

31st March 2013

Utilization Certificate for Cash Component for the year 2012-2013 for the month of under MGNREGA
for Maynaguri Block for Saptabari-II GP

District Jalpaiguri, West Bengal State Year 2012-13

- 1) Unspent balance for previous year 2011-12 Under MGNREGA Opening Balance as on 01.04.2012 Rs. 714409-92
- 2) Allotment Received during the year 2012-13 Under MGNREGA Rs. 6072500-00

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
699 dt. 30/4/12	Rs. 2537500-00
1675 dt. 24/9/12	Rs. 505000-00
1801 dt. 31/10/12	Rs. 1515000-00
317 dt. 06/3/12	Rs. 1515000-00

Certified that a sum of Rs. 6072500-00 only was received as sub-allotment during 2012-13 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. 714409-92 only being unspent balance of the previous year 2011-12 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The miscellaneous receipts of the agency during the 2012-13 were Rs. 46860-00 (Bank Int)

It is also certified that out of the above mentioned total funds of Rs. 6833769-92 only a sum of Rs. 6706153-00 only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amount of Rs. 71643-00 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 127616-92 only remaining as on reporting date 31.3.13 which will be utilized for the programme in 2013-14

3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA = Rs. 46860-00 (Bank Int)

4) Total fund available (1+2+3) = Rs. 6833769-92

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP Saptabari-II Memo No. 75/2013-14 Date 09/4/13

- 1) P.O & BDO Block for sanctioned the requisite fund as per technical vetted plan & estimate under AAP-2012-13

Executive Assistant

Signature of Executive Assistant/ Secretary/Nirman Sahayak Recommendation for fund (With Official Seal)

Pradhan - in charge
Signature of GP Pradhan
with official Seal and date

Block Memo No Date

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

Checked & Signed by APO/JPO/Block Officials for Block & GP's Recommendation for fund

Counter Signature & Seal of the P.O & B.D.O for Block & GP's Recommendation for fund.

Foot Note:-

- 1) For recommendation and sanction of fund as per prescribed requisition, format to be checked and signed, in respect of Block, by P.O & BDO and APO/JPO/Block Officials.
- 2) For recommendation and sanction of fund, as per prescribed requisition, format to be checked and signed, in respect of Gram Panchayat, by P.O & BDO and only placed the requisition duly signed and sealed by the Gram Panchayat Pradhan along with Executive Assistant/Secretary/Nirman Sahayak.
- 3) The Utilization certificate (Part I & Part II) should send along with prescribed requisition format when fund needed.

31st March' 2013

Utilization Certificate for Administrative fund for the month of the year 2012-2013 under MGNREGA

District Jalpaiguri, West Bengal State Year 2012-13

- 1) Unspent balance for previous year 2011-12 Under MGNREGA AE fund, i.e. Opening Balance as on 01.04.2012 Rs. NIL
- 2) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs. 72500/-
- 3) Misc Receipts (i.e. Bank Interest) Rs.
- 4) Total fund available (1+2+3) = Rs. 72500/-
- 5) Balance as on reporting date 31.3.13 Rs. NIL

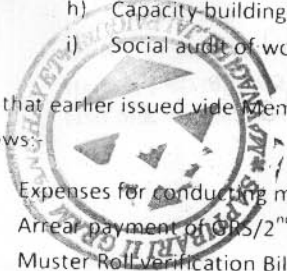
Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
669/MGNREGS dt. 30/4/12	Rs. 37500/-
1675/MGNREGS dt. 26/9/12	Rs. 5000/-
1801/MGNREGS dt. 31/10/12	Rs. 15000/-
317/MGNREGS dt. 06/3/13	Rs. 15000/-

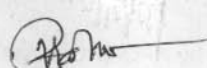
This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/185-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

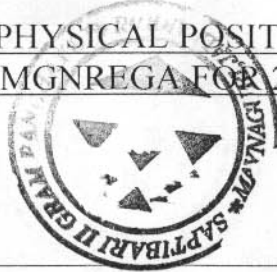

 Executive Assistant
 Saptibari II Gram Panchayat
 Signature of Executive Assistant/ Secretary/Nirman
 Sahayak Recommendation for fund
 (With Official Seal)


 Pradhan - in charge
 Saptibari II G.P.
 Signature of GP Pradhan
 with official Seal and date

ANNEXURE B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2012-13

Name of the Gram Panchayet:


**SECTION-A-(FINANCIAL)**


Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	714409.92
2	Fund received during the financial year from the District	6072500.00
3	Misc. receipts credited during the year (Bank intt)	46860.00
4	Total funds available (1+2+3) during the financial year under MGNREGA	6833769.92
5	Total funds utilized during the financial year	
	(a) Expenditure on administrative expenses	Rs. 189604.00
	(b) Expenditure on unskilled labour component	Rs. 4677852.00
	(c) Material cost including semi-skilled and skilled labour	Rs. 1838697.00
6	Closing balance	127616.92
7	Percentage of utilization to total funds available (5/4 x100)	98.13 %

SECTION-B (PHYSICAL PROGRESS)

- 1 No. of households who have demanded employment 1238
- 2 No. of households that have been provided employment 1238
- 3 No. of households that have completed 100 days employment NIL
- 4 No. of Mandays generated 0.34671 (in lakh)

Memo No. 75/2013-14 Date 09/04/2013


 Executive Assistant
 Signature of Executive Assistant/Secretary/Nirman
 Sahayak Recommendation for fund
 (With Official Seal)


 Pradhan - in charge
 Saptibari II G.P.
 Signature of GP Pradhan
 with official Seal and date