

Annual Utilization Certificate for Cash Component for the year 2012-2013 under MGNREGA for MAL  
Block for.....Kumlai..... GP

District Jalpaiguri, West Bengal State Year 2012-13

- 1) Opening Balance as on 01.04.2012  
Rs. 9478=00
- 2) Allotment Received during the year 2012-13 Under MGNREGA Rs. 1,21,35,000 =00

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
831/MGNREGS:21/05/2012	3000000=00 + <u>95600.60</u>
1275/MGNREGS:31/07/2012	2000000=00 + <u>20,600.60</u>
1598/MGNREGS:18/09/2012	2000000=00 + <u>20,600.60</u>
2136/MGNREGS:26/12/2012	1000000=00 + <u>10,600.60</u>
81/MGNREGS:17/01/2013	2000000=00 + <u>20,600.60</u>
317/MGNREGS:6/03/2013	2000000=00 + <u>20,600.60</u>

Certified that a sum of Rs. ~~1,20,00,000=00~~ <sup>12,135,660.60</sup> only was received as sub-allotment during 2012-13 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. 9478=00 only being unspent balance of the previous year 2011-12 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were Rs. 19563=00

It is also certified that out of the above mentioned total funds of Rs. ~~1,20,00,000=00~~ <sup>12,164,041.60</sup> sum of Rs. 12,02,9041=00 only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amount of Rs. 55,505 =00 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. ~~1,25,000.00~~ <sup>1,35,000.00</sup> only remaining as on reporting date 31/03/2013 which will be utilized for the programme in 2013-14.

- 3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA=Rs. 19563.00
- 4) Fund received from Block, if any, \_\_\_\_\_
- 5) Total fund available (1+2+3+4) = Rs. ~~1,20,00,000=00~~ <sup>12,164,041.60</sup>

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/inspection for as such schemes is completed. Form-2 registers are updated and MIS data entry done for 100% MIS against scheme.

GP.....Memo No...5/KGP/2013-2014 Date 31/03/2013

Signature of Executive Assistant/ Secretary  
Nirman Sahayak (With Official Seal)  
*Executive Assistant*  
KUMLAI GRAM PANCHAYAT

Signature of GP Pradhan  
with official Seal and date

Block.....Mal.....Memo No.....805.....Date.....16/4/2013.....

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (G), Jalpaiguri.

Checked & Signed by APO/JPO/Block Officials  
16/4/13



Counter Signature & Seal of  
Programme Officer, MGNREGS  
Block Development Officer  
MAL, JALPAIGURI

**PART-II**

**Utilization Certificate for Administrative fund for the month March of the year 2012-2013 under MGNREGA**

District Jalpaiguri, West Bengal State Year 2012-2013

- 1) Opening Balance (If any) Rs. 9,478=00
- 2) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs. 1,35,000=00
- 3) Balance as on reporting date 31/03/2013. Rs 1,574=00

Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
831/MGNREGS:21/05/2012	45,000=00
1275/MGNREGS:31/07/2012	20,000=00
1598/MGNREGS:18/09/2012	20,000=00
2136/MGNREGS:26/12/2012	10,000=00
81/MGNREGS:17/01/2013	20,000=00
317/MGNREGS:6/03/2013	20,000=00

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
  - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
  - b) Training of PRI members and other functionaries for this scheme
  - c) IEC Campaign for awareness guarantee for this Act & Scheme
  - d) Outsourcing of Data Entry work (VLE)
  - e) Printing of forms etc.
  - f) Stationery and Peripherals
  - g) Office furniture and equipments
  - h) Capacity building of SHG's for the purpose of this scheme.
  - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2<sup>nd</sup> GRS/TA/CA/BSAC/PA/IPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Signature of Executive Assistant Secretary/Nirman  
Sahayak Recommendation for fund  
(With Official Seal)



Signature of GP Pradhan  
with official Seal and date



ANNEXURE B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET  
UNDER MGNREGA FOR 2012-13

Name of the Gram Panchayet: KUMLAI GRAM PANCHAYET

SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	9,478-00
2	Fund received during the financial year from the District	1,20,00,000-00
3	Misc. receipts credited during the year	
4	Total funds available (1+2+3) during the financial year under MGNREGA	1,20,09,478-00
5	<b>Total funds utilized during the financial year</b>	
	(a) Expenditure on administrative expenses	Rs.55,505-00
	(b) Expenditure on unskilled labour component	Rs. 77,68,508-00
	(c) Material cost including semi-skilled and skilled labour	Rs. 41,83,891-00
6	Closing balance	1,574-00
7	Percentage of utilization to total funds available (5/4 x100)	99.52%

SECTION-B (PHYSICAL PROGRESS)

- 1 No. of households who have demanded employment 2397
- 2 No. of households that have been provided employment 2396
- 3 No. of households that have completed 100 days employment 17
- 4 No. of Mandays generated 0.82 (in lakh)

Memo No 05/kgp/13-14

Date 31/03/2013

Signature of Executive Assistant/Secretary/Nirman  
Sahayak Recommendation for fund  
(With Official Seal)

*Executive Assistant*  
KUMLAI GRAM PANCHAYAT



Signature of GP Pradhan  
with official Seal and date

*Pradhan*  
KUMLAI G.P.