

Part - I

Utilization Certificate for Cash Component for the year 2012-2013 Bidhan Nagar Gram Panchayet under Matiali Block , Fund -MGNREGA

District Jalpaiguri, West Bengal State Year 2012-13

- 1) Opening Balance as on 01.04.2012 Rs. **168946.69**
- 2) Allotment Received during the year 2012-13 Under MGNREGA Rs. **14445000.00**

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
Dtd - 02/05/2012	2030000.00
Memo No -9321/44, dtd-05/06/2012	2020000.00
Memo No -1346(23), dtd-14/08/2012	3535000.00
Dtd - 27/12/2012	1515000.00
Memo No -234/MGNREGS, dtd-18/02/2013	1010000.00
Memo No -341/MGNREGS, dtd-06/03/2013	3030000.00
Memo No -333/MGNREGS, dtd-26/03/2013	505000.00
Memo No -933(BNRGSK), dtd-05/06/2012	250000.00
(BNRGSK), Dtd-29/08/2012	250000.00
(BNRGSK), Dtd-27/12/2012	300000.00
Total =	14445000.00

Certified that a sum of Rs. 14445000.00 only was received as sub-allotment during 2012-13 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. 168946.69 only being unspent balance of the previous year 2011-12 i.e Opening Balance during the year was allotted to be brought forward for utilization during the current year 2011-12. The miscellaneous receipts of the agency during the 2012-13 were Rs. 64941.00 .

It is also certified that out of the above mentioned total funds of Rs. 14678887.69 only a sum of Rs.13724653.00 only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amount of Rs. 246871.00 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 954234.69 only remaining as on reporting date 31/03/2013 which will be utilized for the programme in 2013-14.

- 3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA=Rs. **64941.00**
- 4) Fund Received from Block, if any **Nil**
- 5) Total fund available (1+2+3) = Rs. **14678887.69**

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

Bidhan Nagar Gram Panchayet, Memo No 04/MGNREGA/BNGP/13 Date 10/04/2013

- 1) P.O & BDO, Matiali Block for sanctioned the requisite fund as per technical vetted plan & estimate under AAP-2012-13.



Signature of Executive Assistant/ Secretary/Nirman Sahayak Recommendation for fund (With Official Seal)

BIKASH SARKER
Nirman Sahayak
Bidhan Nagar G.P.

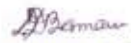


Signature of GP Pradhan with official Seal and date

Prodhan
Bidhan Nagar G.P.

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.


JUNIOR PROGRAMME OFFICER

Checked & Signed by APO/JPO/Block Officials for Block & GP's Recommendation for fund

Memo No. 237/MGNREGS



Date: 12.04.13

Counter Signature & Seal of the P.O & B.D.O for Block & GP's Recommendation for fund

Foot Note:-

- 1) For recommendation and sanction of fund as per prescribed requisition, format to be checked and signed, in respect of Block, by P.O & BDO and APO/JPO/Block Officials.
- 2) For recommendation and sanction of fund, as per prescribed requisition, format to be checked and signed, in respect of Gram Panchayat, by P.O & BDO and only placed the requisition duly signed and sealed by the Gram Panchayat Prodhan along with Executive

Block Development Officer
Matiali Development Block

Part – II

**Utilization Certificate for Administrative fund for 31st March of the year 2012-2013 under
MGNREGA**

District Jalpaiguri, West Bengal State Year 2011-12

- 1) Unspent balance for previous year 2010-11 Under MGNREGA AE fund, i.e. Opening Balance as on 01.04.2011 Rs. **NIL**
- 2) Allotment Received during the year 2012-13 Under MGNREGA Rs. **145000.00**
- 3) Misc Receipts (i.e. Bank Interest) Rs. **64941.00**
- 4) Total fund available (1+2+3) = Rs. **209941.00**
- 5) Balance as on reporting date 31/03/2013 Rs Nil

Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
Dtd - 02/05/2012	30000.00
Memo No -9321/44, dtd-05/06/2012	20000.00
Memo No -1346(23), dtd-14/08/2012	35000.00
Dtd - 27/12/2012	15000.00
Memo No -234/MGNREGS, dtd-18/02/2013	10000.00
Memo No -341/MGNREGS, dtd-06/03/2013	30000.00
Memo No -333/MGNREGS, dtd-26/03/2013	5000.00
Total	145000.00

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government

2) Other contingent expense

- a) Mobility support to the Block/Gram Panchayat (Inspection of scheme
- b) Training of PRI members and other functionaries for this scheme
- c) IEC Campaign for awareness guarantee for this Act & Scheme
- d) Outsourcing of Data Entry work (VLE)
- e) Printing of forms etc.
- f) Stationery and Peripherals
- g) Office furniture and equipments
- h) Capacity building of SHG's for the purpose of this scheme.
- i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- a) issues at Block level
- b) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- c) Muster Roll verification Bill.
- d) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.



Signature of Executive Assistant/ Secretary/Nirman



Signature of GP Pradhan

ANNEXTURE B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET UNDER MGNREGA FOI

SECTION-A (FINANCIAL)

Sl. No	Particulars	Amount (in Rs. Lakhs)
1	Opening Balance	1,68,946.69
2	Fund received during the financial year from the District	144,45,000.00
3	Misc. receipts credited during the year	0.64,941.00
4	Total Fund available (1+2+3) during the financial year under MGNREGA	146,78,887.69
	Total funds utilized during the financial year	
5	a) Expenditure on administrative expenses	24,68,711.00
	b) Expenditure on unskilled labour component	113,10,864.00
	c) Material cost including semi-skilled and skilled labour	21,66,918.00
6	Closing Balance	95,42,34.69
7	Percentage of utilization to total funds available (5/4 x 100)	93.50%

SECTION-B (PHYSICAL PROGRESS)

1	No. of household who have demanded employment	3402
2	No. of household that have been provided employment	3402
3	No. of household that have completed 100 days employment	14
4	No. of Mandays generated	0.83739 (in lakh)

Memo No. 07/MGNREGA/BNGP/13 Date 10/04/13

Signature of Executive Assistant/Secretary/Nirman Sahayak
Recommendation for fund (with Official Seal)

BIKASH SARKER
Nirman Sahayak
Bidhan Nagar G.P.

Signature of GP Prodhhan
with Official seal and date

Prodhhan
Bidhan Nagar G.P.