

PART-I

Annual Utilization Certificate for Cash Component for the year 2012-2013 under MGNREGA for... LATAGURI GP ... MAL Block

District Jalpaiguri, West Bengal State Year 2012-13

- 1) Opening Balance as on 01.04.2012
Rs. 28,406 = 50
- 2) Allotment Received during the year 2012-13 Under MGNREGA Rs. 15,15,000 = 00

| Allotment Order Memo No & date | Amount of Allotment received from District MGNREGA Cell |
|--------------------------------|---|
| <u>118/12</u> | <u>10,10,000 = 00</u> |
| <u>28/1/13</u> | <u>5,05,000 = 00</u> |
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- 3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA-Rs. 1,53,599 = 00
- 4) Fund received from Block, if any, _____

5) Total fund available (1+2+3+4) = Rs. 16,97,005 = 50

Certified that a sum of Rs. 15,15,000 = 00 only was received as sub-allotment during 2012-13 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. 28,406 = 50 only being unspent balance of the previous year 2011-12 i.e Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were Rs. 1,53,599 = 00

It is also certified that out of the above mentioned total funds of Rs. 16,97,005 = 50 only a sum of Rs. 13,94,970 = 00 only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amount of Rs. 8680 = 00 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 3,02,035 = 50 only remaining as on reporting date 31.03.13 which will be utilized for the programme in 2013-14.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP Lataguri Memo No. 130 Date 5.04.2013

[Signature]
 Signature of Executive Assistant/ Secretary
 Nirman Sahayak (With Official Seal)
 SECRETARY
 LATAGURI GRAM PANCHAYAT
 BLOCK - MAL DIS JAL PAIGURI

[Signature]
 Signature of GP Pradhan
 with official Seal and date

Block MAL Memo No. 802 Date 16/4/13

Pradhan
Lataguri Gram Panchayat

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (G), Jalpaiguri.

[Signature]
16/4/13
 Checked & Signed by APO/JPO/Block Officials

[Signature]
 Counter Signature & Seal of the P.O & B.D.O
 Programme Officer MGNREGS
 &
 Block Development Officer
 MAL JALPAIGURI

PART-II

Utilization Certificate for Administrative fund for the month March of the year 2012-2013 under MGNREGA

District Jalpaiguri, West Bengal State Year 2012-2013

- 1) Opening Balance (if any) Rs. 193=00
 2) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs. 15,000=00
 3) Balance as on reporting date..... Rs. 6513=00
31.03.13


| Allotment Order No, Memo No & date | Amount of Allotment received from District MGNREGA Cell for AE fund |
|------------------------------------|---|
| <u>118/12</u> | <u>10,000=00</u> |
| <u>28/4/13</u> | <u>5,000=00</u> |
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This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pl), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.


- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/IPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.


 Signature of Executive Assistant/ Secretary/Nirman
 Sahayak Recommendation for fund
 (With Official Seal)

SECRETARY
 LATAGURI GRAM PANCHAYAT
 BLOCK - MAL. DIS JALPAIGURI


 Signature of GP Pradhan
 with official Seal and date
 Pradhan
 Lataguri Gram Panchayat

ANNEXURE B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2012-13

Name of the Gram Panchayat:

SECTION-A-(FINANCIAL)

| Sl. No. | Particulars | Amount (in Rs. Lakhs) |
|---------|---|-----------------------|
| 1 | Opening balance | |
| 2 | Fund received during the financial year from the District | 28,406 = 50 |
| 3 | Misc. receipts credited during the year | 15,15,000 = 00 |
| 4 | Total funds available (1+2+3) during the financial year under MGNREGA | 1,53,599 = 00 |
| 5 | Total funds utilized during the financial year | 13,94,970 = 00 |
| | (a) Expenditure on administrative expenses | Rs. 8,680 = 00 |
| | (b) Expenditure on unskilled labour component | Rs. 12,60,312 = 00 |
| | (c) Material cost including semi-skilled and skilled labour | Rs. 1,25,978 = 00 |
| 6 | Closing balance | |
| 7 | Percentage of utilization to total funds available (5/4 x 100) | 3,02,035 = 50 |

SECTION-B (PHYSICAL PROGRESS)

| | | |
|---|---|-------------------|
| 1 | No. of households who have demanded employment | 756 |
| 2 | No. of households that have been provided employment | 756 |
| 3 | No. of households that have completed 100 days employment | NIL |
| 4 | No. of Mandays generated | 0.09267 (in lakh) |

Memo No. 130 Date 5.4.2013

Signature of Executive Assistant/ Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)

SECRETARY
LATAGURI GRAM PANCHAYAT
BLOCK - BAL. DIS JAL. LATAGURI

Signature of GP Pradhan
with official Seal and date

Prodrhan
Lataguri Gram Panchayat