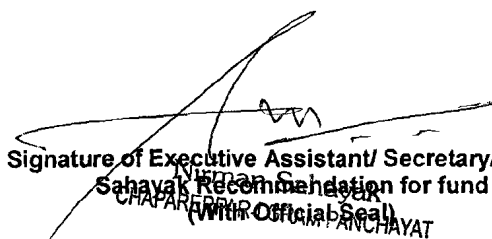
Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	8529.51
2	Fund received during the financial year from the District	11627500.00
3	Misc. receipts credited during the year	59932.00
4	Total funds available (1+2+3) during the financial year under MGNREGA	11695961.51
5	<b>Total funds utilized during the financial year</b>	
	(a) Expenditure on administrative expenses	Rs.296794.00
	(b) Expenditure on unskilled labour component	Rs.8204430.00
	(c) Material cost including semi-skilled and skilled labour	Rs.3165806.00
		11667030.00
6	Closing balance	28931.00
7	Percentage of utilization to total funds available (5/4 x100)	0.997 %


SECTION-B (PHYSICAL PROGRESS)

- 1 No. of households who have demanded employment :1975 Nos
- 2 No. of households that have been provided employment : 1975 Nos
- 3 No. of households that have completed 100 days employment ;36 Nos.
- 4 No. of Mandays generated : 063455 (in lakh)

Memo No. : CGP-1/13

Date : 08/04/2013

  
Signature of Executive Assistant/ Secretary/Nirman Sahayak  
Nirman Sahayak  
CHAPAREPAR  
GRAM PANCHAYAT  
(With Official Seal)

  
Pradhan  
CHAPAREPAR  
GRAM PANCHAYAT  
Signature of Pradhan  
with official Seal and date