



PART-I

Annual Utilization Certificate for Cash Component for the year 2012-2013 under MGNREGA for Kalchini Block for Rajabhatkhawa GP

District Jalpaiguri, West Bengal State Year 2012-13

- 1) Opening Balance as on 01.04.2012
Rs. 1793.35 ✓
- 2) Allotment Received during the year 2012-13 Under MGNREGA Rs. 30122000.00 ✓

Certified that a sum of Rs. **30122000.00** only was received as sub-allotment during 2012-13 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs **1793.35** only being unspent balance of the previous year 2011-12 i.e Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were Rs **13435.00** ✓

It is also certified that out of the above mentioned total funds of Rs. **30137228.35** only a sum of Rs. **30136041.00** only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amount of Rs. **468705.00** has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. **1187.35** only remaining as on reporting date **31/03/2013** which will be utilized for the programme in 2013-14.

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
699/MGNREGS, Dt. 30/04/12	28,42,000.00 ✓
798/MGNREGS, Dt. 15/05/12	20,30,000.00 ✓
1011/MGNREGS, Dt. 15/06/12	20,20,000.00 ✓
1234/MGNREGS, Dt. 25/07/12	20,20,000.00 ✓
1425/MGNREGS, Dt. 24/08/12	15,15,000.00 ✓
1675/MGNREGS, Dt. 26/09/12	10,10,000.00 ✓
1776/MGNREGS, Dt. 19/10/12	30,30,000.00 ✓
1869/MGNREGS, Dt. 08/11/12	10,10,000.00 ✓
1144/MGNREGS, Dt. 26/12/12 1136	15,15,000.00 ✓
11/MGNREGS, Dt. 17/01/2013	25,25,000.00 ✓
53/MGNREGS, Dt. 31/01/2013 52	30,30,000.00 ✓
89/MGNREGS, Dt. 25/02/2013	15,15,000.00 ✓
41/MGNREGS Dt. 06/03/2013	3030000.00 ✓
33/MGNREGS Dt. 26/03/2013	3030000.00 ✓

- 3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA=Rs. **13435.00** ✓
 - 4) Fund received from Block, if any, - NIL ✓
- 5) Total fund available (1+2+3+4) = Rs. **30137228.35** ✓

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register re updated and MIS data entry done for 100% MIS against scheme.

P Rajabhatkhawa .Memo No **008/RVK/13-14**

Date **10/04/2013**

Signature of Executive Assistant/ Secretary
 Nirman Sahayak (With Official Seal)

Signature of GP Pradhan
 with official Seal and date

Block.....**Kalchini**.....Memo No.....**137**..... Date.....**16/4/2013**.....

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (G), Jalpaiguri.

Checked & Signed by APO/PO/Block Officials
 MGNREGS Kalchini Dev. Block

Counter Signature & Seal of the P.O & B.D.O
 Jnt. Block Development Officer
 Kalchini

PART-II**Utilization Certificate for Administrative fund for the month March 2013 of the year 2012-2013 under MGNREGA**

District Jalpaiguri, West Bengal State Year 2012-2013

- 1) Opening Balance (If any) Rs. 125551.00 ✓
- 2) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs. 322000.00 ✓
- 3) Balance as on reporting date 31/03/2013 Rs – 7719.00

Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
669/MGNREGS, Dt. 30/04/2012	42,000.00 ✓
798/MGNREGS, Dt. 15/05/2012	30,000.00 ✓
1011/MGNREGS, Dt. 15/06/2012	20,000.00 ✓
1234/MGNREGS, Dt. 25/07/2012	20,000.00 ✓
1425/MGNREGS, Dt. 24/08/2012	15,000.00 ✓
1675/MGNREGS, Dt. 26/09/2012	10,000.00 ✓
1776/MGNREGS, Dt. 19/10/2012	30,000.00 ✓
1869/MGNREGS, Dt. 08/11/2012	10,000.00 ✓
2141 MGNREGS, Dt. 26/12/12	15,000.00 ✓
2136 MGNREGS, Dt. 17/01/2013	25,000.00 ✓
153 MGNREGS, Dt. 31/01/2013	30,000.00 ✓
152 MGNREGS, Dt. 25/02/2013	15,000.00 ✓
342/MGNREGS Dt. 06/03/2013	30000.00 ✓
433/MGNREGS Dt. 26/03/2013	30000.00 ✓

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Signature of Executive Assistant/ Secretary/Nirman Sahayak
Sahayak Recommendation for fund
(With Official Seal)

Signature of GP Pradhan
with official Seal and date



ANNEXURE B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET UNDER MGNREGA FOR 2012-13

Name of the Gram Panchayet: Rajabhatkhawa G.P.

SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	0.0179335 ✓
2	Fund received during the financial year from the District	301.22 ✓
3	Misc. receipts credited during the year	0.13435 ✓
4	Total funds available (1+2+3) during the financial year under MGNREGA	301.3722835 ✓
5	Total funds utilized during the financial year	
	(a) Expenditure on administrative expenses	Rs. 4.68705 ✓
	(b) Expenditure on unskilled labour component	Rs. 166.24912 ✓
	(c) Material cost including semi-skilled and skilled labour	Rs. 130.42424 ✓
6	Closing balance Rs. 0.0118735	
7	Percentage of utilization to total funds available (5/4 x100)	99.99% ✓

SECTION-B (PHYSICAL PROGRESS)

- 1 No. of households who have demanded employment 2131 Nos. ✓
- 2 No. of households that have been provided employment ~~2163~~ Nos. ✓ 2131 nos.
- 3 No. of households that have completed 100 days employment 49 Nos. ✓
- 4 No. of Mandays generated 1.24586_(in lakh) ✓

Memo No008/RVK/2013-2014 Date 10/04/2013

Signature of Executive Assistant/ Secretary/Nirman Sahayak Recommendation for fund (With Official Seal)

Signature of GP Pradhan with official Seal and date