

1923
24/4/13

PART-I

Utilisation certificate for cash component for the year 2012-13 for the month of March '13 under NREGA for Maynaguri block for Khagrabari-II G.P.

District Jalpaiguri, West Bengal State, year 2012-13

- 1) Unspent balance for previous year 2011-12 under MGNREGA i.e. opening balance as on 01/04/2012 ₹ **1,77,926.00**
2) Allotment received during the year 2012-13 under MGNREGA ₹ **81,96,000.00**

Certified that a sum of ₹Rs. **81,96,000.00** only was received as sub allotment during 2012-13 from District NREGA Cell letter No. and date given on the margin under NREGA

Allotment order memo no. and date	Amount of allotment received from District MGNREGS Cell
699/MGNREGS, 30/04/2012	15,22,500.00
762/MGNREGS, 11/05/2012	15,22,500.00
1066/MGNREGS, 26/06/2012	10,10,000.00
1484/MGNREGS, 03/09/2012	15,15,000.00
172/MGNREGS, 04/02/2012	15,15,000.00
297/MGNREGS, 27/02/2012	10,10,000.00
433/MGNREGS, 26/03/2012	1,01,000.00

Further a sum of ₹Rs. **1,77,926.00** Only being unspent balance of the previous year 2011-12 i.e. opening balance during the year was allotted to be brought forward for utilisation during the current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were ₹Rs. 49,365.00

It is also certified that out of the above mentioned total funds of ₹Rs. **84,23,291.00** only a sum of ₹Rs. **82,90,806.00** only has been utilised during 2012-13 for the purpose for which it was sanctioned, out of which an amount of ₹Rs. 1,56,248.00 has been utilised on administrative expences permissible under the NREGA. It is further certified that the unspent balance of ₹Rs. **1,32,485.00** only remaining as on reporting date 31/03/2013 which will be utilised for the programme in 2012-13.

- 3) Miscellaneous Receipts of the agency, if any, under MGNREGA= ₹ **49,365.00**
4) Total fund available (1+2+3) = ₹ **84,23,291.00**

Certified that I have satisfied myself that the conditions on which fund was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part -II to see that the money has been actually utilised in the block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/ inspection for as such schemes is completed. Form-3 register are updated and MIS data entry done for 100% MIS against scheme.

GP : KHAGRABARI-II

Memo No.- 115/KH-II

Date : 04.04.2013

- 1) P.O. & BDO Mal Block for sanction the requisit fund as per technical veted plan and estimate under AAP 2011-12

APO (MGNREGS)
Pl. take note

Executive Assistant
Khagrabari - II G.P.

Signature of Executive Assistant/Secretary/Nirman Sahayak Recommendation for fund (with official seal)

4.04.13

Prodhan-in-Charge
Khagrabari-II G.P.

Signature of GP Pradhan (with official seal & Date)

Block : Maynaguri

Memo No.

Date :

Copy forwarded for information and necessary action to :-

- 1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri

Checked & signed by APO/JPO/Block Officials for Block & GP's Recommendation for fund

Counter Signature & Seal of the P.O. & B.D.O. for Block & GP's Recommendation for fund

Footnote

- 1) For Recommendation and sanction of fund as per prescribed requisition, format to be checked and signed in respect of Block by PO & BDO, APO/JPO/Block Officials
2) For Recommendation and sanction of fund as per prescribed requisition, format to be checked and signed in respect of Gram Panchayat by PO & BDO and only placed the requisition duly signed and sealed by the Gram Panchayat Pradhan along with Executive Assistant/Secretary/Nirman Sahayak
3) The Utilization certificate (Part I & Part II) should send along with prescribed requisition format when fund needed.

J.P.O (MGNREGS)
Please taking
2/4
16/04/13

PART-II

Utilization certificate for Administrative fund for the month of March '13 of the year 2012-13 under MGNREGA

District Jalpaiguri, West Bengal State, year 2012-13

4) Unspent balance for previous year 2010-11 under MGNREGA AE fund, i.e. Opening Balance as on 01/04/2012

5) Allotment received during the year 2012-13 under MGNREGA AE fund

6) Misc. receipt (i.e. Bank interest)

7) Total fund available (1+2+3) =

4. Balance as on Reporting Date

03/12/2013

₹	0
₹	96,000.00
₹	49,365.00
₹	1,45,365.00
₹	0

Allotment order memo no. and date	Amount of allotment received from District MGNREGS Cell for AE fund
699/MGNREGS, 30/04/2012	22,500.00
762/MGNREGS, 11/05/2012	22,500.00
1066/MGNREGS, 26/06/2012	10,000.00
1484/MGNREGS, 03/09/2012	15,000.00
172/MGNREGS, 04/02/2013	15,000.00
297/MGNREGS, 27/02/2013	10,000.00
433/MGNREGS, 26/03/2013	1,000.00

This is to certify that the above sanctioned Administrative Fund has been fully/ partly utilized against approved order of the P&RD Govt. Of West Bengal vide order no. 3337(10)-P&RD/P/18S-01/06(Pt), Dated 15/06/2006. The Administrative fund utilized for the following purpose as guided by the P&RD Govt. of West Bengal.

- 1) Staff salary- Cost of Additional staff engaged at various levels for the schemes with the approval of the state Government.
- 2) Other contingent expense
 - a) Mobility support to the Block/ Gram Panchayat (inspection of Schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC campaign for awareness guarantee for this Act & Scheme.
 - d) Out sourcing of Data Entry work (VLE).
 - e) Printing of forms etc.
 - f) Stationery and Peripherals.
 - g) Office furniture and equipments..
 - h) Capacity buildings of SHG's for the purpose of this scheme.
 - i) Social Audit of works implemented under this scheme.

Beside that earlier issued vide memo no. 597/MGNREGS Date 14/07/2011 of this office may kindly be compliance in due course as follows :-

- 1) Expenses for conducting meeting specially for MGNREGS issues as Block level.
- 2) Arrear payment of GRS/ 2nd GRS/TA/CA/BSAC/PA/JPO if any as per P&RD order.
- 3) Master Roll verification Bill.
- 4) Miscellaneous Expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Executive Assistant

Khagrabari - II G.P.

Signature of Executive Assistant/ Secretary/-

Nirman-Sahayak Recommendation for fund (with official seal)

Pradhan Officer (MGNREGS)

Khagrabari-II G.P.

Pradhan-in-Charge

Signature of GP Pradhan (with official seal & Date)

ANNEXURE B**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2012-13****Name of the Gram Panchayet:** *Khagrabari -II G.P., Maynaguri, Jal.***SECTION-A-(FINANCIAL)**

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	1,77,926=00
2	Fund received during the financial year from the District	81,96,000=00
3	Misc. receipts credited during the year	49,365=00
4	Total funds available (1+2+3) during the financial year under MGNREGA	84,23,291=00
5	Total funds utilized during the financial year	
	(a) Expenditure on administrative expenses	Rs. 1,56,248=00
	(b) Expenditure on unskilled labour component	Rs. 55,65,018=00
	(c) Material cost including semi-skilled and skilled labour	Rs. 25,69,540=00
		82,90,806=00
6	Closing balance	1,32,485=00
7	Percentage of utilization to total funds available (5/4 x100)	98.43%

SECTION-B (PHYSICAL PROGRESS)

- 1 No. of households who have demanded employment 2,697 NOS
- 2 No. of households that have been provided employment 2,697 NOS
- 3 No. of households that have completed 100 days employment 02 NOS
- 4 No. of Mandays generated 0.43041 (in lakh)

Memo No... 121/Kh-II Date... 09/04/2013

9.4.13
Executive Assistant
Khagrabari - II G.P.
Signature of Executive Assistant/ Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)

09/04/13
Signature of GP Pradhan
with official Seal and date
Pradhan-in-Charge
Khagrabari-II G.P.