

PART-I
Utilization Certificate for Cash Component for the year 2012-2013 for the month of MARCH under MGNREGA
For MAL Block for TESIMLA G.P.

District Jalpaiguri, West Bengal State Year 2012-13

- 1) Unspent balance for previous year 2011-12 Under MGNREGA, i.e. Opening Balance as on 01.04.2012 **Rs. 8,94,513=00**
- 2) Allotment Received during the year 2012-13 Under MGNREGA **Rs.1,00,58,000=00**

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
751/MGNREGS 12.5.12	30,45,000=00
/MGNREGS 07.06.12	2,50,000=00
1346/MGNREGS 14.08.12	25,25,000=00
/MGNREGS 31.10.12	20,20,000=00
/MGNREGS 06.12.12	2,00,000=00
/MGNREGS 01.02.13	2,00,000=00
320/MGNREGS 09/03/2013	18,18,000=00

- 3) Miscellaneous Receipts of the Agency, if any. Under MGNREGA=**Rs. 30,116=00**
- 4) Total fund available (1+2+3) = **Rs.1,09,82,629=00**

Certified that a sum of **Rs. 1,00,58,000=00** only was received as sub-allotment during 2012-13 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of **Rs. 8,94,513=00** only being unspent balance of the previous year 2011-12 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were **Rs.30,116=00**

It is also certified that out of the above mentioned total funds of **Rs. 1,09,82,629=00** only a sum of **Rs.1,09,83,543=00** only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amount of **Rs.1,23,957=00** has been utilized on administrative expenses permissible under the NREGA.

It is further certified that the unspent balance of **Rs.(-)914=00** only remaining as on reporting date.- 31.03.2013 which will be utilized for the programme in 2012-13.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

G.P.-TESIMLA .Memo No 45 /13

Date-31.03.13

- 1) P.O & BDO MAL Block for sanctioned the requisite fund as per technical vetted plan & estimate under AAP-2012-13.

Rosa Das
 Signature of Executive Assistant/ Secretary/Nirman Sahayak Recommendation for fund (With Official Seal)

[Signature]
 Signature of GP Pradhan with official Seal and date

Block.....MAL.....Memo No.....807.....Date.....16/4/2013.....

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

[Signature]
 Checked & Signed by APO/JPO/Block Officials for Block & GP's Recommendation for fund

[Signature]
 Counter Signature & Seal of the P.O & B.D.O for Block & GP's Recommendation for fund.

Foot Note:-

- 1) For recommendation and sanction of fund as per prescribed requisition, format to be checked and signed, in respect of Block, by P.O & BDO and APO/JPO/Block Officials.
- 2) For recommendation and sanction of fund, as per prescribed requisition, format to be checked and signed, in respect of Gram Panchayat, by P.O & BDO and only placed the requisition duly signed and sealed by the Gram Panchayat Pradhan along with Executive Assistant/Secretary/Nirman Sahayak.
- 3) The Utilization certificate (Part-I & Part-II) should send along with prescribed requisition format when fund needed.

PART-II

Utilization Certificate for Administrative fund for the month JULY of the year 2012-2013 under MGNREGA

District Jalpaiguri, West Bengal State Year 2012-13

- 4) Unspent balance for previous year 2011-12 Under MGNREGA AE fund, i.e. Opening Balance as on 01.04.2012 Rs. **8,94,513=00**
- 5) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs. **1,08,000.00**
- 6) Misc Receipts (i.e. Bank Interest) Rs. **30,116=00**
- 7) Total fund available (1+2+3) = Rs. ~~1,09,82,629=00~~ **1,03,2629.00**
- 4) Balance as on reporting date- 25.02.2013 Rs. (-)914=00

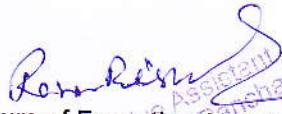
Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
751/MGNREGS 12.05.2012	,45,000=00
MGNREGS 07.06.2012	
1346/MGNREGS 14.08.2012	,25,000=00
MGNREGS 31.10.2012	,20,000=00
MGNREGS 06.12.2012	
MGNREGS 01.02.2013	
320/MGNREGS 09.03.2013	,18,000=00

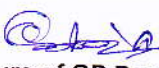
This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense.
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.


Signature of Executive Assistant/ Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)


Signature of GP Pradhan
with official Seal and date

Tesimla Gram Panchayat

ANNEXURE B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2012-13

Name of the Gram Panchayet:


SECTION-A-(FINANCIAL)


Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	8,94,513=00
2	Fund received during the financial year from the District	1,00,58,000=00
3	Misc. receipts credited during the year	30,116=00
4	Total funds available (1+2+3) during the financial year under MGNREGA	1,09,82,629
5	Total funds utilized during the financial year	1,09,83,543=00
	(a) Expenditure on administrative expenses	Rs.1,23,957=00
	(b) Expenditure on unskilled labour component	Rs.76,77,588=00
	(c) Material cost including semi-skilled and skilled labour	Rs.31,81,998=00
6	Closing balance	(-)914
7	Percentage of utilization to total funds available (5/4 x100)	100%

SECTION-B (PHYSICAL PROGRESS)

- 1 No. of households who have demanded employment 2069
- 2 No. of households that have been provided employment 2069
- 3 No. of households that have completed 100 days employment 39
- 4 No. of Mandays generated 59691 (in lakh)

Memo No.....45/13..... Date.....31.03.13


Signature of Executive Assistant/ Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)


Signature of GP Pradhan
with official Seal and date
Tesimla Gram Panchayat