

Annual Utilization certificate for Cash Component for the year 2012-2013 under MGNREGA for Kalchini Block for Mendabari Gram Panchayat

District: Jalpaiguri, West Bengal State, Year 2012-13

1) Opening Balance as on 01.04.2012 Rs. 255346.68 ✓



2) Allotment received during the year 2012-13 under MGNREGA Rs. 22475000.00 ✓

Allotment Order		Amount of Allotment received from District MGNREGA Cell
Memo No	Date	
686	17-04-2012	1015000.00 ✓
885	30-05-2012	2020000.00 ✓
1150	12-07-2012	1515000.00 ✓
1287	01-08-2012	1515000.00 ✓
1483	<del>03-09-2012</del> 09-03-2012	2020000.00 ✓
1675	26-09-2012	1515000.00 ✓
1776	19-10-2012	3030000.00 ✓
<del>6-2</del>	04-01-2013	1515000.00 ✓
<del>82-81</del>	17-01-2013	2020000.00 ✓
<del>214-213</del>	11-02-2013	1010000.00 ✓
<del>289-287</del>	25-02-2013	1010000.00 ✓
<del>318-317/6/2/13</del>	<del>02-06-2013</del>	2020000.00 ✓
433	26-03-2013	2020000.00 ✓
1507	06/09/2011	250000.00 ✓
<b>TOTAL</b>		<b>22475000.00</b> ✓
3) Miscellaneous Receipts of the Agency, if any under MGNREGA Rs.		49556.00 ✓
4) Fund Received from Block, if any		0.00
5) Total fund available (1+2+3+4) = Rs		22779902.68 ✓

Certified that a sum of Rs. 22475000.00 only was received as sub-allotment during 2012-13 from District MGNREGA Cell, letter no. & date given on the margin under NREGA

Further a sum of Rs. 255346.68 only being unspent balance of the previous year 2011-12 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13.

Miscellaneous Receipt of the Agency during the 2012-13 were Rs 49556.00 ✓  
It is also certified that out of the above mentioned total funds of Rs. 22779902.68 only a sum of Rs. 22661393.00 ✓ only has been utilized during the 2012-13 the purpose for which it was sanctioned, out of which an amount of Rs. 410401.00 has been utilized on Administrative expenses permissible under the MGNREGA.

It is further certified that unspent balance of Rs. 118509.68 ✓ only remaining as on reporting date:- 31/03/2013 which will be utilized for the programme in 2013-14

Certified that I have satisfied myself that the conditions on which the funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format-II to see that the money has been actually utilized in the GP for the purpose for which it was sanctioned. The scheme for which UC is being given Social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS scheme.

GP : Mendabari Gram Panchayat      Memo No: 229/MGP/13      Date : 12.04.13

Sign of Executive Assistant/Secretary/Nirman Sahayak  
*(With Official Seal)*  
**Executive Assistant**  
**Mendabari G. P.**

*(Signature)*  
Pradhan  
Mendabari Gram Panchayat  
**MENDABARI G.P.**

Block: Kalchini      Memo No: 138      Date: 16/4/2013

Copy forwarded for Information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM( G ), Jalpaiguri

Checked & Signed by *(Signature)* Assistant  
Program P.O./Block  
M.G.N.R.E.G.S Cell, Kalchini Block

Counter Signature & Seal of the P.O. & B.D.O.  
*(Signature)*  
Jnt. Progr.  
Block

Jnt. Block Development Officer  
Kalchini





**PART-II**

**Utilization certificate for Administrative fund for the month of March'13  
of the year 2012-13 under MGNREGA for Mendabari Gram**

**Panchayat, Kalchini Block**



District: Jalpaiguri

State: West Bengal

Year: 2012-13

1) Opening Balance as on 01/04/2012 Rs	184778.68	✓
2) Allotment Received during the year 2012-13 under MGNREGA AE fund Rs.	225000.00	✓
3) Balance as on reporting date Rs.	48933.68	✓

**Allotment Order**

Memo No	Date	Amount of Allotment received from District MGNREGA Cell for AE fund
686	17/04/2012	15000 ✓
885	30/05/2012	20000 ✓
1150	07/12/2012	15000 ✓
1287	08/01/2012	15000 ✓
1483	3/9/12 09/03/2012	20000 ✓
1675	26/09/2012	15000 ✓
1776	19/10/2012	30000 ✓
62	04/01/2013	15000 ✓
82 81	17/01/2013	20000 ✓
214 213	11/02/2013	10000 ✓
289 287	25/02/2013	10000 ✓
318 317	6/2/13 02/06/2013	20000 ✓
433	26/03/2013	20000 ✓
<b>Total Rs.</b>		<b>225000</b> ✓

This is to certify that the above sanctioned administrative fund has been fully/partly utilized against approved order of the P&RD, Govt. of West Bengal vide order no. 3337(10)/P&RD/P/18s-01/06(Pt), dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P&RD Govt. of West Bengal.

1) Staff salary-Cost of additional staff engaged at various levels for the scheme with the approval of the State Government	
2) Other contingent expense:-	
a) Mobility support to the Block/Gram Panchayat( Inspection of Scheme)	26246
b) Training of PRI members and other functioneries for the scheme	NIL
c) IEC Campaign for awareness guarantee for the Act & Scheme	80000
d) Outsourcing of Data Entry for Work ( VLE)	72089
e) Printing of Forms etc.	35000
f) Stationery and Peripherals.	25000
g) Office furniture and equipments.	145000
h) Capacity building of SHG's for the purpose of this Scheme.	NIL
i) Social Audit of Works implemented under this scheme.	27066

Besides that earlier issued vide Memo no: 597/MGNREGS, dated-14/07/2011 of this office may kindly be compliance in due course as follows:

- 1) Expenses for conducting meeting specially for MGNREGS issue at Block level.
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order.
- 3) Muster Roll Verification bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Executive Assistant/Secretary/Nirman Sahayak  
 Recommendation for fund ( With Office seal)

Pradhan  
 Mendabari Gram Panchayat  
 MENDABARI G.P.



Annexure-B

**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM  
PANCHAYAT UNDER MGNREGA FOR 2012-13**

Name of the GP: Mendabari Gram Panchayat

**SECTION-A-( FINANCIAL )**

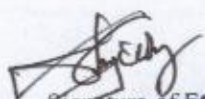
Sl. No.	Particulars	Amount ( in Rs. Lakhs )
1	Opening Balance	255346.68 ✓
2	Fund received during the financial year from the District	22475000.00 ✓
3	Misc. receipts credited during the year	49556.00 ✓
4	Total funds available (1+2+3 ) during the financial year under MGNREGA	22779902.68 ✓
<b>Total funds utilized during the financial year</b>		
5	(a) Expenditure on administrative expenses	Rs.410401 ✓
	(b) Expenditure on unskilled labour component.	Rs.11764816 ✓
	(c) Material cost including Semi-Skilled and Skilled labour	Rs.10486176 ✓
		22661393.00 ✓
6	Closing Balance	118509.68 ✓
7	Percentage of utilization to total funds available ( 5/4 X 100 )	99.48 ✓


**SECTION-B ( PHYSICAL PROGRESS )**

- 1) No of households who have demanded employment :3053 ✓
- 1) No of households that have been provided employment :3053 ✓
- 1) No of households that have completed 100 days employment : NIL ✓
- 4) No of Mandays generated: 1.26295(in lakh) ✓

Memo No : 229/MGP/13

Date : 12.04.13

  
Executive Assistant/Secretary/Nirman  
Mendabari G.P.  
Recommendation for fund  
( With Official Seal)

  
Signature of GP Pradhan  
(With Official and Date)  
Pradhan  
MENDABARI G.P.