

PART-I

Annual Utilization Certificat for Cash Component for the year 2012-2013 under MGNREGA for Kalchini Block for Garopara GP

District Jalpaiguri, West Bengal State Year 2012-13
1) Opening Balance as on 01.04.2012 Rs. 73.52 ✓

2) Allotment Received durin the year 2012-13 Under MGNREGA Rs. 14150000.00 ✓

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
857/ Dt. 25.05.12	2030000.00 ✓
1311/ Dt. 03.08.12	2020000.00 ✓
1555/ Dt 11.09.12	1515000.00 ✓
1776/ Dt 19.10.12	3030000.00 ✓
117/ Dt 22.01.13	1515000.00 ✓
234/ Dt 18.02.13	1010000.00 ✓
³¹⁷ 318 / Dt 06.03.13	1515000.00 ✓
433/ Dt 26.03.13	1515000.00 ✓

3) Miscellaneous Receipts of the Agency, if any Under MGNREGA=Rs. 35253.00 ✓

4) Fund received from Block if any Rs. 0.00 ✓

5) Total fund available (1+2+3+4) = Rs. 14185326.52 ✓

Certified that a sum of Rs. 14150000.00 only was received as sub allotment during 2012-13 from District NREGA Cell Letter no. & date given on the margin under NREGA. Further a sum of Rs. 73.52 only being unspent balance of the previous year 2011-12 i.e. Opening Balance during the year was allotted to be brought forwarded for utilization during the current year 2012- 13. The miscellaneous receipts of the agency during the 2012-13 were Rs. 35253.00 It is also certified that out of the above mentioned total funds of Rs. 14185326.52 only a sum of Rs. 14119003.00 only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amout of Rs. 193307.00 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 66323.52 only remaining as on reporting date 31.04.2013 which will be utilized for the programme in 2013-14.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such scheme is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP. Garopara

Memo No.1

Date. 01.04.13

Asaha

Signature of Executive Assistant/Secretary/
Nirman Sahayak (With Official Seal)

[Signature]
Signature of GP Pradhan
(With Official Seal and date)

Block Kalchini

Memo No. 190

date 16/4/2013

Copy forwarded for information and necessary action to:-

1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

[Signature]
Checked & Signed by APO/JPO/
Programme Assistant
MGNREGS Cell, Kalchini Dev. Block

[Signature]
Counter Signature & Seal of the P.O & B.D.O.
Kalchini, NREGS(WB)

Jt. Block Development Officer
Kalchini

PART-II

Utilization Certificate for Administrative fund for the year 2012-13 under MGNREGA

District Jalpaiguri, West Bengal State Year 2012-13

- 1) Opening Balance(If any) Rs. 0.00 ✓
2) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs. 150000.00 ✓
3) Balance as on reporting date. 31/03/2013 Rs. 0.00 ✓

Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
857/Dt. 25.05.12	30000.00 ✓
1311/ Dt. 03.08.12	20000.00 ✓
1555/ Dt 11.09.12	15000.00 ✓
1776/ Dt 19.10.12	30000.00 ✓
117/ Dt 22.01.13	15000.00 ✓
234/ Dt 18.02.13	10000.00 ✓
317 318/ Dt 06.03.13	15000.00 ✓
433/ Dt 26.03.13	15000.00 ✓

This is to certify that the above sanctioned administrative fund has been fully/partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no. 3337(10)/P&RD/18S-/06(Pt), Dated- 15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) **Staff Salary- Cost of additional staf engaged at various levels for the sheme with the approved of the State Government.**
- 2) **Other contingen expense-**
- Mobility supportt to the Block/Gram Panchayat (Inspection of schemes)
 - Training of PRI memers and other functionaries for this scheme
 - IEC Campaign for awareness guarantee for this Act & Scheme
 - Outsourcing of Data Entry work (VLE)
 - Printing of forms etc.
 - Stationary and Peripherals
 - Office furniture and equipments
 - Capacity building of SHG's for the purpose of this scheme.
 - Social audit of works Implemented under this scheme.


Beside that earlier issued vide Memeo no. 597/MGNREGS date-14/07/2011of this office may kindly be compliace in due course as follows:-

- Expenses for conducting meeting specially for MGNREGA issues at Block Level
- Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P&RD order
- Muster Roll Verification Bill.
- Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Memo No.1

Date.01.04.13


Secretary
Signature of Executive Assistant/Secretary/
Nirman Sahayak(With Official Seal)


Signature of GP Pradha
With Official Seal and date

ANNEXTURE B

**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYAT UNDER
MGNREGA FOR 2012-13**

Name of the Block: Kalchini
Name of the GP: Garopara

SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount(in Rs Lakhs)
1	Opening Balance	73.52
2	Fund received during the financial year from the District	14150000.00
3	Misc. receipts credited during the year	35253.00
4	Total funds available (1+2+3) during the financial year under MGNREGA	14185326.52
Total Funds utilized during the financial year		
6	(a) Expenditure on administrative expenses	193307.00
	(b) Expenditure on unskilled labour component	10675648.00
	(c) Materials cost including semi-skilled and skilled labour	3250048.00
		14119003.00
7	Closing Balance	66323.52
8	Percentage of utilization to total funds available (6/5X100)	99.53

Section -B (PHYSICAL PROGRESS)

1 No. of households issued Job Cards:-

SCs	STs	Others	Total
1005	4643	1277	6925

- 2 No of households who have demanded employment 5184 Nos.
3 No of households that have been provided employment 5184 Nos
4 No of households that have completed 100 days employment 12 Nos
5 No. of Mandays generated 1.11834 (in Lakh)

Memo No.

Date.

Alaha
Signature of Executive Assistant/Secretary/
Nirman Sahayak (With Official Seal)

Pradha
Signature of GP Pradha
With Official Seal and date