

PART-I

Annual Utilization Certificate for Cash Component for the year 2012-2013 under MGNREGA for.....^{Rajganj}..... Block
for.....Kukurjan..... GP

District Jalpaiguri, West Bengal State Year 2012-13

- 1) Opening Balance as on 01.04.2012 --Rs.39468
- 2) Allotment Received during the year 2012-13 Under MGNREGA --Rs 9949000.

| Allotment Order Memo No & date | Amount of Allotment received from District MGNREGA Cell |
|--------------------------------|---|
| 352/MGNREGS, Dt.-2/5/2012 | Rs.1218000 |
| 1114/MGNREGS, Dt.-2/5/2012 | Rs.1010000 |
| 1311/MGNREGS, Dt.-3/8/2012 | Rs.1515000 |
| 1482/MGNREGS, Dt.-25/9/2012 | Rs.250000 |
| 1675/MGNREGS, Dt.-26/9/2012 | Rs.606000 |
| 1818/MGNREGS, Dt.-2/11/2012 | Rs.1515000 |
| 068/MGNREGS, Dt.-8/1/2013 | Rs.300000 |
| 081/MGNREGS, Dt.-17/1/2013 | Rs.1515000 |
| 317/MGNREGS, Dt.-6/3/2013 | Rs.2020000 |
| Total | Rs.9949000 |

Certified that a sum of Rs.9949000 only was received as sub-allotment during 2012-13 from District NREGA Cell Letter no. & date given on the margin under NREGA.


Further a sum of Rs.39468 only being unspent balance of the previous year 2011-12 i.e Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were Rs.16185


It is also certified that out of the above mentioned total funds of Rs.10004653 only a sum of Rs.10003354 only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amount of Rs.132720 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs.1299 only remaining as on reporting date-01/04/2013 which will be utilized for the programme in 2013-14.

- 3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA=Rs.16185
- 4) Fund received from Block ,if any, _____
- 5) Total fund available (1+2+3+4) = Rs.10004653

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP.....^{Rajganj}..... Memo No.....^{65/K4P}..... Date.....^{08.04.13}.....


NIRMAN SAHAYAK
Signature of Executive Assistant/ Secretary
Kukurjan GP
Rajganj Block
Nirman Sahayak (With Official Seal)



Pradhan
Signature of GP Pradhan
Kukurjan Gram Panchayat
Rajganj Block, Jalpaiguri
with official Seal and date

Block.....^{Rajganj}..... Memo No.....^{214/MGNR}..... Date.....^{12.04.13}.....

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (G), Jalpaiguri.


Checked & Signed by APO/JPO/Block Officials


Counter Signature & Seal of the P.O & B.D.O

PART-II

Utilization Certificate for Administrative fund for the month ...March.....of the year 2012-2013 under MGNREGA

District: Jalpaiguri, West Bengal State Year 2012-2013

- 1) Opening Balance (If any) Rs.
- 2) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs.99000
- 3) Balance as on reporting date—01/04/2013, Rs.-33720


| Allotment Order No, Memo No & date | Amount of Allotment received from District MGNREGA Cell for AE fund |
|------------------------------------|---|
| 352/MGNREGS, Dt.-2/5/2012 | Rs.18000 |
| 1114/MGNREGS, Dt.-2/5/2012 | Rs.10000 |
| 1311/MGNREGS, Dt.-3/8/2012 | Rs.15000 |
| 1675/MGNREGS, Dt.-26/9/2012 | Rs.6000 |
| 1818/MGNREGS, Dt.-2/11/2012 | Rs.15000 |
| 081/MGNREGS, Dt.-17/1/2013 | Rs.15000 |
| 317/MGNREGS, Dt.-6/3/2013 | Rs.20000 |
| Total | Rs.99000 |


This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/185-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.


NIRMAN SAHAYAK
Kukurjan GP
Rajbari
Signature of Executive Assistant Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)


Pradhan
Kukurjan Gram Panchayat
Signature of GP Pradhan
with official Seal and date

ANNEXURE B

**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2012-13**

Name of the Gram Panchayet:

SECTION-A-(FINANCIAL)

| Sl. No. | Particulars | Amount (in Rs. Lakhs) |
|---------|---|-----------------------|
| 1 | Opening balance | 0.39468 |
| 2 | Fund received during the financial year from the District | 99.49000 |
| 3 | Misc. receipts credited during the year | 0.16185 |
| 4 | Total funds available (1+2+3) during the financial year under MGNREGA | 100.04653 |
| 5 | Total funds utilized during the financial year | |
| | (a) Expenditure on administrative expenses | Rs.132720 |
| | (b) Expenditure on unskilled labour component | Rs.6673792 |
| | (c) Material cost including semi-skilled and skilled labour | Rs.3196842 |
| 6 | Closing balance | Rs.1299 |
| 7 | Percentage of utilization to total funds available (5/4 x100) | 99.98 |

SECTION-B (PHYSICAL PROGRESS)

- 1 No. of households who have demanded employment--3089
- 2 No. of households that have been provided employment--3089
- 3 No. of households that have completed 100 days employment--3
- 4 No. of Mandays generated ----- 0.50519 (in lakh)

Memo No..... 65 / KGP. **Date.....** 08.14.2013

Nirman Sahayak
NIRMAN SAHAYAK
Kukurjan GP
Rajganj Block

Signature of Executive Assistant/ Secretary/Nirman Sahayak Recommendation for fund (With Official Seal)

Pradhan
Pradhan
Kukurjan Gram Panchayat
Rajganj Block, Jalpaiguri
Signature of GP Pradhan with official Seal and date