

PART-I

Annual Utilization Certificate for Cash Component for the year 2012-2013 under MGNREGA for MADARIHAT-BIRPARA Block for TOTOPARA-BALLALGURI GP

District Jalpaiguri, West Bengal State Year 2012-13

- 1) Opening Balance as on 01.04.2011
Rs. 245443.00
- 2) Allotment Received during the year 2012-13 Under MGNREGA Rs. 2973000.00

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
1151/MGNREGS dt.12/07/2012	3,50,000.00
1182/MGNREGS dt.20/07/2012	9,09,000.00
1577/MGNREGS Dt. 13/09/2012	3,00,000.00
1897/MGNREGS Dt. 22/11/2012	4,04,000.00
233/MGNREGS Dt.18/02/2013	8,08,000.00
433/MGNREGS Dt.26/03/2013	2,02,000.00

- 3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA=Rs. 16227.00
- 4) Fund received from Block ,if any, N.A
- 5) Total fund available (1+2+3+4) = Rs. 3234670.00

Certified that a sum of Rs. **2973000.00** only was received as sub-allotment during 2012-13 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. **245443.00** only being unspent balance of the previous year 2011-12 i.e Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were Rs. **16227.00**

It is also certified that out of the above mentioned total funds of Rs. **3234670.00** only a sum of Rs. **3228134.00** only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amount of Rs. **35549.00** has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. **6536.00** only remaining as on reporting date **10/04/2013** which will be utilized for the programme in 2013-14.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP: TOTOPARA-BALLALGURI. Memo No:- 54/TBGP/13 Date: 10/04/2013.

[Signature]
Executive Assistant/ Secretary
Nirman Sahayak (With Official Seal)

[Signature]
Pradhan
with official Seal and date

Block Madarihath-Birpara Memo No. 467 Date 17/04/13

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (G), Jalpaiguri.

[Signature] 18/04/13.
Checked & Signed by APO/JPO/Block Officials

A.P.O.
N.R.E.G.S. (W.B.)
Madarihath-Birpara

[Signature]
Counter Signature & Seal of the P.O & B.D.O
Programme Officer
MG NREGA (W.B.)
&
Block Development Officer
MADARIHAT-BIRPARA

PART-II

Utilization Certificate for Administrative fund for the month MARCH of the year 2012-2013 under MGNREGA

District Jalpaiguri, West Bengal State Year 2012-2013

- 1) Opening Balance (if any) Rs. 0.00
- 2) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs. **23000.00**
- 3) **Balance as on reporting date :- 10/04/2013 Rs. 3678.00**

Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
1182/MGNREGS dt.20/07/2012	9000.00
1897/MGNREGS Dt. 22/11/2012	4000.00
233/MGNREGS Dt.18/02/2013	8000.00
433/MGNREGS Dt.26/03/2013	2000.00


This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pl), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.


Signature of Executive Assistant/ Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)


Signature of SP Pradhan
with official Seal and date

ANNEXURE B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET UNDER MGNREGA FOR 2012-13

Name of the Gram Panchayat: TOTOPARA-BALLALGURI

SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	Rs. 245443.00
2	Fund received during the financial year from the District	Rs. 2973000.00
3	Misc. receipts credited during the year	Rs. 16227.00
4	Total funds available (1+2+3) during the financial year under MGNREGA	Rs. 3234670.00
5	Total funds utilized during the financial year	
	(a) Expenditure on administrative expenses	Rs. 35549.00
	(b) Expenditure on unskilled labour component	Rs. 2357016.00
	(c) Material cost including semi-skilled and skilled labour	Rs. 835569.00
		Rs. 3228134.00
6	Closing balance	Rs. 6536.00
7	Percentage of utilization to total funds available (5/4 x100)	99.80 %

SECTION-B (PHYSICAL PROGRESS)

- | | | |
|---|---|-------------------|
| 1 | No. of households who have demanded employment | 699 |
| 2 | No. of households that have been provided employment | 699 |
| 3 | No. of households that have completed 100 days employment | 02 |
| 4 | No. of Mandays generated | 0.17331 (in lakh) |

Memo No:-54/TBGP/13

Date:-10/04/2013


Executive Assistant
Totopara Ballalguri GP
Signature of Executive Assistant/Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)


Pradhan
Totopara Ballalguri GP
Signature of Pradhan
with official Seal and date