

PART-I

Utilization Certificate for Cash component for the year 2012-13 for the month of 22 January, 2013

Under MGNREGA for Sadar Block for Garlbari GP

District Jalpaiguri, West Bengal State year 2012-13

- 1) Unspent balance for previous year 2011-12 Under MGNREGA i.e. opening Balance as on 1/4/12 Rs.895=00
 2) Allotment Received during the year 2012-13 Under MGNREGA Rs. 4947500

Allotment Order No. & Date	Memo	Amount of Allotment received from District MGNREGA cell	Certified that a sum of Rs.49,47,500.00 only Ware received as sub-allotment during 2012-13
1] 741/MGNREGS Dtd.4/05/2012		Rs. 913,500.00	From District NREGA cell letter No. Date given on the margin under NREGA. Further a sum of Rs. 895=00 only being unspent balance of the previous year 2011-12 i.e. opening balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were Rs.57115 It is also certified that out of the above mentioned total funds of Rs.50,05,510 .00 only A sum of Rs. 43,96,418 .00 only has been utilized during 2012-13 for the purpose for which it was sanctioned , out of which, an amount of Rs.108066.00 has been utilized on administrative expenses permissible under NREGA. It is further certified that the unspent balance of Rs.6,09,092.00 only remaining as on reporting date 31/03/2013 which will be utilized for the programmed in 2013-14
2] 863/MGNREGS Dt :- 25/5/12		Rs. 250,000.00	
3] 1114/MGNREGS Dt :-6/7/2012		Rs. 1,010,000.00	
4] 1507/MGNREGA Dt :- 06/9/12		Rs. 350,000.00	
5]172/MGNREGS Dt. 04/02/2013		Rs. 1,010,000.00	
6]287/MGNREGS Dt.04/02/2013		Rs. 808,000.00	
7]433 MGNREGS Dt.26/03/2013		Rs. 606,000.00	

- 3) Miscellaneous Receipts of the Agency, if any Under MGNREGA = 57,115.00 (int+misc.)
 4) Total Fund available (1+2+3+4+5+6+7)= Rs.. 5005510.00

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled /are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the GP for the purpose for which it was sanctioned . The scheme for which UC is being given social audit /inspection for as such schemes is completed . Form 3-register are updated and MIS data entry Done for 100% MIS against scheme.

GP. Garalbari Memo No. -16(a)/2013-14 Dtd.- 12/04/2013

- 1) P.O. & BDO, Sadar Block for sanctioned the requisite fund as per technical vetted plan & estimate under AAP 2011-12

Signature of Executive Assistant/Secretary/Nirma

Pradhan
Garalbari Gram Panchayat
Signature of GP Pradhan

Block Sadar Memo No. 1461/NREGS. Date 16-04-2013

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (G), Jalpaiguri.

Shub 16/4/13
Asst. Programme Officer
 MGNREGS, Sadar Block
 For Block & GP's Recommendation for fund

16/4/13
Programme Officer
 Sadar Block, Jalpaiguri.
 Counter Signature & Seal of the P.O. & B.D.O.
 for Block & GP's Recommendation for fund

Foot Note:-

- 1) For recommendation and sanction of fund as per prescribed requisition , format to be checked and signed , in respect of Block, by P.O. & BDO and APO/JPO/Block Officials.
 2) For recommendation and sanction of fund as per prescribed requisition , format to be checked and signed , in respect of Gram panchayat, by P.O. & BDO and only placed the requisition duly signed and sealed by the Gram Panchayat Prodhnan alongwith E.A./Secretary/Nirman Sahayak
 3) The Utilization certificate (Part-I & Part-II) should send along with prescribed requisition format when fund needed.

PART-II

Utilization Certificate for Administrative Fund for the year 2012-13

Under MGNREGA for Sadar Block for Garlbari GP

District Jalpaiguri, West Bengal State year 2012-13

1] Unspent balance for previous year 2011-12
Under MGNREGA AE i.e. opening Balance as on
01 /04/2012 Rs.00.00

2] Allotment Received during the year 2012-13
Under MGNREG A Rs. 47500.00

3] Miscellaneous Receipts = Rs. 17020 (Bank Intt & Other)+ Rs. 40095/ (Photo taking) = **57115.00/-**

4] Total Fund available (1+2+3)= Rs. ~~57,115~~ **104615**
Balance as on reporting date 11/04/2013 Rs. 00.00

Allotment Order Memo No. & Date	Amount of Allotment received from District MGNREGA cell for AE fund
1] 741/MGNREGS Dtd.4/05/2012]	Rs. 13,500.00
2] 1114/MGNREGS Dt :-6/7/2012	Rs. 10,000.00
3]172/MGNREGS Dt. 04/02/2013	Rs. 10,000.00
4]287/MGNREGS Dt.25/02/2013	Rs. 8,000.00
5]433/MGNREGS Dt.26/03/2013	Rs. 6,000.00
TOTAL =	Rs. 47,500.00

This is to certify that the above sanctioned administrative fund has been fully/partly utilized Against approved order of the P & RD, Govt of West Bengal vide order No. 3337(10)/P&RD/P 18S-01/06(pt) dated 15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt of West Bengal.

- 1) Staff salary-cost of additional staff engaged at various levels for the scheme with the approval Of the State Government.
- 2) Other contingent expense:
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme.
 - c) IEC campaign for awareness guarantee for this act & scheme.
 - d) Out sourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and peripherals
 - g) Office furniture and equipments
 - h) Capacity building of STIG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo No. 597/MGNREGS date 14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block Level.
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P&RD order Muster Roll verification Bill.
- 3) Miscellaneous Expenses for smooth running of Block MGNREGA cell on subject to prior approval of DPC & DM

Signature of Executive

Assistant/Secretary/Nirman Sahayak

Recommendation for fund

(with official seal)

Pradhan
Garlbari Gram Panchayat

Signature of G.P. Pradhan (with official seal)

ANNEXURE-B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYAT

UNDER MGNREGA FOR-2012-13

Name of Gram Panchayat- Garalbari Gram Panchayat

SECTION-A (FINANCIAL)


Sl. No.	Particulars	Amount in Rs. Lakh)
1	Opening Balance	Rs. 895.00
2	Fund received during the financial year from the District	Rs. 4,947,500.00
3	Miscellaneous receipts credited during the year	Rs. 57,115.00
4	Total fund available (1+2+3) during the financial year under MGNREGA	Rs. 5,005,510.00
5	Total fundutilised during the financial year	
	(a) Expenditure on administrative expences	Rs. 108,066.00
	(b) Expenditure on unskilled labour component	Rs. 3,672,782.00
	© Material cost including semiskilled and skilled labour	Rs. 615,570.00
6	Closing Balance	Rs. 609,092.00
7	Percentage of utilisation to tota fund available (5/4 X 100)	87.83


SECTION-B.(PHYSICAL PROGRESS)

1 No. of households who have demanded employment -	2559
2 No. of households that have been provided employment -	2559
3 No. of households that have completed 100 days employment -	0
4 No. of mandays generated (in lakh)-	0.31204

Memo No.-16/2013-14

Date-12/04/2013


Signature of Executive assistant/ Secretary/ Nirman
Sahayak recommendation for fund (with official
seal)


Pradhan
Garalbari Gram Panchayat
Signature of Pradhan
(with official seal &
date)