

## PART-I

Annual Utilization certificate for Cash Component for the year 2012-2013 under  
MGNREGA for Kalchini Gram Panchayat, Kalchini Block

District: Jalpaiguri

State: West Bengal

Year:

2012-13

1)	Opening Balance as on 01/04/2012 Rs	217687.58
2)	Allotment Received during the year 2012-13 under MGNREGA Rs.	32664000.00
Allotment Order		Amount of Allotment received from District MGNREGA Cell
	Memo No	Date
	686/MGNREGS	17/04/12
	751/MGNREGS	9/5/2012
	1234/MGNREGS	25/07/2012
	1364/MGNREGS	16/08/2012
	1575/MGNREGS	13/09/2012
	1801/MGNREGS	31/10/2012
	117/MGNREGS	22/01/2013
	213/MGNREGS	11/2/2013
	288/MGNREGS	25/02/2013
	433/MGNREGS	26/03/2013
	1246/MGNREGS	26/07/2012
	329/MGNREGS	6/3/2013
	TOTAL	32664000.00
3)	Miscellaneous Receipt of the Agency, if any under MGNREGA	70250.00
4)	Fund Received from Block, if any	0
	Total fund available (1+2+3+4) = Rs	32951937.58

Certified that a sum of Rs. 32664000.00 only was received as sub-allotment during 2012-13 from District MGNREGA Cell, letter no. & date given on the margin under NREGA. Further a sum of Rs. 217687.58 only being unspent balance of the previous year 2011-12 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13.

Miscellaneous Receipt of the Agency during the 2012-13 were Rs 70250.00

It is also certified that out of the above mentioned total funds of Rs. 32951937.58 only a sum of Rs. 32522539.00 only has been utilized during the 2012-13 the purpose for which it was sanctioned, out of which an amount of Rs. 326364.00 has been utilized on Administrative expenses permissible under the NREGA.

It is further certified that unspent balance of Rs. 429398.58 only remaining as on reporting date:- 31/03/2013 which will be utilized for the programme in 2013-14.

Certified that I have satisfy myself that the conditions on which funds was sanctioned have been fulfilled/are being fulfilled and that I exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the G.P. for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed, Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

Memo No.: 129/KGP

Dated: 12/03/2013

Sign of Executive Assistant Secretary/Nirman  
KALCHINI G.P. (With Office seal)

PRADHAN  
KALCHINI GRAM PANCHAYAT

Block: Kalchini

Memo No: 191Date: 16/9/2013

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM(G), Jalpaiguri

Checked & Signed by Programme Assistant  
for Block & G.P. Officials  
MGNREGS Cell, Kalchini Dev. Block  
Recommendation for fund

Counter Signature & Seal of Pradhan  
for Block & GP's Recommendation for fund

Jnt. Block Development Officer  
Kalchini



**PART-II**

*Utilization certificate for Administrative fund for the month of March '13 of the year 2012-2013 under MGNREGA for Kalchini Gram Panchayat, Kalchini Block*



District: Jalpaiguri		State: West Bengal	Year: 2012-13
1)	Opening Balance as on 01/04/2012 Rs	32107.58	
2)	Allotment Received during the 2012-13 under MGNREGA Rs.	364000.00	
3)	Miscellaneous Receipt ( Bank	70250.00	
4)	Total fund available (1+2+3) = Rs	466357.58	
5)	Balance as on reporting date Rs.	139993.58	

Allotment Order		Amount of Allotment received from District MGNREGA Cell
Memo No	Date	
686/MGNREGS	17/04/12	52500.00
751/MGNREGS	9/5/2012	91500.00
1294/MGNREGS	25/07/2012	25000.00
1364/MGNREGS	16/08/2012	30000.00
1375/MGNREGS	13/09/2012	25000.00
1801/MGNREGS	31/10/2012	20000.00
117/MGNREGS	22/01/2013	30000.00
213/MGNREGS	11/2/2013	20000.00
288/MGNREGS	25/02/2013	30000.00
433/MGNREGS	26/03/2013	40000.00
Total Rs		364000.00

This is to certify that the above sanctioned administrative fund has been fully/partly utilized against approved order of the P&RD, Govt. of West Bengal vide order no. 3337(10)/P&RD/P/18s-01/06(Pt), dated-15/06/2011. The administrative fund utilized for the following purpose as guided by the P&RD Govt. of West Bengal.

- 1) Staff salary-Cost of additional staff engaged at various levels for the scheme with the approval of the State Government
- 2) Other contingent expense:-
- Mobility support to the Block/Gram Panchayat( Inspection of Scheme)
  - Training of PRI members and other functionaries for the scheme
  - IFC Campaign for awareness guarantee for the Act & Scheme
  - Outsourcing of Data Entry for Work ( VLE)
  - Printing of Forms etc.
  - Stationery and Peripherals.
  - Office furniture and equipments.
  - Capacity building of SHG's for the purpose of this Scheme.
  - Social Audit of Works implemented under this scheme.

Besides that earlier issued vide Memo no: 597/MGNREGS, dated-14/07/2011 of this office may kindly be compliance in due course as follows.

- Expenses for conducting meeting specially for MGNREGS issue at Block level.
- A rear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order.
- Muster Roll Verification.
- Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC &

  
 Secretary  
 Sign of Executive Assistant/Secretary/Nirman  
 KALCHINI G.P.  
 Recommendation for Audit ( With Office seal)

  
 PRADHAN  
 KALCHINI GRAM PANCHAYAT

**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR KALCHINI GRAM  
PANCHAYAT UNDER MGREGA FOR 2012-13**

Name of the Gram Panchayat: **KALCHINI**

**SECTION-A-(FINANCIAL)**

Sl. No.	Particulars	Amount (In Rs. Lakhs)
1	Opening Balance	217687.58 ✓
2	Fund Received during the financial year from the District	32664000.00 ✓
3	Misc. receipts credited during the year	70250.00 ✓
4	Total fund available (1+2+3) during the financial year under MGNRGA	32951937.58 ✓
5	(a) Expenditure on administrative expenses	Rs.326,364.00 ✓
	(b) Expenditure on unskilled labour component	Rs.23,273,678.00 ✓
	(c) Material cost including semi-skilled and skilled labour	Rs.8,922,497.00 ✓
6	Closing balance	429398.58 ✓
7	Percentage of utilization to total funds available (5/4x100)	98.70% ✓

**SECTION-A-(FINANCIAL)**

1. No. of households who have demanded employment :	4953 ✓
2. No. of households that have been provided employment:	4953 ✓
3. No. of households that have been completed 100 days employment:	
4. No. of Mandays generated:	131289 ✓

Memo No.: ..... Date: 12/03/2013

Sign of Executive Secretary/Nirman Sahayak  
Recommendation for U.G.P. (with Office seal)

  
PRADHAN  
KALCHINI GRAM PANCHAYAT