

## PART - I

Utilization Certificate for Cash Component for the year 2012-13 under MGNREGA  
for Falakata Block for Jateswar-I Gram Panchayat

District Jalpaiguri, West Bengal state Year 2012 -13

1) Opening balance as on 01.04.2012  
Rs. 2166.00

2) Allotment received during the year 2012-13 under  
MGNREGA Rs. 27307500.00

| Allotment Order memo No. & date | Amount of Allotment received |
|---------------------------------|------------------------------|
| 762/MGNREGS Date 11.05.12       | 4567500.00                   |
| 857/MGNREGS Date- 25/05/12      | 3045000.00                   |
| 968/MGNREGS Date- 08/06/12      | 4545000.00                   |
| 1036/MGNREGS Date- 19/06/12     | 5050000.00                   |
| 1236/MGNREGS Date- 25/07/12     | 3030000.00                   |
| 1557/MGNREGS Date- 11/09/12     | 2525000.00                   |
| 1776/MGNREGS Date- 19/10/12     | 3030000.00                   |
| 50/MGNREGS Date- 15/01/13       | 1515000.00                   |
|                                 |                              |
| <b>Total</b>                    | <b>27307500.00</b>           |

3) Miscellaneous Receipts of the Agency , if any.  
under MGNREGA = Rs. 51432.00

4) Fund received from Block, if any, 0.00

5) Total fund available (1+2+3+4) = Rs. 27361098.00

Certified that a sum of Rs. 27000000.00 Only was received as sub-allotment during 2012-13 from District NREGA Cell letter No. & date given on the margin under NREGA

Further a sum of Rs 2166.00 only being unspent balance of the previous year 2011-12 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13 The miscellaneous receipts of the agency during the year 2012-13 were Rs. 51432.00

It is also certified that out of the above mentioned total funds of Rs. 27361098.00 only a sum of Rs. 27016318.00 only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which an amount of Rs. 307500.00 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 37280.00 only remaining as on reporting date 31.03.2013 Which will be utilized for the programme in 2012-13.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled / are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block / GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/ inspection for as such schemes is completed . Form 3- register are updated and MIS data entry done for 100% MIS against scheme.

Jateswar-I G.P. Memo No. **703/JTR-I/12-13**

Date 12.04.2013

1) P.O. & BDO Falakata Block for sanctioned the requisite fund as per technical vetted plan & estimate under AAP-2011-12

Signature of Executive Assistant/ Secretary/  
Nirman Sahayak Recommendation for fund  
( With Official Seal )

Signature of the Pradhan  
With Official Seal and date

Block ; Falakata

Memo No.....

Date.....

Copy forwarded for information and necessary action to :-

1) The ADPC, MGNREGS & ADM (Dev) , Jalpaiguri

Checked & Signed by APO/JPO/Block Official  
for Block & GP's Recommendation for fund  
**Block Development Office**  
**Falakata**

Counter Signature & Seal of the P.O. & B.D.O.  
for Block & GP's Recommendation for fund.

Foot Note :-

- 1) For recommendation and sanction of fund as per prescribed requisition ,format to be checked and signed ,in respect of Block by P.O. & B.D.O. and APO/JPO/Block Officials.
- 2) For recommendation and sanction of fund , as per prescribed requisition, format to be checked and signed , in respect of Gram Panchayat, by P.O. & B.D.O. and only placed the requisition duly signed and sealed by the Gram Panchayat Pradhan along with Executive Assistant/ Secretary/ Nirman Sahayak.
- 3) The utilization Certificate ( Part-I Part-II ) should send along with prescribed requisition format when fund needed.

**PART-II**

**Utilization Certificate for Administrative fund of the year 2012-2013 under MGNREGA**

District Jalpaiguri, West Bengal State, Year 2012-13

- 1) Opening Balance as on 01.04.2012 Rs. 0.00
- 2) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs. 307500.00
- 3) Balance as on reporting date 31.03.2013 Rs. 0.00

| Allotment Order No. Memo No. & date | Amount of Allotment received from District MGNREGA Cell for fund |
|-------------------------------------|--|
| 762/MGNREGS Date 11.05.12           | 67500  |
| 857/MGNREGS Date- 25/05/12          | 45000  |
| 968/MGNREGS Date- 08/06/12          | 45000  |
| 1036/MGNREGS Date- 19/06/12         | 50000  |
| 1236/MGNREGS Date- 25/07/12         | 30000  |
| 1557/MGNREGS Date- 11/09/12         | 25000  |
| 1776/MGNREGS Date- 19/10/12         | 30000  |
| 50/MGNREGS Date- 15/01/13           | 15000  |
|                                     |  |
|                                     |  |
| <b>Total</b>                        | <b>307500</b>  |

This is to certify that the above sanctioned administrative fund has been fully / partly utilized against approved order of the P & RD. Govt. of West Bengal vide order no. 3337(10)/P & RD/P/185-01/06(Pt). Dated 15.06.2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense :-
  - a) Mobility support of the Block / Gram Panchayat ( Inspection of schemes )
  - b) Training of PRI members and other functionaries for this scheme.
  - c) IEC Campaign for awareness guarantee for this Act. & Scheme.
  - d) Outsourcing of Data Entry work ( VLE )
  - e) Printing of forms etc.
  - f) Stationery and peripherals
  - g) Office furniture and equipments
  - h) Capacity building of SHG's for the purpose of this scheme.
  - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no. 597/MGNREGS date - 14/07/2011 of this office may kindly be compliance in due course as follows :-

- 1) Expenses for conducting meeting specially for MGNRES issues at Block level
- 2) Arrear payment of GRS / 2nd GRS / TA/CA/BSAC/PA/ JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Jateswar-I G.P. Memo No. 703/JTR-I/12-13

Date 12.04.2013

*Kaly*  
**Executive Assistant**  
Signature of Executive Assistant / Secretary /  
Jateswar-I G.P.  
Nirman Sahayak Recommendation for fund  
( With official Seal)

*Pradhan*  
Signature of G.P. Pradhan  
Jateswar-I G.P.  
With official Seal and Date

**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYAT  
UNDER MGNREGA FOR 2012-13**

| Name of the Block : FALAKATA                  |  |                       |          |
|---|--|-----------------------|----------|
| Name of the G.P. :- JATESWAR-I GRAM PANCHAYAT |  |                       |          |
| SECTION-A ( FINANCIAL )                       |  |                       |          |
| Sl. No  | Particulars  | Amount (in Rs. Lakhs) |          |
| 1   | Opening Balance  | 0.02166               |          |
| 2   | Fund received during the financial year from the District                | 273.075               |          |
| 3   | Fund received from Block during the financial year , if any              | 0.00                  |          |
| 4   | Misc. receipts credited during the year                                  | 0.51432               |          |
| 5   | Total funds available (1+2+3+4 ) during the financial year under MGNREGA | <b>273.61098</b>      |          |
| 6   | <b>Total funds utilized during the financial year</b>                    | <b>273.23818</b>      |          |
|   | (a) Expenditure on administrative expenses                               |                       | 3.075    |
|   | (b) Expenditure on unskilled labour component                            |                       | 174.9072 |
|   | ( c ) Material cost including semi-skilled and skilled labour            |                       | 95.25598 |
| 7   | Closing Balance  | <b>0.3728</b>         |          |
| 8   | Percentage of utilization to total funds available (6/5 x100)            | <b>99.86374816</b>    |          |

## SECTION-B ( PHYSICAL PROGRESS )


1 No. of households issued Job-Cards :-


| SCs  | STs | Others | Total |
|------|-----|--------|-------|
| 2759 | 767 | 965    | 4491  |

- 2 No. of households who have demanded employment: 3062  
 3 No. of households that have been provided employment: 3062  
 4 No. of households that have completed 100 days employment: Nil  
 5 No. of Mandays generated (in lakh): **0.55181** (0.49645 by GP and 0.5536 by C.A.D.C. & Linen Department)

Memo No. 703/JTR-I/12-13

Date 12.04.13

  
 Executive Assistant  
 Jateswar - I - G.P.  
 Signature of Executive Assistant/  
 Secretary/Nirman Sahayak ( With Official Seal )

  
 Pradhan  
 Signature of G.P. Pradhan  
 with Official Seal and date