

**ANNEXURE-A**

**PART-I**

**Utilization Certificate for Cash Component for the year 2012-13 for the month of APRIL under MGNREGA for RAJGANJ Block for FULBARI-2 GRAM PANCHAYAT**

**District Jalpaiguri, West Bengal State Year 2012-13**

- 1) Unspent balance for previous year 2011-12 under MGNREGA, i.e. Opening Balance as on 01.04.2012 Rs. **3,629.91**
- 2) Allotment Received during the year 2012-13 under MGNREGA Rs. **32,33,000.00**

Allotment Order Memo No & Date	Amount of Allotment received from District MGNREGA Cell
798 /MGNREGS, Date -15/05/12	Rs. 2,03,000.00
968/MGNREGS, Date-08/06/12	Rs. 5,05,000.00
1675/MGNREGS, Date-26/09/12	Rs. 5,05,000.00
172/MGNREGS, Date-04/02/13	Rs. 5,05,000.00
317/MGNREGS, Date-06/03/13	Rs. 15,15,000.00

- 3) Miscellaneous Receipts of the Agency, if any, under MGNREGA Rs. **17,010.00**
- 4) Total fund available(1+2+3) Rs.**32,53,639.91**

Certified that I have satisfied myself that the conditions as which funds was sanctioned have been duly fulfilled/ are being fulfilled and that exercised checks as declared in prescribed in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such scheme is completed. Form 3 register are updated and MIS entry done for 100% MIS against scheme.

**GP: Fulbari II Gram Panchayat**

**Memo NO: 124/2013**

**Date: 09/09/13**

- 1) P.O. & BDO Rajganj Block for sanctioned the requisite fund as per technical vetted plan & estimate under AAP 2012-13.

Signature of Executive Assistant/Secretary/

Nirman Sahayak (with Official Seal)

Secretary

Fulbari-II Gram Panchayat

P.O. Fulbari-II, Dist. Jalpaiguri

Block: Rajgani

Memo No: 244/MGNREGA

Date: 12.04.13

**Copy forwarded for information and necessary action to:-**

- 1) The ADPC, MGNREGS & ADM(Dev), Jalpaiguri.

Checked & Signed by APO/JPO/Block Officials  
for Block & GP's Recommendation for fund

Counter Signature & Seal of the P.O. & BDO  
for Block & GP's Recommendation for fund

Certified that a sum of Rs. **32,33,000.00** Only was received as sub-allotment during 2012-13 from District NREGA Cell Letter No. & Date given on the margin under NREGA.

Further a sum of Rs.**3629.91** only being unspent balance of the previous year 2011-12 i.e., Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The miscellaneous receipts of the agency during 2012-13 were Rs.**17,010.00**

It is also certified that out of the above mentioned total funds of Rs. **32,53,639.91** only a sum of Rs.**32,31,704.00** only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amount of Rs.**15,589.00** has been utilized on administrative expenses permissible under the NREGA.

It is further certified that the unspent balance of Rs.**21935.91** only remaining as on reporting date which will be utilized for the programme in 2013-14.

**PART-II**

**Utilization Certificate for Administrative fund for the year 2012-13 under MGNREGA**

**District Jalpaiguri, West Bengal State Year 2012-13**

- 1) AE , Opening Balance as on 01.04.2012, if any, Rs. 1976.00
- 2) Allotment Received during the year 2012-13 under MGNREGA AE fund Rs. 33,000.00
- 3) Total fund available(1+2) Rs. 34,976.00
- 4) Total utilization of AE fund Rs. ~~2,715.00~~ 15,589.00
- 5) Closing balance of AE(3-4) RS. ~~32,261.00~~ 19,387.00

Allotment Order No. Memo No & Date	Amount of Allotment received from District MGNREGA Cell for AE fund
798 /MGNREGS, Date -15/05/12	Rs. 3,000.00
968/MGNREGS, Date- 08/06/12	Rs. 5,000.00
1675/MGNREGS, Date- 26/09/12	Rs. 5,000.00
172/MGNREGS, Date- 04/02/13	Rs. 5,000.00
317/MGNREGS, Date-06/03/13	Rs. 15,000.00

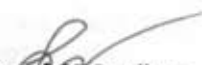
This is to certify that the above sanctioned administrative fund has been fully/partly utilized against approved order of the P & RD, Govt. of West Bengal vide order No:3337(10)/P&RD/P/18S-01/06(Pt), Dated:15.06.2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
  - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
  - b) Training of PRI member and other functionaries for this scheme
  - c) IEC Campaign for awareness guarantee for this Act & Scheme
  - d) Outsourcing of Data Entry work(VLE)
  - e) Printing of forms etc.
  - f) Stationery and Peripherals
  - g) Office furniture and equipments
  - h) Capacity building of SHG's for the purpose of this scheme.
  - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo No.597 /MGNREGS Date-14.07.2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGA issues at Block level
- 2) Arrear payment of GRS/2<sup>nd</sup> GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

  
Signature of Executive Assistant/Secretary/  
Nirman Sahayak(with Official Seal)  
Secretary  
Fulbari-II Gram Panchayat  
P.O. Fulbari Hat, Dist.- Jalpaiguri

  
Signature of GP Pradhan  
with official Seal and date  
Pradhan  
Fulbari - II G.P.

ANNEXURE-B

**FORMAT FOR FINANCIAL AND PHYSICAL FOR GRAM PANCHAYAT  
UNDER MGNREGS FOR 2012-13**

Name of the Block: **Rajganj**

Name of the GP: **Fulbari-II**

**SECTION-A-(FINANCIAL)**

SI No.	Particulars	Amount (in Rs. Lakhs)	
1	Opening balance	3,629.91	
2	Fund received during the financial year from the District	32,33,000.00	
3	Fund received from Block during the financial year, if any	0.00	
4	Misc. receipts credited during the year	17,010.00	
5	Total funds available (1+2+3) during the financial year under MGNREGA	32,53,639.91	
6	Total funds utilized during the financial year	32,31,704.00	
	(a)Expenditure on administrative expenses		15,589.00
	(b)Expenditure on unskilled labour component		23,59,402.00
	© Material cost including semi-skilled and skilled labour	8,56,713.00	
7	Closing balance	21,935.91	
8	Percentage of utilization to total funds available(6/5 x 100)	99.33%	

**SECTION-B (PHYSICAL PROGRESS)**


1. No. of households issued Job Cards:-

SCs	STs	Others	Total
1738 No.	6 No.	1957 No.	3701 No.


2. No. of households who have demanded employment..... 1250 Nos.
3. No. of household that have been provided employment..... 1250 Nos.
4. No. of households that have completed 100 days employment..... 3 Nos.
5. No. of Mandays generated.... 17334 Nos.

Memo No: 129/2013

Date: 04/09/13

  
Signature of Executive Assistant/Secretary/  
Nirman Sahayak(with Official Seal)

Secretary  
Fulbari-II Gram Panchayat  
P.O.- Fulbari Hat, Dist.- Jalpaiguri

  
Signature of Pradhan  
with official Seal and date  
**Pradhan**  
**Fulbari - II G.P.**