

PART-I

Annual Utilization Certificate for Cash Component for the year 2012-2013 under MGNREGA for Kalchini Block of MALANGI GP.

District Jalpaiguri, West Bengal State Year 2012-13

1) Unspent balance for previous year 2011-12 Under MGNREGA, i.e. Opening Balance as on 01.04.2012 Rs.36,267.00

2) Allotment Received during the year 2012-13 Under MGNREGA Rs.1,61,75,000.00

| Allotment Order Memo no. | Allotment date | Amount of Allotment received from District MGNREGA Cell |
|--------------------------|----------------|---|
| 699 | 31/04/2012 | 30,45,000.00 |
| 1011 | 15/06/2012 | 30,30,000.00 |
| 1287 | 01/08/2012 | 30,30,000.00 |
| 1364 | 16/08/2012 | 20,20,000.00 |
| 1675 | 26/09/2012 | 10,10,000.00 |
| 1869 | 09/11/2012 | 15,15,000.00 |
| 117 | 22/01/2013 | 15,15,000.00 |
| 213 | 11/02/2013 | 10,10,000.00 |

Certified that a sum of Rs.1,61,75,000.00 only was received as sub-allotment during 2012-13 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. 36,267.00 only being Unspent balance of the previous year 2011-12 i.e Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13.

Misc. receipt of the agency during the 2012-13 were Rs. 53,334.00
It is also certified that out of the above mentioned total funds of Rs.1,62,64,601.00 only a sum of Rs. 1,60,16,431.00 only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amount of Rs.5,50,902.00 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 2,48,170.00 only remaining as on reporting date 11/04/2013 which will be utilized for the programme in 2012-13.

3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA=Rs. 53,334.00

4) Total fund available (1+2+3)=Rs.1,62,64,601.00

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP:- MALANGI G.P.

Memo No. :- 319/MGP

Date-11/04/2013

1) P.O & BDO, Kalchini Block for sanctioned the requisite fund as per technical vetted plan & estimate under AAP-2011-12.

Signature of Executive Assistant/ Secretary / Nirman Sahayak Recommendation for fund (With Office Seal)

Signature of GP Pradhan with Official Seal and date

Block. Kalchini

Memo No- 192

Date 16/4/2013

Copy forwarded for information and necessary action to:-

1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

Checked & Signed by APO/ IPO/ Block Officials for Block & GP's Recommendation for fund.

Counter Signature & Seal of the P.O & B.D.O for Block & GP's Recommendation for fund

PART-II

**Annual Utilization Certificate for Administrative fund for the year 2012-2013 under MGNREGA.
District Jalpaiguri, West Bengal State Year 2012-13**

- 4) Unspent balance for previous year 2011-12 Under MGNREGA AE fund, i.e. Opening Balance as on 01.04.2012 Rs. 86,062.00 ✓
5) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs. 1,75,000.00 ✓
6) Misc Receipts (i.e. Bank Interest) Rs. 53334.00 ✓
7) Total fund available (4+5+6) = Rs. 3,14,396.00 ✓
4) Balance as on reporting date 11/04/2013 Rs. 63,494.00 ✓

| Allotment Order Memo no. | Allotment date | Amount of Allotment received from District MGNREGA Cell for AE fund |
|--------------------------|---------------------------|---|
| 699 | 31/04/2012 | 45,000.00 ✓ |
| 1011 | 15/6/2012 | 30,000.00 ✓ |
| 1287 | 01/08/2012 | 30,000.00 ✓ |
| 1364 | 16/08/2012 | 20,000.00 ✓ |
| 1676 | 26/09/2012 | 10,000.00 ✓ |
| 1869 | 08-09 /11/2012 | 15,000.00 ✓ |
| 117 | 22/01/2013 | 15,000.00 ✓ |
| 213 | 11/02/2013 | 10,000.00 ✓ |
| | | |

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no. 319/MGNREGS date-11/04/2013 of this office may kindly be compliance induce course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Executive Assistant
Gram Panchayat

Signature
Gram Panchayat

**FORMATE FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYAT
UNDER MGNREGA FOR 2012-13**

Name of the Block:- KALCHINI

Name of the GP: MALANGI G.P.

SECTION-A-(FINANCIAL)

| Sl No | Particulars | Amount(in Rs. Lakhs) | |
|-------|---|------------------------|------------------|
| 1 | Opening Balance | 36,267.00 ✓ | |
| 2 | Fund received during the financial year from the District | 1,61,75,000.00 ✓ | |
| 3 | Fund received from Block during the financial year, if any | 0.00 ✓ | |
| 4 | Misc. receipts credited during the year | 53334.00 ✓ | |
| 5 | Total funds available (1+2+3+4) during the financial year under MGNREGA | 1,62,64,601.00 ✓ | |
| 6 | Total funds utilized during the financial year | 160,16,431.00 ✓ | |
| | a)Expenditure on administrative expenses | | 5,50,902.00 ✓ |
| | b)Expenditure on unskilled labour component | | 1,42,54,562.00 ✓ |
| | c)Materials cost including semi-skilled and skilled labour | | 12,10,967.00 ✓ |
| 7 | Closing balance | 2,48,170.00 ✓ | |
| 8 | Percentage of utilization to total fund available(6/5X100) | 98.47 ✓ | |

SECTION-B(PHYSICAL PROGRESS)

1 No. of households issue Job cards:-

| SCs | STs | Others | Total |
|-----|------|--------|-------|
| 422 | 3268 | 4061 | 7751 |

2 No. of households who have demanded employment- 8522

3 No. of households that have been provided employment- 8522

4 No. of households that have completed 100 days employment- Nil

5 No. of Mandays generated- 1.19317

Memo No: - 319/MGP

Date: - 11/04/2013.