

**ANNEXURE -A**

PAKI-I

Utilization Certificate for Cash Component for the year 2012-2013 for the month of ..... under MGNREGA  
for ..... Falakata .....Block

District Jalpaiguri, West Bengal State Year 2012-13

1) Opening Balance as on 01.04.2012 Rs. :

---- 6354.00 ----

2) Allotment Received during the year 2011-12-13

Under MGNREGA Rs. .... 1,32,37,500=00---

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
699/MGNREGS/ Dt. 30.04.2012	25,37,500=00
1234/MGNREGS/ Dt. 25.07.2012	10,10,000=00
1336/MGNREGS/ Dt. 14.08.2012	35,35,000=00
1776/MGNREGS/ Dt. 19.10.2012	30,30,000=00
1787/MGNREGS/ Dt. 31.10.2012	3,50,000=00
213/MGNREGS/ Dt. 11.02.2013	10,10,000=00
287/MGNREGS/ Dt. 25.02.2013	15,15,000=00
329/MGNREGS/ Dt. 06.03.2013	2,50,000=00

Certified that a sum of Rs. -1,32,37,500 =00--- only Was received as sub-allotment during 2012-13 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. -6354.00-----was only being unspent balance of the previous year 2011-12, i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13, The miscellaneous receipts of the agency during the 2012-13 were Rs.---45,676=00-----

It is also certified that out of the above mentioned total funds of Rs. ----1,32,89,530=00-- only a sum of Rs. ----1,32,39,817 = 00- only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which an amount of Rs. ✓--1,23,909=00- ---- has been utilized on administrative expenses permissible under the NREGA. It is further Certified that the unspent balance of Rs. -----49,713 =00---- only remaining as on reporting date ..... which will be utilized for the programme 2012-13

3) Miscellaneous receipts of the agency, if any,

under MGNREGA -----45,676 = 00-----

4) Fund received from Block, if any =Rs. ----Nil-----

5) Total Fund available (1+2+3+4) = Rs. ---1,32,89,530 = 00----

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised checks as declared in prescribed requisition format Part II to see that the money has been actually utilized in the Block for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/inspection for as such schemes is completed, Form 3-register are updated and MIS data entry done for 100 % MIS against scheme.

GP.....Dalgan....., Memo No.....47(1)/DGP/2013....., Date .....18/04/2013.....

Signature of Executive Assistant/Secretary

/Nirman Dalgan Gram Panchayat (With Official Seal)

Signature of GP Prodhan

Dalgan Gram Panchayat With Official Seal

Block....., Memo No....., Date .....

Copy forwarded for information and necessary action to :

- 1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri

Checked and Signed by / P.O./Block Officers  
Asstt. Programme Officer MGNREGS  
Block Development Office  
Falakata

Counter Signature & Seal of the P.O. & B.D.O.

**PART-II**

**Utilization Certificate for Administrative fund for the year 2012-13 under MGNREGA**

District Jalpaiguri, West Bengal State Year 2012-13

- 1) A.E. Opening Balance as on 01.04.2012 ,if any, Rs. -----Nil-----
- 2) Allotment Received during the year 2012-13 under MGNREGA AE fund Rs.-----1,37,500 = 00-----
- 3) Total fund available (1+2) =Rs. -----1,37,500=00-----
- 4) Total utilization of A.E. found Rs. ----1,23,909=00-----
- 5) Closing Balance of A.E. (A.E.(3-4) =Rs. -----13,591-----

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell For A.E. fund
699/MGNREGS/ Dt. 30.04.2012	37,500=00
1234/MGNREGS/ Dt. 25.07.2012	10,000=00
1336/MGNREGS/ Dt. 14.08.2012	35,000=00
1776/MGNREGS/ Dt. 19.10.2012	30,000=00
213/MGNREGS/ Dt. 11.02.2013	10,000=00
287/MGNREGS/ Dt. 25.02.2013	15,000=00


This is to certify that the above sanctioned administrative fund has been fully/partly utilized against approved order of the P. & R.D., Govt. of West Bengal vide order No. 3337(10)/P&RD/P/18S-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P. & R.D., Govt. of West Bengal.

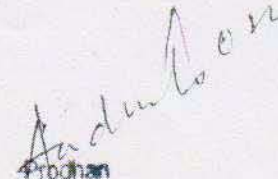
- 1) Staff salary cost of additional staff engaged of various levels for the scheme with the approval of the State Government.
- 2) Other Contingent expenses-
  - a) Mobility support to the Block/Gram Panchayat (Inspection of Schemes)
  - b) Training of PRI members and other functionaries for this scheme
  - c) IEC Campaign for awareness guarantee for this Act & scheme
  - d) Outsourcing of Data Entry Work (VLE)
  - e) Printing of forms etc.
  - f) Stationery and Peripherals
  - g) Office furniture and equipments
  - h) Capacity building of SHG's for the purpose of this scheme
  - i) Social Audit of works implemented under this scheme

Beside that earlier issued vide memo no. 597/MGNREGS date 17/07/2011 of this office may kindly be compliance in due course as follows :-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2<sup>nd</sup> GRS/TA/BSAC/PA/JPO if any as per P& RD order
- 3) Muster Roll verification Bill
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Memo no .....47(2)/DGP/2013..... dated .....18-04-2013.....

Signature of  Assistant/Secretary/  
Dalgan Gram Panchayat  
/Nirman Sahayak (With Official Seal)

Signature of GP Pradhan   
Dalgan Gram Panchayat  
With Official Seal

**ANNEXURE B**

**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYAT**

**UNDER MGNREGA FOR 2012-13**

Name of the Block :- Falakata

Name of the G.P. :- Dalgaon

**SECTION -A- (FINANCIAL )**

Sl. No.	Particulars	Amount ( in Rs.)
1.	Opening Balance	6354=00
2.	Fund received during the financial year from the District	1,32,37,500=00.00
3.	Fund received during the financial year from the Block , if any	-----
4.	Misc. receipts credited during the year	45,676 =00
5.	Total funds available (1+2+3+4) during the financial year under MGNREGA	1,32,89,530=00
6.	<b>Total funds utilized during the financial year</b>	
	(a)Expenditure on administrative expenses	1,23,909=00
	b)Expenditure on unskilled labour component	84,41,656=00
	(c) Material cost including semi-skilled and skilled labour	46,74,252=00
		1,32,39,817=00
7.	Closing Balance	49,713=00
8.	Percentage of utilization to total funds available (6/5 x100)	99.63 %

**SECTION -B (PHYSICAL PROGRESS )**

1 No. of households having Job Cards :-

SCs	STs	Others	Total
31	1370	1167	2568

2 No. of households who have demanded employment -----1660-----

3 No. of households who have provided employment -----1660-----


4 No. of households who have completed 100 days employment -----06-----

5 No. of Mandays generated -----62,071-----

Memo No.....47(3)/DGP/2013... Date .....18-04-2013.....

  
Secretary  
Signature of Executive Assistant/Secretary

/Nirman Sahayak (With Official Seal)

  
Prodan  
Signature of GP Prodan  
Dalgaon Gram Panchayat

With Official Seal