

## ANNEXURE-A

## PART-I

## Annual Utilization Certificate for Cash Component for the year 2012-2013 under MGNREGA for... SADAR Block for...BELAKOBA GP

District Jalpaiguri, West Bengal State Year 2012-13

- 1) Opening Balance as on 01.04.2012  
Rs. 18503=00
- 2) Allotment Received during the year 2012-13 Under MGNREGA Rs. 15064000=00

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
099/MGNREGS/30.04.12	20,30,000.00
814/MGNREGS/37.05.12	20,30,000.00
2066/MGNREGS/26.06.12	21,21,000.00
1753/MGNREGS/12.07.12	1,00,000.00
1449/MGNREGS/28.08.12	4,00,000.00
1448/MGNREGS/28.08.12	25,25,000.00
2066/MGNREGS/11.12.12	10,10,000.00
52/MGNREGS/15.01.13	20,20,000.00
140/MGNREGS/25.02.13	5,08,000.00
423/MGNREGS/26.03.13	20,20,000.00

- 3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA = Rs. 47126=00
- 4) Fund received from Block, if any \_\_\_\_\_
- 5) Total fund available (1+2+3+4) = Rs. 1,51,29,629=00

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/are being fulfilled and I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/inspection for as such schemes is completed. Form 3-receipts are updated and MIS data entry done for 100% MIS against scheme.

GP...Belakoba Memo No...09/MGNREGS/12-13

Date...10/04/13

Signature of Executive Assistant/ Secretary

Nirman Sahayak (With Official Seal)

Signature of GP Pradhan with official Seal and date

Block...Sadar Memo No...1409/MREGS Date...11-04-2013

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (G), Jalpaiguri.

*11/4/13*  
Asst. Programme Officer  
MGNREGS, Sadar Block  
Jalpaiguri

*h*  
Programme Officer  
Sadar Block, Jalpaiguri, S.D.O

**PART-II**

Utilization Certificate for Administrative fund for the month march of the year 2012-2013 under MGNREGA

District Jalpaiguri, West Bengal State Year 2012-2013

Opening Balance (if any) Rs. 0=00

- 1) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs. 1,64,000=00  
Bank Interest Rs. 47,126=00  
Total Rs. 2,11,126.00
- 3) Balance as on reporting date... 31/03/2013... Rs...9514=00

Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
699/MGNREGS/30.04.12	Rs=30,000.00
814/MGNREGS/17.05.12	Rs=30,000.00
1066/MGNREGS/26.06.12	Rs=21,000.00
1448/MGNREGS/28.08.12	Rs=25,000.00
2069/MGNREGS/11.12.12	Rs=10,000.00
52/MGNREGS/15.01.13	Rs=20,000.00
290/MGNREGS/25.02.13	Rs=8000.00
433/MGNREGS/26.03.13	Rs=20,000.00

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no 3337(10)/P&RD/P/185-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
  - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)Rs=10034.00
  - b) Training of PRI members and other functionaries for this scheme Rs=8340.00
  - c) IEC Campaign for awareness guarantee for this Act & Scheme Rs=20400.00
  - d) Outsourcing of Data Entry work (VLE) Rs=76588.00
  - e) Printing of forms etc. Rs=36300.00
  - f) Stationery and Peripherals Rs=28950.00
  - g) Office furniture and equipments Rs=21,000.00
  - h) Capacity building of SHG's for the purpose of this scheme.
  - ii) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no 597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2<sup>nd</sup> GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Signature of Executive Assistant/ Secretary/Nirman  
Sahayak Recommendation for fund  
(With Official Seal)

Signature of G.P. Pradhan  
with official Seal and date

## ANNEXURE B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYAT  
UNDER MGNREGA FOR 2012-13

Name of the Gram Panchayat: BELAKOBA

SECTION-A-(FINANCIAL)


Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	18503.00
2	Fund received during the financial year from the District	15064000.00
3	Misc. receipts credited during the year	47126.00
4	Total funds available (1+2+3) during the financial year under MGNREGA	15129629.00
5	<b>Total funds utilized during the financial year : 2012-13</b>	
	(a) Expenditure on administrative expenses	Rs. 201612.0
	(b) Expenditure on unskilled labour component	Rs. 9218128.00
	(c) Material cost including semi-skilled and skilled labour	Rs. 5467575.00
		14887315.00
6	Closing balance Rs.	<del>242314.00</del> <b>242314.00</b> / <del>29.00</del>
7	Percentage of utilization to total funds available (5/4 x100)	98.40%


SECTION-B (PHYSICAL PROGRESS)

- 1 No. of households who have demanded employment : 2836
- 2 No. of households that have been provided employment : 2836
- 3 No. of households that have completed 100 days employment : 39
- 4 No. of Mandays generated : 0.68665(in lakh)

Memo No... 10/MGNREGA /13-14

Date : 10.04.13

  
Signature of Executive Assistant/ Secretary/Nirman  
Sahayak Recommendation for fund  
(With Official Seal)

  
Signature of G.P. Pradhan  
with official seal and date