

PART-I

Utilisation certificate for cash component for the year 2012-13 for the month **March** under NREGA for Mal block for Moulani G.P.

District Jalpaiguri, West Bengal State, year 2012-13

- 1) Unspent balance for previous year 2011-12 under MGNREGA i.e. opening balance as on 01/04/2012 **1353708.00**
2) Allotment received during the year 2012-13 under MGNREGA **4949000.00**

Certified that a sum of 4949000.00 only was received as sub allotment during 2012-13 from District NREGA Cell letter No. and date given on the margin under NREGA

Further a sum of ` **1353708.00** Only being unspent balance of the previous year 2011-12 i.e. opening balance during the year was allotted to be brought forward for utilisation during the current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were 47747.00

Allotment order memo no. and date	Amount of allotment received from District MGNREGS Cell
1675/MGNREGS, 26/09/2012	505000.00
2085 /MGNREGS,18/12/2012	808000.00
/MGNREGS,18/1/2013	1010000.00
317 /MGNREGS,06/3/2013	1010000.00
433 /MGNREGS,06/3/2013	1616000.00

It is also certified that out of the above mentioned total funds of 6350455.00 only a sum of `4700851.00 only has been utilised during 2012-13 for the purpose for which it was sanctioned, out of which an amount of `91791.00 has been utilised on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of `1649604.00 only remaining as on reporting date 31/3/2013 which will be utilised for the programme in 2012-13.

- 3) Miscellaneous Receipts of the agency, if any, under MGNREGA= ₹ **47747.00**
4) Total fund available (1+2+3) = ₹ **6350455.00**

Certified that I have satisfied myself that the conditions on which fund was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part -II to see that the money has been actually utilised in the block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/ inspection for as such schemes is completed. Form-3 register are updated and MIS data entry done for 100% MIS against scheme.

GP : MOULANI

Memo No. **04/MGP/2013-14**

Date : **04/03/2013**

- 1) P.O.& BDO Mal Block for sanction the requisit fund as per technical veted plan and estimate under AAP 2012-13

Pinaki Roy
Executive Assistant
Moulani Gram Panchayat

[Signature]
Pradhan
Moulani Gram Panchayat

Signature of Executive Assistant/Secretary/Nirman Sahayak Recommendation for fund (with official seal)

Signature of GP Pradhan (with official seal & Date)

Block : Mal Memo No. **799**

Date : **16/4/2013**

Copy forwarded for information and necessary action to :-

- 1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri

[Signature]
16/4/13.

Checked & signed by APO/JPO/Block Officials for Block & GP's Recommendation for fund

Counter Signature & Seal of the P.O. & B.D.O. for Block & GP's Recommendation for fund

[Signature]
Block Development Officer, MGNREGS
MAL JALPAIGURI

Footnote

- 1) For Recommendation and sanction of fund as per prescribed requisition, format to be checked and signed in respect of Block by PO & BDO, APO/JPO/Block Officials
2) For Recommendation and sanction of fund as per prescribed requisition, format to be checked and signed in respect of Gram Panchayat by PO & BDO and only placed the requisition duly signed and sealed by the Gram Panchayat Pradhan along with Executive Assistant/Secretary/Nirman Sahayak
3) The Utilization certificate (Part I & Part II) should send along with prescribed requisition format when fund needed.

PART-II

Utilization certificate for Administrative fund for the month of **March** of the year 2012-13 under MGNREGA

District Jalpaiguri, West Bengal State, year 2011-12

5) Unspent balance for previous year 2010-11 under MGNREGA AE fund, i.e. Opening

Balance as on 01/04/2012

₹ 11636.00

6) Allotment received during the year 2012-13 under MGNREGA AE fund

₹ 49000.00

7) Misc. receipt (i.e. Bank interest)

₹ 47747.00

8) Total fund available (1+2+3) =

₹ 108383.00

9) Balance as on Reporting Date

31/3/2013

₹ 16592.00

Allotment order memo no. and date	Amount of allotment received from District MGNREGS Cell for AE fund
1675/MGNREGS, 26/09/2012	5000.00
2085/MGNREGS, 18/12/2012	8000.00
/MGNREGS, 18/1/2013	10000.00
317 /MGNREGS, 06/3/2013	10000.00
433 /MGNREGS, 06/3/2013	16000.00

This is to certify that the above sanctioned Administrative Fund has been fully/ partly utilized against approved order of the P&RD Govt. Of West Bengal vide order no. 3337(10)-P&RD/P/18S-01/06(Pt), Dated 15/06/2006. The Administrative fund utilized for the following purpose as guided by the P&RD Govt. of West Bengal.

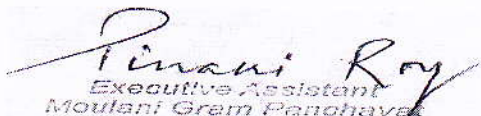
- 1) Staff salary- Cost of Additional staff engaged at various levels for the schemes with the approval of the state Government.
- 2) Other contingent expense
 - a) Mobility support to the Block/ Gram Panchayat (inspection of Schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC campaign for awareness guarantee for this Act & Scheme.
 - d) Out sourcing of Data Entry work (VLE).
 - e) Printing of forms etc.
 - f) Stationery and Peripherals.
 - g) Office furniture and equipments..
 - h) Capacity buildings of SHG's for the purpose of this scheme.
 - i) Social Audit of works implemented under this scheme.

Beside that earlier issued vide memo no.

Date :- of this

office may kindly be compliance in due course as follows :-

- 1) Expenses for conducting meeting specially for MGNREGS issues as Block level.
- 2) Arrear payment of GRS/ 2nd GRS/TA/CA/BSAC/PA/JPO if any as per P&RD order.
- 3) Master Roll verification Bill.
- 4) Miscellaneous Expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.


Executive Assistant
Moulani Gram Panchayat

Signature of Executive Assistant/ Secretary/-

Nirman Sahayak Recommendation for fund (with official seal)


Pradhan
Moulani Gram Panchayat

Signature of GP Pradhan (with official seal & Date)

ANNEXURE B

**FORMAT FOR FINACIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2012-13**



Name of the Gram Panchayet:

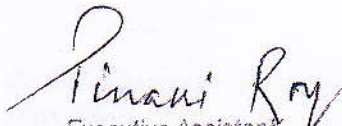
SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	13.53708
2	Fund received during the financial year from the District	49.49000
3	Misc. receipts credited during the year	0.47747
4	Total funds available (1+2+3) during the financial year under MGNREGA	63.50455
5	Total funds utilized during the financial year	
	(a) Expenditure on administrative expenses	Rs.91791.00
	(b) Expenditure on unskilled labour component	Rs.2720896.00
	(c) Material cost including semi-skilled and skilled labour	Rs.1888164.00
6	Closing balance	16.49604
7	Percentage of utilization to total funds available (5/4 x100)	74.02%

SECTION-B (PHYSICAL PROGRESS)

1	No. of households who have demanded employment	2663
2	No. of households that have been provided employment	2663
3	No. of households that have completed 100 days employment	NIL
4	No. of Man days generated	0.58507 Nos. (in lakh)

Memo No...09/MGP/2012-13..... Date.12/04/13...


Executive Assistant
Moulani Gram Panchayat


Pradhan
Moulani Gram Panchayat

Signature of Executive Assistant/ Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)

Signature of GP Pradhan
with official Seal and date