

**Annual Utilization Certificate for Cash Component for the year 2012-2013 under MGNREGA for Kumargram Block for  
Volka Barobisha No- II. GP**

District Jalpaiguri, West Bengal State Year 2012-13

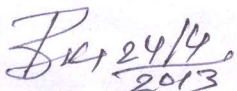
- 1) Opening Balance as on 01.04.2012  
Rs. \_700693.40\_  
2) Allotment Received during the year 2012-13 Under  
MGNREGA Rs. 25615000.00\_

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
699/MGNREGS, Dt. 30-04-2012	Rs. 3045000.00
994/MGNREGS, Dt. 12-06-2012	Rs. 3030000.00
BNRGSK Dt. 30-05-2012	Rs. 350000.00
1182/MGNREGS, Dt. 20-07-2012	Rs. 2020000.00
1818/MGNREGS, Dt. 02-11-2012	Rs. 1515000.00
2004/MGNREGS, Dt. 27-11-2012	Rs. 2020000.00
02/MGNREGS, Dt. 04-01-2013	Rs. 1515000.00
117/MGNREGS, Dt. 28-01-2013	Rs. 3030000.00
Dt. 11-02-2013	Rs. 1515000.00
Dt. 26-02-2013	Rs. 1515000.00
Dt. 12-03-2013	Rs. 4040000.00
Dt. 28-03-2013	Rs. 2020000.00

- 3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA=Rs. 33240.00  
4) Fund received from Block ,if any, \_\_Nil\_  
5) Total fund available (1+2+3+4) = Rs. \_26348933.40\_

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP...Volka Barobisha No- II G.P.....Memo No...293/VBGP-II/2013... ..Date...24-04-2013.....

  
 Signature of Executive Assistant/ Secretary  
 Nirman Saha  
 Volka Barobisha No-II G.P.

  
 Signature of GP Pradhan  
 Volka Barobisha No-II G.P.  
 With Official Seal and date

Block.....Memo No..... Date.....

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (G), Jalpaiguri.

Checked & Signed by APO/JPO/Block Officials

Counter Signature & Seal of the P.O & B.D.O

Certified that a sum of Rs. \_25615000.00\_ only was received as sub-allotment during 2012-13 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. \_700693.40\_ only being unspent balance of the previous year 2011-12 i.e Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were Rs. \_33240.00\_

It is also certified that out of the above mentioned total funds of Rs. \_26348933.40\_ only a sum of Rs. 26172174.00\_ only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amount of Rs. \_231279.00\_ has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. \_176759.40\_ only remaining as on reporting date... 31-03-2013... which will be utilized for the programme in 2013-14.

**PART-II**

**Utilization Certificate for Administrative fund for the month March of the year 2012-2013 under MGNREGA**

District Jalpaiguri, West Bengal State Year 2012-2013

- 1) Opening Balance (If any) Rs. Nil
- 2) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs. 265000.00\_
- 3) Balance as on reporting date...31-03-2013.. Rs...33721.00

Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
352/MGNREGS, 24-05-2012	Rs. 45000.00
994/MGNREGS, 12-06-2012	Rs. 30000.00
1182/MGNREGS, 20-07-2012	Rs. 20000.00
1818/MGNREGS, 02-11-2012	Rs. 15000.00
2004/MGNREGS, 27-11-2012	Rs. 20000.00
02/MGNREGS, 04-01-2013	Rs. 15000.00
117/MGNREGS, 28-01-2013	Rs. 30000.00
Dt. 11-02-2013	Rs. 15000.00
Dt. 26-02-2013	Rs. 15000.00
Dt. 12-03-2013	Rs. 40000.00
Dt. 28-03-2013	Rs. 20000.00

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
  - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes) Rs. 0.00
  - b) Training of PRI members and other functionaries for this scheme Rs. 0.00
  - c) IEC Campaign for awareness guarantee for this Act & Scheme Rs. 41500.00
  - d) Outsourcing of Data Entry work (VLE) Rs. 0.00
  - e) Printing of forms etc. Rs. 30982.00
  - f) Stationery and Peripherals Rs. 3500.00
  - g) Office furniture and equipments Rs. 0.00
  - h) Capacity building of SHG's for the purpose of this scheme. Rs. 0.00
  - i) Social audit of works implemented under this scheme. Rs. 0.00
  - j) Out Sourcing of Job Worker Rs. 154672.00
  - k) Bank Charges Rs. 625.00

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2<sup>nd</sup> GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

*SKP 24/4*  
*2013*  
Signature of Executive Assistant/Secretary/Nirman  
Sahayak Recommendation for fund  
Volk-Banovisha No-1 G.P.  
(With Official Seal)

*18 ay 24/4/13*  
Signature of G.P. Pradhan  
Volk-Banovisha No-11 G.P.  
(With Official Seal and date)

ANNEXURE B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET  
UNDER MGNREGA FOR 2012-13

Name of the Gram Panchayat:

SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	Rs. 700693.40
2	Fund received during the financial year from the District	Rs. 25615000.00
3	Misc. receipts credited during the year	Rs. 33240.00
4	Total funds available (1+2+3) during the financial year under MGNREGA	Rs. 26348933.40
5	<b>Total funds utilized during the financial year</b>	
	(a) Expenditure on administrative expenses	Rs. 231279.00
	(b) Expenditure on unskilled labour component	Rs. 14399390.00
	(c) Material cost including semi-skilled and skilled labour	Rs. 11541505.00
6	Closing balance	Rs. 176759.40
7	Percentage of utilization to total funds available (5/4 x100)	99.33%

SECTION-B (PHYSICAL PROGRESS)

- 1 No. of households who have demanded employment 2660
- 2 No. of households that have been provided employment 2660
- 3 No. of households that have completed 100 days employment 38
- 4 No. of Mandays generated 1.06364 (in lakh)

Memo No. 293/VBGP-II/2013..... Date 24.04.2013

*[Handwritten Signature]*  
2013

Secretary  
Sahayak Recommendation for fund  
(With Official Seal)

*[Handwritten Signature]*  
24/4/13

Pradhan  
with official Seal and date