

PART-II
Utilization Certificate for Administrative fund for the month March, 2013
of the year 2012-2013 under MGNREGA

District Jalpaiguri, West Bengal State Year 2012-13

- 1) Unspent balance for previous year 2011-12 Under MGNREGA AE fund, i.e. Opening Balance as on 01.04.2011 Rs. 0=00
- 2) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs. =93000.00(+ BANK INTEREST Rs. 55305.00)
- 3) Balance as on reporting date 31.4.2013 = Rs. = 901.00

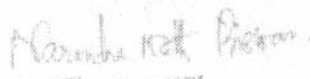
Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
699/MGNEGS, dt 30/4/12	15000.00
1066/MGNREGS, dt 26/6/12	15000.00
	25000.00
	18000.00
	20000.00

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated- 15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.


Secretary
District Jalpaiguri

Signature of Executive Assistant/ Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)


Pradhan
Gram Panchayat

Signature of GP Pradhan
with official Seal and date

NEXURE B

**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2012-13**

Name of the Gram Panchayet:

SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	148644.50
2	Fund received during the financial year from the District	9143000.00
3	Misc. receipts credited during the year	55305.00
4	Total funds available (1+2+3) during the financial year under MGNREGA	9346949.50
5	Total funds utilized during the financial year	
	(a) Expenditure on administrative expenses	Rs.147404.00
	(b) Expenditure on unskilled labour component	Rs.3592238.00
	(c) Material cost including semi-skilled and skilled labour	Rs.3684954.00
		7424596.00
6	Closing balance	1922353.50
7	Percentage of utilization to total funds available (5/4 x100)	80%

SECTION-B (PHYSICAL PROGRESS)

- No. of households who have demanded employment _____ 1909 _____
- No. of households that have been provided employment _____ 1909 _____
- No. of households that have completed 100 days employment _____ 33 _____
- No. of Mandays generated _____ 0.64342 _____ (in lakh)

Memo No...04/12-13..... Date...10/4/13.....

Naranda Kishor Prasad
Secretary
Barnaha Nagar Br's Gram Panchayet

Signature of Executive Assistant/ Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)

Prasad
Pradhan
Barnaha Nagar Br's Gram Panchayet

Signature of GP Pradhan
with official Seal and date