PART-I

Annual Utilization Certificate for Cash Component for the year 2012-2013 under MGNREGA for RAJGANJ Block for **MAJHIALI GP**

District Jalpaiguri, West Bengal State Year 2012-13

Opening Balance as on 01.04.2012

2380.40

Allotment Received during the year 2012-13 Under

MGNREGA Rs. 3550000=00 Amount of Allotment Allotment Order Memo No & received from District date MGNREGA Cell 3045000 699 MGNREGS 30.04.12 505000 233/ MGNREGS 18.02.13 TOTAL-3550000

3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA=Rs. 41839=00

Fund received from Block , if any,

5) Total fund available (1+2+3+4) = Rs. 3594219.40

Certified that a sum of Rs. 3550000=00 only was received as sub-allotment during 2012-13 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. 2380.40 only being unspent balance of the previous year 2011-12 i.e Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were Rs. 41839=00

It is also certified that out of the above mentioned total funds of Rs. 3594219.40 only a sum of Rs. 3591866=00 only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amount of Rs. 91561=00 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 2353=40 only remaining as on reporting date 31.03.2013 which will be utilized for the programme in 2013-14.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and IMS data 9ntry done for 100% MIS against scheme.

Signature of Executive Assistant/ Secretary

Nimen Sahayak (With Official Seal)

Copy forwarded for information and necessary action to:-

.....Memo No..

1) The ADPC, MGNREGS & ADM (G), Jalpaiguri.

Checked & Signed by APO/JPO/Block Officials

12011 Counter Signature & Seal of the P.O & B.D.O

Signature of GP Pradhan

with official Seal and date

PART-II

Utilization Certificate for Administrative fund for the month March-31 of the year 2012-2013 under MGNREGA

District Jalpaiguri, West Bengal State Year 2012-2013

- 5) Opening Balance (If any) Rs. -2380.40 0. 60
- 6) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs. \$50000=00
- 3) Balance as on reporting date 31/03/2013 Rs. 2353=40 0 00

Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fur		
699 MGNREGS 30.04.12	45000		
233/ MGNREGS 18.02.13	5000		
And the second second	2380.40		
CHOOL TO SELVED GOODING THIS TIMESTON	Pair from the District 35,50000,00		
A Misc. receipts conlitted during the	2 MESET 3 12 19 19 19 19 19 19 19 19 19 19 19 19 19		
Total:	50000.00		

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - IEC Campaign for awareness guarantee for this Act & Scheme
 - at Outsourcing of Data Entry work (VLE)
- Printing of forms etc.
- f) Stationery and Peripherals
- , g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
- i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Signature of Executive Agsistant/ Secretary/Nirman Sahayak Recommendation for fund (With difficial SQU)

Signature of GP Pradian with official Seal and date

FORMAT FOR FINACIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET UNDER MGNREGA FOR 2012-13

Name of the Gram Panchayet:

SECTION-A-(FINANCIAL)

SI. No.	Particulars Particulars		
1	Opening balance	2380.40	
2	Fund received during the financial year from the District	3550000.00	
3	Misc. receipts credited during the year	41839.00	
4	Total funds available (1+2+3) during the financial year under MGNREGA	3594219.4	
5	Total funds utilized during the financial year		
	(a) Expenditure on administrative expenses Rs. 91561		
	(b) Expenditure on unskilled labour Rs. 3292240 component	3591866.00	
	(c) Material cost including semi-skilled and Rs. 208065 skilled labour	public crimed in the apported fi fit schemes is completed. For it is o	
6	Closing balance 2353.40		
7	Percentage of utilization to total funds available (5/4 x100)	99.93	

SECTION-B (PHYSICAL PROGRESS)

1	No. of households who have dema	anded employment	1627		
2	2 No. of households that have been provided employment 1627				
	No. of households that have completed 100 days employment		NII		
	No. of Mandays generated	0.37564	-3292240	(in lakh)	

Memo No. 210 Date 03/64/13

Signature of Executive Assistant/ Secretary/Nirman Sahayak Resbridge notation for fund

Signature of GP Padhan with official Seal and date