

PART-I

Utilization Certificate for Cash Component for the year 2012-2013 for the month of 31st March under MGNREGA

for Maynaguri Block for Saptibari-I GP

District Jalpaiguri, West Bengal State Year 2012-13

- 1) Unspent balance for previous year 2011-12 Under MGNREGA, i.e. Opening Balance as on 01.04.2013 Rs. 0.20478
- 2) Allotment Received during the year 2012-13 Under MGNREGA Rs. **94.055**

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
699/MGNREGS Date- 30/04/2012	25.37500
1287/MGNREGS Date- 01/08/2012	20.2000
1776/MGNREGS Date- 19/10/2012	30.30000
317/MGNREGS Date- 06/03/2013	10.10000
433 /MGNREGS Date- 26/03/2013	8.08000

3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA=Rs. **0.32839**

4) Total fund available (1+2+3) = Rs. **94.58817**


Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP...Saptibari-I..MemoNo... 161/Sap-I/MGNREGS/13

Date: 12/04/2013

1) P.O & BDO.....Block for sanctioned the requisite fund as per technical vetted plan & estimate under AAP-2012-13.


Signature of Executive Assistant/Secretary/Nirman Sahayak Recommendation for fund (With Official Seal)


Signature of GP Pradhan with official Seal and date 12-04-13

Block.....Memo No..... Date.....

Copy forwarded for information and necessary action to:-

1) The ADPC, MGNREGS & ADM (M&S), Jalpaiguri.

Checked & Signed by  Block Officials for Block & GP's Recommendation for fund

Counter Signature & Seal of the P.O & B.D.O for Block & GP's Recommendation for fund.

Foot Note:-

- 1) For recommendation and sanction of fund as per prescribed requisition, format to be checked and signed, in respect of Block, by P.O & BDO and APO/JPO/Block Officials.
- 2) For recommendation and sanction of fund, as per prescribed requisition, format to be checked and signed, in respect of Gram Panchayat, by P.O & BDO and only placed the requisition duly signed and sealed by the Gram Panchayat Pradhan along with Executive Assistant/Secretary/Nirman Sahayak.
- 3) The Utilization certificate (Part-I & Part-II) should send along with prescribed requisition format when fund needed.

PART-II

Utilization Certificate for Administrative fund for the month ...31st March of the year 2012-2013 under MGNREGA

District Jalpaiguri, West Bengal State Year 2012-13

- 1) Unspent balance for previous year 2011-12 Under MGNREGA AE fund, i.e. Opening Balance as on 01.04.2012 Rs. 0.20478
- 2) Allotment Received during the year 2012-13 Under MGNREGA AE fund Rs. 94.055
- 3) Misc Receipts (i.e. Bank Interest) Rs. 0.32839
- 4) Total fund available (1+2+3) = Rs. 94.58817
- 5) Balance as on reporting date.....**31/03/2013**..... Rs..... **2.16874**

Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
699/MGNREGS Date-30/04/2012	25.37500
1287/MGNREGS Date-01/08/2012	20.20000
1776/MGNREGS Date-19/10/2012	30.30000
317/MGNREGS Date-06/03/2013	10.10000
433 /MGNREGS Date-26/03/2013	8.08000

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
 - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & Scheme
 - d) Outsourcing of Data Entry work (VLE)
 - e) Printing of forms etc.
 - f) Stationery and Peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2nd GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Executive Assistant

Signature of Executive Assistant/ Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)

Pradhan 12.04.13
Signature of GP Pradhan
with official Seal and date

ANNEXURE B

**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET
UNDER MGNREGA FOR 2012-13**

Name of the Gram Panchayet: SAPTIBARI-I

SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	0.20478
2	Fund received during the financial year from the District	94.055
3	Misc. receipts credited during the year	0.32839
4	Total funds available (1+2+3) during the financial year under MGNREGA	94.58817
5	Total funds utilized during the financial year	
	(a) Expenditure on administrative expenses	3.77
	(b) Expenditure on unskilled labour component	61.92943
	(c) Material cost including semi-skilled and skilled labour	26.72
6	Closing balance	2.16874
7	Percentage of utilization to total funds available (5/4 x100)	97.70 %


SECTION-B (PHYSICAL PROGRESS)

- 1 No. of households who have demanded employment **3280**
- 2 No. of households that have been provided employment **3280**
- 3 No. of households that have completed 100 days employment 0
- 4 No. of Mandays generated **0.4554** Lakh

Memo No:- 161/Sap-I/MGNREGS/13

Date:-12/04/2013


Executive Assistant
Signature of Executive Assistant/ Secretary/Nirman
Sahayak Recommendation for fund
(With Official Seal)


Pradhan 12-04-13
Signature of GP Pradhan
with official Seal and date