

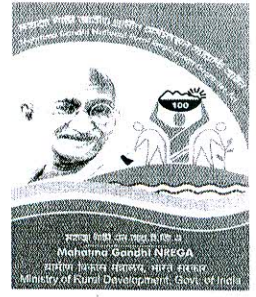
GOVT. OF WEST BENGAL

OFFICE OF THE  
D.P.C.,(MGNREGS)

&  
DISTRICT MAGISTRATE,  
JALPAIGURI

(MGNREGS CELL AT JALPAIGURI ZILLA PARISHAD)

(E-mail: [nrega.jal@gmail.com](mailto:nrega.jal@gmail.com); website: [www.nregajalpaiguri.com](http://www.nregajalpaiguri.com))



Phone : (03561)224826 Fax : (03561)222334 \* Help Line: 1800-345-3215 (Toll Free)

**Memo No. 1060(26) /MGNREGS**

**Date: - 31/10/11**

From: The Addl. District Programme Coordinator, MGNREGS-WB  
&  
Addl. District Magistrate(Dev), Jalpaiguri.

To: **The PO & BDO**  
(1-13) Sadar / Maynaguri / Dhupguri / Rajganj / Malbazar / Matiali / Nagrakata / Falakata / Alipurduar I / Alipurduar II / Kalchini / Madarihata - Birpara / Kumargram Block.

(14-26) The .....(Line Department).

Sub: Speedy & regular submission of utilization certificate based on MIS data uploading under MGNREGA.

This is well known to all that the object of MGNREGA is to generate 100 days employment in the rural sector of the country including our state of West Bengal per family per year.

For implementation of the scheme fund is provided through the MORD, Govt. of India as well as by the state Govt.

It is the terms & condition of the govt. that 100% expenditure of fund allotted must be reflected in MIS within the stipulated period of observing the guide line as fixed by the MORD and while considering the next release of installment 100% uploading of MIS of previously allotted fund must ensured as per guide line of MORD. So every release of fund & expenditure (100%) must reflect in MIS positively.

But unfortunately MIS uploading in every PIA level including Line Department is not satisfactory & even previous years (2009-10) Utilization Certificate & MIS uploading position is also unsatisfactory and as a result of which fund release through the state was stopped.

So each P.O & BDO and other PIAs (Line Department) is asked to ensure 100% MIS uploading of Schematic & Administrative expenditure fund. Necessary passwords have already been provided to all concern including Line Department for data uploading in MIS.

Balance available in hand as per status of MIS is annexed herewith for your ready reference.

After careful consideration in consultation with MIS status future fund will be released

Encl:- As stated.

*[Signature]*  
Addl. District Programme Coordinator  
MGNREGS - WB

&  
Addl. District Magistrate(Dev)  
Jalpaiguri

**Memo No. 1060(26)/1(9)/NREGS**

**Date: - 31/10/11**

Copy forwarded for kind information to::

- 1) The Asst. Commissioner, MGNREGA, Govt. of West Bengal
- 2) The CA to DPC, Jalpaiguri.
- 3) The Jt.BDO(HQ)/AE(HQ)/Acct.Section/APO(LD)/TO(H&F)/SAE(Irri)/CSA/Other District MGNREGS Officers, MGNREGS Cell, Jalpaiguri for strictly compliance.

*[Signature]*  
Addl. District Programme Coordinator  
MGNREGS - WB

&  
Addl. District Magistrate(Dev)  
Jalpaiguri

Government of West Bengal  
Department of Panchayats & Rural Development  
Jessop Building (1st Floor),  
63 Netaji Subhas Road, Kolkata-700001.

No: 2579(20)-RD/NREGA/18M-02/07

Date: 16.04.2010

From: Sekhar Sengupta  
Joint State Programme Coordinator &  
Ex-officio Joint Secretary to the  
Government of West Bengal.

N.R.E.G.A. CELL  
Jaipaliguri  
Docket No.....1418.....  
Date.....28/4.....

PM(MIS)  
Cerefy

To:

1. The Principal Secretary, Darjeeling Gorkha Hill Council
2. The District Magistrate & District Program Coordinator \_\_\_\_\_ (all).
3. The AEO, Siliguri Mahakuma Parishad.

**Sub: 100% MIS operationalisation under NREGS**

Sir,

I am to enclose a copy of DO. No. K-11011/2/2008-NREGA(MON)/TS dated 8<sup>th</sup> April, 2010 received from Amita Sharma, Joint Secretary, Ministry of Rural Development regarding full operationalisation of MIS under NREGA. It has become imperative that we achieve full operationalisation on all modules of MIS from 01.04.2010. Fund allocation henceforth will be decided from on-line MIS reports only. So, every possible effort should be taken for 100 percent operationalisation of MIS so that every module of MPR may be generated from MIS from April'10.

Yours faithfully,



Sekhar Sengupta

Joint State Programme Coordinator &  
Ex- Officio Joint Secretary to the  
Government of West Bengal

Enclosure: As stated above.

No: 2579/1(2)-RD/NREGA/18M-02/07

Date: 16.04.2010

Copy forwarded for information & necessary action to:

1. Shri Amitava Bose, Technical Director, NIC, 18 Sarojini Naidu Avenue, Kolkata 700017 – with a request to attend the meeting. He also requested to inform Mr. Kaushik Chaudhury, DIO, NIC, Darjeeling Gorkha Hill Council to be available in the said review meeting.
2. PA to Principal Secretary of this department for kind information of the Principal Secretary.



(Sekhar Sengupta)  
Joint Secretary to the  
Government of West Bengal



**AMITA SHARMA**

**Joint Secretary**

Tel.No.2338 5027

Fax No.2338 4703

ग्रामीण विकास मंत्रालय

ग्रामीण विकास विभाग

भारत सरकार

कृषि भवन, नई दिल्ली - 110 001

Ministry of Rural Development

Deptt. of Rural Development

Government of India

Krishi Bhawan, New Delhi - 110 001

D.O.No. K-11011/2/2008-NREGA(MON)/TS

Dated: April 8, 2010

**Subject: Fully operationalize MIS and start reporting from 1<sup>st</sup> April, 2010**

Dear

Kindly refer to DO NO. K-11011/2/2008-NREGA(MON)/TS dated 24<sup>th</sup> March, 09, 1<sup>st</sup> April, 09, 17<sup>th</sup> September, 09 and 13<sup>th</sup> Jan 2010 in which all States were requested to report on MIS.

2. You may also be aware that Ministry has decided to take all decisions for any fund releases based on the MIS reporting only. This was discussed in the PRC held in March, 2010 and in the Empowered Committee meeting held for the Labour Budget discussion.

3. States like Orissa, Kerala, Karnataka, Madhya Pradesh and Tripura have started reporting on the MIS. You are requested to review the MIS status in your State and declare to be fully operational on all modules of MIS and switch completely to the MIS reporting from 1<sup>st</sup>, April 2010.

4. You are also requested to send the latest MPRs for the month of March, 2010 latest by 15<sup>th</sup> April, 2010.

*With Regards*

Yours sincerely,

  
(Amita Sharma)

Principal Secretary / Secretary  
(Rural Development Department)  
All States/UTs (Except Chandigarh)

## ANNEXURE-1

In order to fully operationalize the MIS following actions needs to be taken in the NREGASoft:

### 1. Job Cards:

- a. All the Job cards in the MIS should have photo.
- b. All the workers who demand for the work must have Bank/Post office Account number.
- c. Information on BPL, Small/ Marginal Farmer need to be updated for the workers registered.

### 2. Works Module:

- a. All works should have the Survey No./ Khata No. / Plot No.
- b. Technical Sanction should give the details of all the activities of the work with quantity ant the amount. It should also give the details of all kinds of materials required for the work with quantity and the amount.

### 3. Muster roll and MB Book:

- a. E- Musters should be generated from the system and then they should be placed in the places for attendance.
  - b. Measurement book must be filled with every Muster roll.
4. Wage list should be prepared from the system and then can be sent to Financial Institutions.

### 5. Labour Budget:

- a. All Labour Budgets should be filled into MIS as discussed in the labour budget meeting.

6. **Fast track System** of data entry should not be used.

7. All locations working in Offline mode should download the new **Version 5.0**.

Financial Performance Under NREGA during the Financial Year 2010-2011

State: WEST BENGAL District: JALPAIGURI

S.No	Block*	Actual O.B as on 1st April of the Year	Release of current year	Misc	Money Refunded by PO to DPC	Total Availability	Cumulative Expenditure									
							On Unskilled Wage	On Semi-skilled and Skilled Wage	On Material	Adm Exp			Total Adm Exp			
							Rec Exp	Non-Rec Exp	Total Adm Exp							
1	ALIPURDUAR-I	55.10422	729.33844	1.84295	0	786.28562	585.27898	18.32562	115.33714	42.27011	4.18305	46.45316	765.394			
2	ALIPURDUAR-II	23.10669	699.71056	0.57902	1.28564	722.11063	504.43386	15.78487	120.62807	23.28104	0.66392	23.94496	664.7917			
3	DHUPGURI	49.61073	2338.74629	1.53089	0	2389.88791	1325.16639	67.26778	842.09484	80.88081	19.94754	100.82835	2335.3573			
4	FALAKATA	36.6201	910.36185	1.1282	0	948.11015	554.64023	18.71725	199.56451	58.55021	1.79828	60.34849	833.2704			
5	JALPAIGURI	35.44184	787.88071	2.31419	0	825.63674	556.18053	18.60725	149.58907	49.78672	4.358	54.14472	778.5215			
6	KALCHINI	43.578	1040.96878	2.46351	0	1087.01029	695.79661	19.87035	270.54775	34.97026	7.58862	42.55888	1028.7735			
7	KUMARGRAM	10.7649	1229.04017	3.33396	0	1243.13903	741.98056	30.67606	424.1477	45.93054	2.16237	48.09291	1244.8972			
8	MADARIHAT	21.05569	1034.14395	1.31701	0	1056.51665	710.74592	17.94271	261.89429	88.97196	2.97728	91.94924	1082.5321			
9	MAL	39.98162	940.87538	0.63344	0	981.49044	578.32845	22.55972	265.13119	41.78109	4.73461	46.5157	912.5350			
10	MATTALI	19.63288	420.98518	0.60998	0	441.22804	337.89909	11.29201	46.31368	35.02207	1.04087	36.06294	431.5677			
11	MAYNAGURI	86.29398	1200.46148	2.78841	0	1289.52387	843.03972	33.56285	231.12559	33.56388	5.94568	39.50956	1147.2377			
12	NAGRAKATA	8.55245	356.26571	0.08093	0	364.89909	243.38081	11.71232	58.04519	22.23106	1.21319	23.44424	336.5825			
13	RAIGANJI	15.64176	575.37357	1.57902	0	592.59436	420.30607	11.9208	107.66078	19.2283	1.3273	20.5556	560.4432			
		445.38487	12264.15207	20.20152	1.28564	12738.45281	8097.17722	298.23959	3092.07979	576.46804	57.94072	634.40876	12121.9053			
District level Line Deptt		157.79023	249.73684	0	0	407.52707	149.9042	5.56865	83.5104	0.32076	0.06125	0.38201	239.3652			
DPC		1048.814		83.2524	0	319.15317				48.83717	6.01321	54.85038	54.85038			
Grand Total		1651.98909	12513.88891	103.45392	1.28564	13455.13305	8247.08142	303.80824	3175.59019	625.62597	64.01518	689.64115	12416.12099			

\*These Figures are Cumulatively Display. It Includes Sum of PO, GP and Implementing Agencies.

Report Completed  
Excel View

## Financial Performance Under NREGA during the Financial Year 2010-2011

S.No	Implementing Agency	Actual O.B as on 1st April of the Year	Release of Last Year but Received during the Current Year	Release of current year	Misc refunded to State	Total Availability	Cumulative Expenditure			Total	Balance		
							On Unskilled Wage	On Semi-skilled and Skilled Wage	On Material			Adm. Exp	
										(Rs. in Lakhs)			
State: WEST BENGAL							Category: Forest						
1	Asstt. Director of Agriculture (Admn) Slg	0	0	2.1242	0	2.1242	1.3729	0	0	0	1.3729	0.7513	
2	D.F.O. Siliguri	0.88735	0	3.8665	0	4.75385	0.923	0	0.28875	0	1.21175	3.5421	
3	WB Waste Land Dev. Corp. Ltd	0	0	21.25405	0	21.25405	9.3851	0.41175	3.28616	0	13.08301	8.17104	
4	CADC, Falakata	1.86	0	20.8501	0	22.7101	2.175	0.0135	12.94184	0.10076	15.2311	7.479	
5	Deputy Field Director, Buxa Tiger Reservation (East)	6.34	0	10.15	0	16.49	3.973	0	0.177	0	4.15	12.34	
6	DFO, Social Forestry, Jalpaiguri	9.01552	0	8.12	0	17.13552	7.1034	0	4.81256	0	11.91596	5.21955	
7	DFO, Social Forestry, Siliguri	2.87	0	5.075	0	7.945	2.7769	0	2.31055	0.06125	5.1487	2.7963	
8	DFO, Wildlife- III, Coochbehar	3.14	0	30.45	0	33.59	25.605	1.2925	1.473	0	28.3705	5.2195	
9	Divisional Forest Officer, Jalpaiguri	1.28	0	50.75	0	52.03	29.4178	0.64465	4.28326	0	34.3457	17.6843	
10	Divisional Forest Officer Soil Conservation (North)	0	0	55.825	0	55.825	38.9462	0.501	10.34323	0	49.79043	6.03457	
11	Divisional Forest Officer Wild life II, Jalpaiguri	10.47	0	7.105	0	17.575	4.685	0.216	0.008	0	4.909	12.666	
12	Divisional Forest Officer, Baikunthapur Division	7.45	0	10.15	0	17.6	3.439	0	0.79325	0	4.23225	13.36775	
13	MD, W.B. Wasteland Development Corporation	0	0	20.3	0	20.3	10.3215	0.18	5.91052	0.22	16.63202	3.66798	
14	Project Director, DRDC, Jalpaiguri	34.11	0	30.96174	0	65.07174	21.0704	2.721	40.45719	0	64.24859	0.82315	
15	AD Agril (Admn) Sadar Coochbehar	0	0	2.169	0	2.169	0.9126	0.0607	0	0	0.9733	1.1957	
	DFO (Soil Conservation)												

## Funds

16	Jalpaiguri	0.7042	0	50.399	0	0	0	51.1032	5.626	0.3935	0	13.95406	0	13.95406	19.97356	31.12964
17	DFO Coochbehar	17.917	0	70.5757	0	0	0	88.4927	34.6889	0	0	0	0	0	34.6889	53.8038
18	Divisional Forest Officer, Malda	1.37262	0	30	0	0	0	31.37262	2.83627	0	0	0	0	0	2.83627	28.53634
19	DFO (Ext), Purulia	16.21	0	121	0	0	0	137.21	54.2269	0	8.81134	6.24458	0	6.24458	69.28282	67.92718
20	DFO, KSC(North) Division	0.746	0	106	15	0	0	121.746	31.26643	0	29.28308	3.19953	0	3.19953	63.74904	57.99695
21	DFO, KSC(South) Division	3.56	0	74	0	0	0	77.56	46.01669	0	11.38893	0.50985	0.09698	0.60683	58.01245	19.54755
22	DFO, Purulia Division	30.26	0	108	0	0	0	138.26	76.9148	0	41.80465	0	0	0	118.71945	19.54055
23	Sundarban Development Board	0	0	64	0	0	0	64	6.38	0	27.372	0	0	0	33.752	30.248
24	Sundarban Development Board	25	0	33.2	0	0	0	58.2	27.566	0	9.9	0	0	0	37.466	20.734
25	Forest	191.04103	0	1570.56	0	0	0	1761.60103	686.47386	1.17885	284.52167	2.64708	0.86765	3.51473	975.68911	785.91192
26	Executive Engineer Irrigation,Jalpaiguri	0.29571	0	0	0	0	0	0.29571	0	0	0	0	0	0	0	0.29571
27	DFO Uttar Dinaipur	8.49	0	0	0	0	0	8.49	0	0	0	0	0	0	0	8.49
28	Tiger Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
29	Executive Engineer Irrigation,Alipurduar	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
30	DDA (Admn),Social Forestry,Jalpaiguri	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
31	Deputy Director(Textile)	10.1	0	0	0	0	0	10.1	0	0	0	0	0	0	0	10.1
32	Deputy Field Director,Buxa Tiger Reservation(West)	56.39	0	0	0	0	0	56.39	0	0	0	0	0	0	0	56.39
33	WB Waste Land Dev. Corporation Ltd.	55	0	0	0	0	0	55	28.5718	0	18.8416	0	0	0	47.4134	7.5866
34	Bankura South Division	0	0	0	0	0	0	0	138.65498	0	4.56917	2.72194	0	2.72194	145.94609	145.94609
35	Buxa tigar Reserve(East)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
36	DFO, DARJEELING	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
37	Panchet Division	0	0	0	0	0	0	0	39.7044	0	0	0	0	0	39.7044	-39.7044
38	Assistant Director,Fishery Department,Jalpaiguri	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
39	D.F.O. Kurseong	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
40	Bankura North Division	0	0	0	0	0	0	0	14.8904	0	0	0	0	0	45.78847	45.78847
41	Divisional Forest Officer NM Division	4.91075	0	0	0	0	0	4.91075	0	0	0	0	0	0	0	4.91075
42	WBWDChd	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
43	DFO WILDLIFE I, DARJEELING	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
44	DFO, KURSEONG	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
45	WBWDC Ltd.	10.5	0	0	0	0	0	10.5	3.884	0	2.65452	0	0	0	6.53852	3.96148
46	DDA(Admn),Soil Conservation	14.469	0	0	0	0	0	14.469	1.091	0	0	0	0	0	1.091	13.378
47	manbazar	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Funds

Total	524,389,918	0	2506,885,29	15	0	3046,274,47	1360,899,24	7,613,45	526,232,27	75,386,27	1,025,88	76,412,15	1971,1571	1075,11736
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