

PART-I

Annual Utilization Certificate for Cash Component for the year 2012-2013 under MGNREGA for MARCH-2013.
for Khagrabari-1 GP, Maynaguri Block.

District Jalpaiguri, West Bengal State Year 2012-13

- 1) Opening Balance as on 01.04.2012
Rs. 102299.40 /-
- 2) Allotment Received during the year 2012-13 Under MGNREGA Rs. 12837000.00/-

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
Memo no-699/mgnregs Dated-30/04/12	Rs.2030000 /-
Memo no-1011/mgnregs Dated-15/06/12	Rs.2020000 /-
Memo no-1675/mgnregs Dated-25/09/12	Rs.1010000 /-
Memo no-02/mgnregs Dated-04/01/13	Rs.1515000 /-
Memo no-172/mgnregs Dated-04/02/13	Rs.1010000 /-
Memo no-233/mgnregs Dated-18/02/13	Rs.1010000 /-
Memo no-317/mgnregs Dated-06/03/13	Rs.2525000 /-
Memo no-699/mgnregs Dated-26/03/13	Rs.1717000 /-

Certified that a sum of **Rs. 12837000.00/-** only was received as sub-allotment during 2012-13 from District NREGA Cell Letter no. & date given on the margin under NREGA.

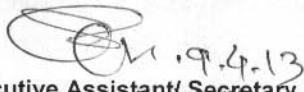
Further a sum of **Rs. 102299.40 /-** only being unspent balance of the previous year 2011-12 i.e Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were **Rs. 46378.00 /-**

It is also certified that out of the above mentioned total funds of **Rs. 12985677.40 /-** only a sum of **Rs. 12958842.00/-** only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amount of **Rs. 308697.00/-** has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of **Rs. 26835.40 /-** only remaining as on reporting date 02/04/2013 which will be utilized for the programme in 2013-14.

- 3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA=Rs. 46378.00 /-
- 4) Fund received from Block ,if any, NIL
- 5) Total fund available (1+2+3+4) = **Rs. 12985677.40 /-**

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP Khagrabari-1 G.P. Memo No. 124/Kh-1 Date 09/04/13


 Signature of Executive Assistant/Secretary
 Executive Assistant/Secretary
 Nirman Sahayak (With Official Seal)
 Maynaguri Block


 Signature of Pradhan
 with official Seal and date

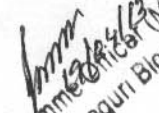
Block.....Memo No..... Date.....

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (G) Jalpaiguri.

Checked & Signed by APD/Block Officials

Counter Signature & Seal of the P.O & B.D.O


 Asst. Programme Officer (MGNREGS)
 Maynaguri Block

PART-II

Utilization Certificate for Administrative fund for the month MARCH of the year 2012-2013 under MGNREGA

District Jalpaiguri, West Bengal State Year 2012-2013

- 1) Opening Balance (If any) **NIL.**
- 2) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs. **137000.00/-**
- 3) Balance as on reporting date **02/04/2013 Rs. NIL**



Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
Memo no-699/mgnregs Dated-30/04/12	Rs.30000 /-
Memo no-1011/mgnregs Dated-15/06/12	Rs.20000 /-
Memo no-1675/mgnregs Dated-25/09/12	Rs.10000 /-
Memo no-02/mgnregs Dated-04/01/13	Rs.15000 /-
Memo no-172/mgnregs Dated-04/02/13	Rs.10000 /-
Memo no-233/mgnregs Dated-18/02/13	Rs.10000 /-
Memo no-317/mgnregs Dated-06/03/13	Rs.25000 /-
Memo no-433/mgnregs Dated-26/03/13	Rs.17000 /-

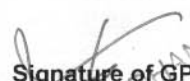
This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.


Signature of Executive Assistant/ Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)
Executive Assistant
Khagrabari-1 Grampanchayat
Maynaguri Block


Signature of GP Pradhan
with official Seal and date
P. S. MAN
Khagrabari-1 Grampanchayat
Maynaguri, Jalpaiguri



ANNEXURE B

**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2012-13**

Name of the Gram Panchayat: KHAGRABARI-1 G.P., Maynaguri Block.

SECTION-A-(FINANCIAL)


Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	Rs. 102299.40 /-
2	Fund received during the financial year from the District	Rs. 12837000.00/-
3	Misc. receipts credited during the year	Rs. 46378.00 /-
4	Total funds available (1+2+3) during the financial year under MGNREGA	Rs. 12985677.40 /-
5	Total funds utilized during the financial year	
	(a) Expenditure on administrative expenses	Rs.308697.00/-
	(b) Expenditure on unskilled labour component	Rs.10051896.00/-
	(c) Material cost including semi-skilled and skilled labour	Rs.2598249.00/-
6	Closing balance	Rs. 26835.40 /-
7	Percentage of utilization to total funds available (5/4 x100)	99.79 %

SECTION-B (PHYSICAL PROGRESS)

- 1 No. of households who have demanded employment : **2760** NoS
- 2 No. of households that have been provided employment : **2760** Nos
- 3 No. of households that have completed 100 days employment : **20** NoS
- 4 No. of Mandays generated : **75110** Nos

Memo No. 124/12h-1 **Date.** 09/04/2013


Signature of Executive Assistant Secretary, Khagrabari-1 Gram Panchayat
Sahayak Recommendation for fund
(With Official Seal)


Pradhan
KHAGRABARI-1 G.P.
Signature of GP Pradhan
with official Seal and date