

**PART-I**

Annual Utilisation certificate for cash component for the year **2012-13** for the month of **MARCH** under NREGA for **Mal Block for Rungamuttee G.P.**

District Jalpaiguri, West Bengal State, year 2012-13

- 1) Unspent balance for previous year 2012-13 under MGNREGA i.e. opening balance as on 01/04/2011 ₹ **6729.07**  
2) Allotment received during the year 2012-13 under MGNREGA ₹ **33160500**

Certified that a sum of ₹33160500.00 only was received as sub allotment during 2012-13 from District NREGA Cell letter No. and date given on the margin under NREGA

Allotment order memo no. and date	Amount of allotment received from District MGNREGS Cell
762/ MGNREGS, 11/05/2012	3552500
831/ MGNREGS, 21/05/2012	3045000
1036/ MGNREGS, 19/06/2012	3030000
1598 / MGNREGS, 18/9/2012	3030000
1675 / MGNREGS, 26/9/2012	1010000
1776 / MGNREGS, 19/10/2012	3030000
2085 /MGNREGS,18/12/2012	3030000
02/1/(61)/MGNREGS, 04/01/2013	1515000
50/MGNREGS, 15/01/2013	2525000
152/MGNREGS, 31/01/2013	2525000
233/MGNREGS,18/02/2013	808000
317/MGNREGS,06/03/2013	3030000
433/MGNREGS,26/03/2013	3030000

Further a sum of ₹ 6729.07 Only being unspent balance of the previous year 2011-12 i.e. opening balance during the year was allotted to be brought forward for utilisation during the current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were ₹ 24647.00

It is also certified that out of the above mentioned total funds of ₹33191876.07 only a sum of ₹ 33191264.00 only has been utilised during 2012-13 for the purpose for which it was sanctioned, out of which an amount of ₹ 385147.00 has been utilised on administrative expences permissible under the NREGA. It is further certified that the unspent balance of ₹ .612.07 only remaining as on reporting date 31/03/2013 which will be utilised for the programme in 2013-14

- 3) Miscellaneous Receipts of the agency, if any, under MGNREGA= ₹ **24647**  
4) Total fund available (1+2+3) = ₹ **33191876.07**

Certified that I have satisfied myself that the conditions on which fund was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part -II to see that the money has been actually utilised in the block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/ inspection for as such schemes is completed. Form-3 register are updated and MIS data entry done for 100% MIS against scheme.

**GP : Rungamuttee**

**Memo No. 4/RGP/2013-14**

**Date :**

**10/04/2013**

- 1) P.O.& BDO Mal Block for sanction the requisit fund as per technical veted plan and estimate under AAP 2012-13

Signature of Executive Assistant/Secretary/Nirman Sahayak Recommendation for fund ( with official seal)



Signature of GP Pradhan ( with official seal & Date)

**Block : Mal**

**Memo No. 801**

**Date : 16/4/13**

Copy forwarded for information and necessary action to :-

- 1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri

16/4/13.

Checked & signed by APO/JPO/Block Officials for Block & GP's Recommendation for fund

Counter Signature & Seal of the P.O. & B.D.O. for Block & GP's Recommendation for fund

Block Development Officer  
MAL JALPAIGURI



**PART-II**

Utilization certificate for Administrative fund for the month of MARCH of the year 2012-13 under MGNREGA  
Distric Jalpaiguri, West Bengal State, year 2012-13

1) Opening Balance (if any)	₹	0.00
2) Allotment received during the year 2012-13 under MGNREGA AE fund	₹	360500.00
3) Misc. receipt (i.e. Bank interest)	₹	24647.00
4) Total fund available (1+2+3) =	₹	385147.00
4. Balance as on Reporting Date	₹	0.00

31/03/2013


Allotment order memo no. and date	Amount of allotment received from District MGNREGS Cell for AE fund
762/ MGNREGS, 11/05/2012	52500
831/ MGNREGS, 21/05/2012	45000
1036/ MGNREGS, 19/06/2012	30000
1598 / MGNREGS, 18/9/2012	30000
1675 / MGNREGS, 26/9/2012	10000
1776 / MGNREGS, 19/10/2012	30000
2085 /MGNREGS,18/12/2012	30000
02/1/(61)/MGNREGS, 04/01/2013	15000
50/MGNREGS, 15/01/2013	25000
152/MGNREGS, 31/01/2013	25000
233/MGNREGS,18/02/2013	8000
317/MGNREGS,06/03/2013	30000
433/MGNREGS,26/03/2013	30000

This is to certify that the above sanctioned Administrative Fund has been fully/ partly utilized against approved order of the P&RD Govt. Of West Bengal vide order no. 3337(10)-P&RD/P/18S-01/06(Pt), Dated 15/06/2006. The Administrative fund utilized for the following purpose as guided by the P&RD Govt. of West Bengal.


- 1) Staff salary- Cost of Additional staff engaged at various levels for the schemes with the approval of the state Government.
- 2) Other contingent expense
  - a) Mobility support to the Block/ Gram Panchayat (inspection of Schemes)
  - b) Training of PRI members and other functionaries for this scheme
  - c) IEC campaign for awarness guarantee for this Act & Scheme.
  - d) Out sourcing of Data Entry work (VLE).
  - e) Printing of forms etc.
  - f) Stationery and Peripherals.
  - g) Office furniture and equipments..
  - h) Capacity buildings of SHG's for the purpose of this scheme.
  - i) Social Audit of works implemented under this scheme.

Beside that earlier issued vide memo no. 597/MGNREGS Date 14/07/2011 of this office may kindly be compliance in due course as follows :-

- 1) Expenses for conducting meeting specially for MGNREGS issues as Block level.
- 2) Arrear payment of GRS/ 2nd GRS/TA/CA/BSAC/PA/JPO if any as per P&RD order.
- 3) Master Roll verification Bill.
- 4) Miscellaneous Espenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

  
Signature of Executive Assistant/ Secretary/ Nirman  
Sahayak Recommendation for fund (with  
official seal)



  
Signature of GP Pradhan ( with official  
seal & Date)



**ANNEXURE B**

**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET  
UNDER MGNREGA FOR 2012-13**

**Name of the Gram Panchayat: RUNGAMUTTEE**

**SECTION-A-(FINANCIAL)**

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	
2	Fund received during the financial year from the District	6729.07
3	Misc. receipts credited during the year	33160500.00
4	Total funds available (1+2+3) during the financial year under MGNREGA	24647.00
5	<b>Total funds utilized during the financial year</b>	
	(a) Expenditure on administrative expenses	Rs. 385147.00
	(b) Expenditure on unskilled labour component	Rs. 26495471.00
	(c) Material cost including semi-skilled and skilled labour	Rs. 6310646.00
		33191264.00
6	Closing balance	612.07
7	Percentage of utilization to total funds available (5/4 x100)	100%

**SECTION-B (PHYSICAL PROGRESS)**

1	No. of households who have demanded employment	6217
2	No. of households that have been provided employment	6217
3	No. of households that have completed 100 days employment	06
4	No. of Mandays generated	1.96073 (in lakh)

Memo No.....4/RGP/13-14..... Date..10-04-2013.

Signature of Executive Assistant  
Rungamuttee Gram Panchayat

Signature of G.P. Pradhan  
Rungamuttee Gram Panchayat