

PART - I

Utilization Certificate for Cash Component for the year 2012-2013 for the month of MARCH under MGNREGA for Maynaguri Block for Maynaguri G.P.

District Jalpaiguri, West Bengal State Year 2012-13

- 1) Unspent balance for previous year 2011-12 under MGNREGA, i.e Opening Balance as on 01.04.2012 - **Rs. 22297.00**
- 2) Allotment Received during the year 2012-13 Under MGNREGA - **Rs. 1,17,69,000.00**

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell	Remarks
798/MGNREGS, DATE.15.5.2012	Rs. 2030000.00	SCENMATIC
1081/MGNREGS, DATE.28.6.2012	Rs.1010000.00	
1336/MGNREGS, DATE.08.8.2012	Rs.1010000.00	
02/MGNREGS, DATE.04.01.2013	Rs. 404000.00	
¹²⁷ 27/01/2013	Rs. 2020000.00	
²³³ 17/02/2013	Rs. 1010000.00	
³⁴¹ 6.03.2013	Rs. 1818000.00	
⁴³³ 26.03.2013	Rs. 1717000.00	BNRGSK
578/MGNREGS, Date. 22/3/2012	Rs. 250000.00	
1151/MGNREGS, Date. 12/7/2012	Rs. 250000.00	
1363/MGNREGS, Date. 16/8/2012	Rs. 250000.00	

Certified that a sum of **Rs. 11769000.00** only was received as sub-allotment during 2012-13 from District NREGA Cell Letter no.& date given on the margin under NREGA.

Further a sum of **Rs. 22297.00** only being unspent balance of the Previous year 2011-12 i.e Opening Balance during the year was allotted to be brought forward for utilization during current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were **Rs.45198.00**


It is also certified that out of the above mentioned total funds of **Rs. 11836495.00** only a sum of **Rs.11832945.00** only has been utilized during 2012 - 13 for the purpose for which it was sanctioned, out of which, an amount of **Rs.201216.00** has been utilized on administrative expenses permissible under the MGNREGA. It is further certified that the unspent balance of **Rs.3550.00** only remaining as on reporting date 12.03.2013 which will be utilized for the programme in 2012-13.


- 3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA - **Rs. 45,198.00**
- 4) Total fund available (1+2+3) - **Rs. 1,18,36,495.00**

Certified that I have satisfied myself that the Conditions on which fund was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized I the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP :-Maynaguri Memo No: 3 /MGP Date : 10.04.2013

P.O &BDO .MaynaguriBlock for sanctioned the requisite fund as per technical vetted plan & estimate under AAP-2012-13.

Signature of Executive Assistant/Secretary/Nirman Sahayak Recommendation for fund (With Official Seal) 

Signature of GP Prodhan with official Seal and date 

Block.....Memo No.....Date.....

Copy forwarded for information and necessary action to :-

- 2) The ADPC, MGNREGS & AD (Dev), Jalpaiguri.

Checked & Signed by APO/JPO/Block Officials for Block & GP's Recommendation for fund

Counter Signature & Seal of the P.O & B.D.O. for Block & GP's Recommendation for fund.

Foot Note :-

- For recommendation and sanction of fund as per prescribed requisition, format to be checked and signed, in respect of Block, by P.O. & BDO and APO/JPO/Block Officials.
- For recommendation and sanction of fund, as per prescribed requisition, format to be checked and signed, in respect of Gram Panchyat, by P.O & BDO and only placed the requisition duly signed and sealed by the Gram PanchayetProdhan along with Executive Assistant/Secretary/NirmanSahayak.
- The Utilization certificate (Part-I & Part - II) should send along with prescribed requisition format when fund needed.

PART - II

Utilization Certificate for Administrative fund for the month of March for the year 2012-2013 under MGNREGA

District Jalpaiguri, West Bengal Year 2012-13

1) Unspent balance for previous year 2011-12 under MGNREGA AE fund, i.e. Opening Balance as on 01.04.2012 =	Rs. 20029.00
2) Allotment Received during the year 2012-13 Under MGNREGA fund =	Rs. 119000.00
3) Misc Receipts (i.e. Bank Interest) =	Rs. 45198.00
4) Total fund available (1+2+3) =	Rs. 184227.00
5) Balance as on reporting date . 10.04.2013, (-)	Rs. 16989.00

Allotment Order No. Memo No date	Amount of Allotment received from District MGNREGA Cell for AE fund.
798/MGNREGS, DATE.15.5.2012	Rs. 30000.00
1081/MGNREGS, DATE.28.6.2012	Rs. 10000.00
1336/MGNREGS, DATE.08.8.2012	Rs. 10000.00
02/MGNREGS, DATE.04.01.2013	Rs. 4000.00
	Rs. 20000.00
	Rs. 10000.00
	Rs. 18000.00
	Rs. 17000.00

This is to certify that the above sanctioned administrative fund has been fully/partly utilized against approved order of the P&RD, Govt. of West Bengal vide order no. 3337(10)/P&RD/P/185-01/06(Pt), Dated - 15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.


- 6) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 7) Other contingent expense -
 - a. Mobility support to the Block/Gram Panchyat (Inspection of schemes)
 - b. Training of PRI members and other functionaries for this scheme
 - c. IEC Campaign for awareness gurantee for this Act Scheme
 - d. Outsourcing of Data Entry work (VLE)
 - e. Printing of forms etc.
 - f. Stationery and Peripherals
 - g. Office furniture and equipments
 - h. Capacity building of SHG's for the purpose of this scheme.
 - i. Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no. 597/MGNREGS date - 14/07/2011 of this office may kindly be compliance in due course as follows :-

- 8) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 9) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 10) Muster Roll verification Bill.
- 11) Miscellaneous expenses for smooth running of Block MGNREGSA Cell on subject to prior approval of DPC & DM.


Signature of Executive Assistant/Secretary/Nirma
Sahayak Recommendation for fund
(With Official Seal)




Signature of GP Pradhan
With official Seal and date.

ANNEXURE B

**FORMAT FOR FINACIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2012-13**

Name of the Gram Panchayet: MAYNAGURI

SECTION-A-(FINANCIAL)


Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	22297.00
2	Fund received during the financial year from the District	11769000.00
3	Misc. receipts credited during the year	45198.00
4	Total funds available (1+2+3) during the financial year under MGNREGA	11836495.00
5	Total funds utilized during the financial year	11832945.00
	(a) Expenditure on administrative expenses	Rs.201216.00
	(b) Expenditure on unskilled labour component	Rs.7750384.00
	(c) Material cost including semi-skilled and skilled labour	Rs.3881345.00
6	Closing balance	3550.00
7	Percentage of utilization to total funds available (5/4 x100)	99.97%

SECTION-B (PHYSICAL PROGRESS)


- 1 No. of households who have demanded employment - 3259
- 2 No. of households that have been provided employment -3201
- 3 No. of households that have completed 100 days employment - 01
- 4 No. of Mandays generated -0.59062 (in lakh)

Memo No: 04 /MGNREGS/MGP

Date : 10/04/2013


NIRMAN SAHAYAK
Maynaguri Gram Panchayat
Signature of Executive Assistant/Secretary/Nirman Sahayak Recommendation for fund
(With Official Seal)




PRADHAN
Maynaguri Gram Panchayat
Signature of GP Pradhan
with official Seal and date