

ANNEXTURE - A

PART-I

Utilization Certificate for Cash Component for the year 2012-2013 for the month of March,13 under MGNREGA for Madarihat-Birpara Block for Lankapara GP

District Jalpaiguri, West Bengal State Year 2012-13

1) Unspent balance for previous year 2011-12 Under MGNREGA, i.e. Opening Balance as on 01.04.2012

Rs. 4980.00

2) Allotment Received during the year 2012-13 Under MGNREGA

Rs. 13098500.00

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
Memo no : 699/MGNREGS dated 30.04.12	2537500.00
Memo no :857 /MGNREGS dated 25.05.12	2030000.00
Memo no :1483 /MGNREGS dated 03.09.12	505000.00
Memo no :1577 /MGNREGS dated 13.09.12	350000.00
Memo no : 81 /MGNREGS dated 17.01.13	1515000.00
Memo no : 152 /MGNREGS dated 31.01.13	2020000.00
Memo no : 233 /MGNREGS dated 18.02.13	1010000.00
Memo no : 317 /MGNREGS dated 06.03.13	1515000.00
Memo no : 433 /MGNREGS dated 26.03.13	1616000.00

Certified that a sum of **Rs. 13098500.00** only was received as sub-allotment during **2012-13** from District NREGA Cell Letter no. & date given on the margin under MGNREGA.

Further a sum of **Rs. 4980.00** only being unspent balance of the previous year **2011-12** i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The miscellaneous receipts of the agency during the **2012-13** were **Rs. 32152.00**

It is also certified that out of the above mentioned total funds of **Rs.13135632.00** only a sum of **Rs.13121635.00** only has been utilized during **2012-13** for the purpose for which it was sanctioned, out of which, an amount of **Rs. 237468.00** has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of **Rs.150958.00** only remaining as on reporting **Date : 30.03.13** which will be utilized for the programme in **2012-13**.

3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA

Rs. 32152.00

4) Total fund available (1+2+3)

Rs. 13135632.00

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

Memo NO: 152/LGP/13 dt 04.04.2013

GP-Lankapara Gram panchayat

Memo No :/LGP/13 Date :

P.O & BDO Madadrihat-Birpara Block for sanctioned the requisite fund as per technical vetted plan & estimate under AAP-2012-13.

S. Karmakar 04/04/13
Signature of Executive Assistant/ Secretary/Nirman Sahayak
Recommendation for fund (With Official Seal)

[Signature]
Signature of GP Pradhan with official Seal and date

Block-Madarihat-Birpara Blo Memo No... 431...

Pradhan
Date 17/04/13
LANKAPARA GRAM PANCHAYAT

Copy forwarded for information and necessary action to:-

1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

Checked & Signed by APO/JPO/Block Officials for Block & GP's Recommendation for fund

Counter Signature & Seal of the P.O & BDO for Block & GP's Recommendation for fund.

Foot Note:-

1) For recommendation and sanction of fund as per prescribed requisition, format to be checked and signed, in respect of Block, by P.O & BDO and APO/JPO/Block Officials.

2) For recommendation and sanction of fund, as per prescribed requisition, format to be checked and signed, in respect of Gram Panchayat, by P.O & BDO and only placed the requisition duly signed and sealed by the Gram Panchayat Pradhan along with Executive Assistant/Secretary/Nirman Sahayak.

PART-II

Utilization Certificate for Administrative fund for the month February of the year 2012-2013 under MGNREGA

District Jalpaiguri, West Bengal State Year 2012-13

1) Unspent balance for previous year 2011-12 Under MGNREGA AE fund, i.e. Opening Balance as on 01.04.2012		0.00
2) Allotment Received during the year 2012-13 Under MGNREGA AE fund	Rs.	148500.00
3) Misc Receipts (i.e. Bank Interest)	Rs.	32152.00
4) Total fund available (1+2+3)	Rs.	180652.00
5) Balance as on reporting date:	Rs.	-56816.00

Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
Memo no : 699/MGNREGS dated 30.04.12	37500.00
Memo no :857 /MGNREGS dated 25.05.12	30000.00
Memo no :1483 /MGNREGS dated 03.09.12	5000.00
Memo no :1577 /MGNREGS dated 13.09.12	0.00
Memo no : 81 /MGNREGS dated 17.01.13	15000.00
Memo no : 152 /MGNREGS dated 31.01.13	20000.00
Memo no : 233 /MGNREGS dated 18.02.13	10000.00
Memo no : 317 /MGNREGS dated 06.03.13	15000.00
Memo no : 433 /MGNREGS dated 26.03.13	16000.00

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM

S. Karmakar 04/04/13

Officiating Secretary

Signature of Executive Assistant/Secretary/Nirman Sahayak
Recommendation for fund(With Official Seal)

(Signature)

Signature of GP Pradhan with official Seal and date

Pradhan

ANNEXURE B

**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2012-13**

Name of the Gram Panchayat: Lankapara Gram Panchayat

SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	4980.00
2	Fund received during the financial year from the District	13098500.00
3	Misc. receipts credited during the year	32152.00
4	Total funds available (1+2+3) during the financial year under MGNREGA	13135632.00
5	Total funds utilized during the financial year	
	(a) Expenditure on administrative expenses	Rs. 237468.00
	(b) Expenditure on unskilled labour component	Rs.10674844.00
	(c) Material cost including semi-skilled and skilled labour	Rs. 2209323.00
6	Closing balance	13997.00
7	Percentage of utilization to total funds available (5/4 x100)	99.89%

SECTION-B (PHYSICAL PROGRESS)

- | | | | |
|---|---|---|--------------|
| 1 | No. of households who have demanded employment | : | 3062 Nos |
| 2 | No. of households that have been provided employment | : | 3062 Nos |
| 3 | No. of households that have completed 100 days employment | : | 3 Nos |
| 4 | No. of Members generated (in lakh) | : | 0.70151 Lakh |

Memo No. 152/LGP/13

Date. 04/04/13

S. Karma KV 04/04/13

Signature of Officiating Secretary
LANKAPARA GRAM PANCHAYAT
Assistant Secretary/Nirman
Recommendation for fund
(with Official Seal)

Pradhan
Signature of Pradhan
LANKAPARA GRAM PANCHAYAT
with official Seal and date