

PART-I
Utilization Certificate for Cash Component for the year 2012-2013 for
the month of March under MGNREGA for Sadar Block for Kharia. GP

District Jalpaiguri, West Bengal State Year 2012-13

- 1) Opening Balance as on 01.04.2012 Rs. 4244=00
- 2) Allotment Received during the year 2012-13 Under MGNREGA Rs. 20012000=00

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
699/MGNREGS dt. 30.04.2012	1522500=00
762/MGNREGS dt. 11.05.2012	1319500=00
994/MGNREGS dt. 12.06.2012	2020000=00
1114/MGNREGS dt. 06.07.2012	1515000=00
1311/MGNREGS dt. 03.08.2012	2020000=00
1840/MGNREGS dt. 06.11.2012	2020000=00
50/MGNREGS dt. 15.01.2013	2020000=00
152/MGNREGS dt. 31.01.2013	2525000=00
297/MGNREGS dt. 27.02.2013	1515000=00
341/MGNREGS dt. 06.03.2013	3535000=00

Certified that a sum of Rs. 20012000=00 only was received as sub-allotment during 2012-13 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. 4244=00 only being unspent balance of the previous year 2011-12 i.e Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were Rs. 92254=00

It is also certified that out of the above mentioned total funds of Rs. 20108498 =00 only a sum of Rs. 20106403=00 only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amount of Rs. 233325=00 has been utilized on administrative expenses permissible under the NREGA.

It is further certified that the unspent balance of Rs. 2095=00 only remaining as on reporting date 31.03.2013 which will be utilized for the programme in 2013-14.

- 3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA=Rs. 92254=00
- 4) Total fund available (1+2+3) = Rs. 20108498=00

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP:- Kharia Memo No. 211/07/2013 Date.01.04.2013.

[Signature]
 Signature of Executive Assistant, Secretary/Nirman
 Sahayak Recommendation for fund
 (With Official Seal)

[Signature]
 Signature of G.P. Pradhan
 with official Seal and date
 Kharia Gram Panchayat
 Jalpaiguri, Sadar Block

Block : Sadar Memo No. 1357/NREGS. Date. 08-04-2013.

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (G), Jalpaiguri.

[Signature]
 Asst. Programme Officer
 Checked & Signed by APO/JPO/Block Officials
 for Block & GP's Recommendation for fund
 Jalpaiguri

[Signature]
 Counter Signature & Seal of the P.O. & B.D.O
 for Block & GP's Recommendation for fund.

PART-II
Utilization Certificate for Administrative fund for the month March, 2013
of the year 2012-2013 under MGNREGA

District Jalpaiguri, West Bengal State Year 2012-13

- 4) Unspent balance for previous year 2011-12 Under MGNREGA AE fund, i.e. Opening Balance as on 01.04.2011 Rs. 0=00
5) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs. =242500.00
6) Misc Receipts (i.e. Bank Interest) Rs. =00
7) Total fund available (4+5+6) = Rs. =242500.00
4) Balance as on reporting date 31.1.2013 = Rs. =97731.00

Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
670/MGNREGS, dt 12/4/12	15000.00
699/MGNEGS, dt 30/4/12	37500.00
814/MGNREGS, dt 17/5/12	45000.00
994/MGNREGS, Dt 12/6/12	20000.00
1311/MGNREGS, dt 3/8/12	10000.00
1776/MGNREGS, dt 19/10/12	15000.00
42/MGNREGS, dt 10/1/13	20000.00
213/MGNREGS, dt 11/2/13	15000.00
297/MGNREGS, dt 27/2/13	10000.00
341/MGNREGS, dt 6/3/13	20000.00
433/Mgnregs, dt 26/3/2013	350000.00

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated- 15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.


 Prithan
 Khanna
 Khanna Bechari-I.G.P.

NEXURE B

**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2012-13**

Name of the Gram Panchayet:

SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	95260.00
2	Fund received during the financial year from the District	21792500.00
3	Misc. receipts credited during the year	31510.00
4	Total funds available (1+2+3) during the financial year under MGNREGA	21919270.00
5	Total funds utilized during the financial year	21801338.00
	(a) Expenditure on administrative expenses	Rs.144769.00
	(b) Expenditure on unskilled labour component	Rs. 17691604.00
	(c) Material cost including semi-skilled and skilled labour	Rs.3964965.00
6	Closing balance	117932.00
7	Percentage of utilization to total funds available (5/4 x100)	99.46197

SECTION-B (PHYSICAL PROGRESS)

- No. of households who have demanded employment 2945
- No. of households that have been provided employment 2945
- No. of households that have completed 100 days employment 195
- No. of Mandays generated 130779 (in lakh)

Memo No. 10/13-14 Date 08.04.2013

[Signature]
**Executive Assistant
Kharija Berubari-1 G.P.**

Signature of Executive Assistant/ Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)

[Signature]
Pradhan
Kharija Berubari-1 G.P.

Signature of GP Pradhan
with official Seal and date