

**PART-I**

**Annual Utilization Certificate for Cash Component for the year 2012-2013 under MGNREGA for...Dharmapur... GP**  
 District Jalpaiguri, West Bengal State Year 2012-13

- 1) Opening Balance as on 01.04.2012  
 Rs. 34716 = 00
- 2) Allotment Received during the year 2012-13 Under  
 MGNREGA Rs. 6771500 = 00

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
614/MGNREGS 26/03/12	6,09,000 = 00
798/MGNREGS 15/05/12	15,15,000 = 00
1359/MGNREGS (BNREGSK) 16/08/12	2,50,000 = 00
1036/MGNREGS 19/06/12	10,10,800 = 00
2069/MGNREGS 11/12/12	15,15,000 = 00
2139/MGNREGS (BNREGSK) 26/12/12	3,50,100 = 00
297/MGNREGS 29/02/13	10,10,800 = 00
433/MGNREGS 24/03/13	5,05,000 = 00

- 3) Miscellaneous Receipts of the Agency, if any, Under  
 MGNREGA=Rs. NIL
- 4) Fund received from Block, if any, 40723 = 00
- 5) Total fund available (1+2+3+4) = Rs. 6846939 = 00

Certified that a sum of Rs. 6771500 = 00 only was received as sub-allotment during 2012-13 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. 34716 = 00 only being unspent balance of the previous year 2011-12 i.e Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were Rs. 40723 = 00

It is also certified that out of the above mentioned total funds of Rs. 6846939 = 00 only a sum of Rs. 6314298 = 00 only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amount of Rs. 38754 = 00 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 532641 = 00 only remaining as on reporting date...10/04/13 which will be utilized for the programme in 2013-14.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP...Dharmapur... Memo No... 120 ... Date... 10/04/13

*(Signature)*  
 10/04/13  
 Nirman Sahayak  
 Dharmapur Gram Panchayat



*(Signature)*  
 Pradhan  
 Dharmapur Gram Panchayat  
 Signature of GP Pradhan  
 with official Seal and date

Block.....Memo No..... Date.....

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (G), Jalpaiguri.

*(Signature)*  
 19/04/13  
 Asstt. Programme Officer (MGNREGS)  
 Jalpaiguri Block

Checked & Signed by All P.O. & B.D.O. Block Officials

Counter Signature & Seal of the P.O & B.D.O

## PART-II

Utilization Certificate for Administrative fund for the month March of the year 2012-2013 under MGNREGA

District Jalpaiguri, West Bengal State Year 2012-2013

- 1) Opening Balance (If any) Rs. NIL
- 2) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs. 71500 = ₹
- 3) Balance as on reporting date..... Rs.....

Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
614/MGNREGS 26/03/12	
798/ Do 15/05/12	9000 = ₹
1359/ Do (BNRASK) 16/08/12	22500 = ₹
1036/MGNREGS 17/06/12	0 = ₹
206/MGNREGS 11/12/12	10000 = ₹
2137/ Do 26/12/12	15000 = ₹
	0 = ₹
297/MGNREGS 20/02/13	10000 = ₹
433/MGNREGS 28/03/13	5000 = ₹
<u>total</u>	<u>71500 = ₹</u>

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/185-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
  - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
  - b) Training of PRI members and other functionaries for this scheme
  - c) IEC Campaign for awareness guarantee for this Act & Scheme
  - d) Outsourcing of Data Entry work (VLE)
  - e) Printing of forms etc.
  - f) Stationery and Peripherals
  - g) Office furniture and equipments
  - h) Capacity building of SHG's for the purpose of this scheme.
  - i) Social audit of works implemented under this scheme.
  - j) etc-

38,754 = ₹

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2<sup>nd</sup> GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

10/04/13  
 Signature of Executive Assistant/Secretary/Nirman Sahayak  
 Sahayak Recommendation for fund  
 (With Official Seal)

[Signature]  
 Prodm  
 Dharmapur Gram Panchayat  
 Signature of GP Pradhan  
 with official Seal and date

## ANNEXURE B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET  
UNDER MGNREGA FOR 2012-13

Name of the Gram Panchayet: DHARMAPUR GRAM PANCHAYET.

SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	34716 = 00
2	Fund received during the financial year from the District	6771500 = 00
3	Misc. receipts credited during the year	40723 = 00
4	Total funds available (1+2+3) during the financial year under MGNREGA	6846939 = 00
5	<b>Total funds utilized during the financial year</b>	
	(a) Expenditure on administrative expenses Rs. 38754	
	(b) Expenditure on unskilled labour component Rs. 3773536	
	(c) Material cost including semi-skilled and skilled labour Rs. 2502008	6314298 = 00
6	Closing balance	532641 = 00
7	Percentage of utilization to total funds available (5/4 x100)	92.22%

SECTION-B (PHYSICAL PROGRESS)

- 1 No. of households who have demanded employment 1900
- 2 No. of households that have been provided employment 1900
- 3 No. of households that have completed 100 days employment NIL
- 4 No. of Mandays generated 28261 (in lakh)

Memo No. 120 Date 10/04/13



Rw 10/04/13  
Signature of Executive Assistant/Secretary/Nirman Sahayak Recommendation for fund (With Official Seal)

[Signature]  
Signature of GP Pradhan with official Seal and date