**UTILISATION CERTIFICATE FOR THE YEAR 2013-14 UNDER MGNREGA FOR…………………………………GRAM PANCHYAT UNDER ……………………………… BLOCK**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **State - West Bengal.**  **District- Jalpaiguri.**  1. **Unspent Balance** of the Previous **Year 2012-13 (As per Audit)** | | | | Certiﬁed that a sum of **Rs. Lakhs** (Rupees. ……………………………… only) was received by the PIA as Grants-in-Aid during 2013-14 from the Govt. of India, Ministry of Rural Development and P & RD, Govt. of West Bengal through District MGNREGS Cell Letter No.& dated given on the margin ***and*** **Rs. Lakh** (Rupees.. ………………………… only)from the Block vide Letter No. & Dated given on the margin.    Further a sum of **Rs.**  **Lakh** (Rupees .. .......................................................only) being unspent balance of the previous year 2012-13 was allowed to be brought forward for utilization during the current year 2013-14.  The miscellaneous receipt of the agency during the year 2013-14 was **Rs. lakh** (Rupee............................................................only)  It is also Certiﬁed that out of the above mentioned total funds of Rs. **lakh** (Rupees. ......................................................... only) a sum of Rs.  **Lakh** (Rupees. ....................................................... only) has been utilized by the PIA during 2013-14 for the purpose for which it was sanctioned.  The expenditure on wages and materials (including semi-skilled and skilled labour) are  **Rs. Lakh** (Rupees. .................................................only) and  Rs**. Lakh** (Rupees. ............................................ only), respectively.  Further **Rs. Lakh** (Rupees. ...............................................only) has been utilised on Administrative Contingency permissible under the MGNREGA.  It is further certified that the unspent balance of  **Rs.**  Lakh (Rupees. ........................................................ only) remaining at the end of the 31st March, 2014 will be utilised for the programme during the remaining period of current year **(2014-15)** |
| Scheme/ Programme | Balance (Rs in lakh) | | |
| MGNREGA | **Rs. Lakh.** | | |
| Others\* | **Rs. Lakh.** | | |
| Total:- | **Rs. Lakh.** | | |
| \*Specify the scheme (SGRY and NFFWP, if any) |  | | |
| 2. Grant received during the Year 2013-14  **Rs lakh.** | | | |
| Letter No. & Date | | **District MGNREGS Cell** | Block |
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| 3) **Miscellaneous** receipts of the Agency, if any, under MGNREGA **Rs. Lakh.** | | | |
| 4) **Total funds available**: (1+2+3) **Rs. Lakh. (Rupees.....................................................................only)** | | | |

3. Certified that the conditions on which fund was sanctioned have been duly full filled /are being full filled and have exercised following checks to see that the money has been actually utilised PIA-wise for the purpose for which it was sanctioned: -

**Kind of checks exercised:**

(i) The Agency’s statement of Accounts for the year **2012-13** duly audited by the Chartered Accountant have been obtained and sanctioned.

(ii) The Utilisation Certiﬁcates and Audit/Inspection Reports for the prescribed year of the PIA have been obtained and duly scrutinized.

(iii) It has been ensured that the physical and ﬁnancial performance under MGNREGA has been according to the requirement, as prescribed in the guidelines issued by Government of India/State Government.

(iv) Certiﬁed that muster rolls in all works under MGNREGA have been maintained correctly.

(v) Certiﬁed that only permissible items of works under Schedule I of MGNREG Act have been taken up.

(vi) Certified that wages as per the notified wage rates have been paid under MGNREGA.

(vii) The utilization of the aforesaid fund resulted into the following:

1. **Physical output:**
2. No. of households provided employment: -
3. Total No. of Mandays Generated: -**...............................................** (In lakhs)
4. No. of Mandays on which payment are to be made: -**................................** (In lakhs)
5. In addition to the actual utilization shown in the pre page, there is a pending liability of **Rs. ………………...............lakh** towards works done and measured but not paid inclusive of both wage and material component.
6. Wage and Material Ratio:-
7. **Details of committed liabilities [as on 31-03-2014]**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of the PIA** | **No. of unpaid Muster Rolls (MRs) \*** | **Amount of unpaid MRs (Rs.in lakh)** | **No. of unpaid Material Bill \*** | **Amount of Pending material bills (Rs.in lakh** | **No. of MRs/ Vouchers unpaid for SSK & SK \*** | **Amount of Pending SSK & SK bills (Rs.in lakh** | **Total committed liability**  **(Col. 3 + Col. 5 + Co. 7)**  **(Rs.in lakh)** |
| (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) |
|  |  |  |  |  |  |  |  |

\* **It is certified that:-**

**(i) Aforesaid no. of MRs and bills/vouchers of material procured are maintained in concerned offices and their details /copies would be furnished, if demanded.**

**(ii)** **No others MRs and bills/vouchers of material procured are lying with the concerned PIAs.**

**(iii) The MIS data entry against the aforesaid MRs and bills/vouchers of material procured have already been done.**

**(iv) No others MRs and bills/vouchers of material procured are lying with the concerned PIAs against which MIS entry has not yet been done.**

**c) Outcomes:-**

**(i)** **Works and activities**

|  |  |  |
| --- | --- | --- |
| **Works/Activities** | **No. of Works** | |
|  | **Completed** | **In progress** |
| Water conservation and water harvesting |  |  |
| Agriculture related works |  |  |
| Livestock related works |  |  |
| Drought prooﬁng |  |  |
| Fisheries related works |  |  |
| Works in coastal areas |  |  |
| Rural drinking water related works |  |  |
| Rural sanitation related works |  |  |
| Micro irrigation works |  |  |
| Provision of irrigation facility to land owned by SCs and the STs or BPL families or to beneficiaries of land reforms or to the beneficiaries under the IAY of the Government of India or that of the small farmers or marginal farmers as defined in the Agriculture Debt waiver & debt relief schemes or beneficiaries under the Scheduled Tribes & other traditional forest dwellers (recognition of forest right) Act 2006 |  |  |
| Renovation of traditional water bodies |  |  |
| Land development |  |  |
| Flood control and protection |  |  |
| Rural connectivity |  |  |
| Bharat Nirman Rajiv Gandhi Sewa Kendra (BNRGSK) |  |  |
| Any other activity(approved by MRD) |  |  |
| **Total :-** |  |  |

**ii) No. of households completed 100 days of employment:-**

**GP………………………………..Memo No………………………… Date………………………..**

**Signature of Executive Assistant/ Secretary**

**Nirman Sahayak (With Official Seal)**

**Signature of GP Pradhan with official Seal and date**

**Block…………………………………..Memo No………………………. Date…………………………**

***Copy forwarded for information and necessary action to:-***

1. **The DPC, MGNREGS & DM, Jalpaiguri**
2. **The ADPC, MGNREGS & ADM (G), Jalpaiguri.**

**Counter Signature & Seal of the P.O & B.D.O**

**Checked & Signed by APO/JPO/Block Officials**