

GOVT. OF WEST BENGAL

OFFICE OF THE  
D.P.C.,(MGNREGS)

&

DISTRICT MAGISTRATE,  
JALPAIGURI

(MGNREGS CELL AT JALPAIGURI ZILLA PARISHAD)

(E-mail: [nrega.jal@gmail.com](mailto:nrega.jal@gmail.com); website: [www.nregajalpaiguri.com](http://www.nregajalpaiguri.com))

Phone : (03561)224826 Fax : (03561)222334 \* Help Line: 1800-345-3215 (Toll Free)

**Memo No. 624 (13) /MGNREGS**

**Date: - 27/3/12**

**To: The PO & BDO**

Sadar / Maynaguri / Rajganj / Dhupguri / Mal / Matiali / Nagrakata / Falakata / Alipurduar I / Alipurduar II / Kalchini / Kumargram / Madarihat - Birpara Block.

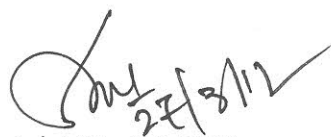
**Sub:- Payment of VLE bill.**

In reference to the queries raised with respect to the above captioned subject this is again to clarify that:

1. Payment of VLEs for data entry purpose will be done strictly following the Data Entry Rates for VLEs under NREGS vide Memo No. 8606(19)-RD/NREGA/18M-05/08 dated 31-12-2009 of the Principal Secretary, P&RD, Govt. of WB. (Copy enclosed)
2. Payment of the VLEs for data entry purpose will be borne by the concerned Gram Panchayat out of their available Administrative Fund under MGNREGS.

This is for your kind information & necessary compliance.

Encl: As above.


  
**District Nodal Officer  
MGNREGS - WB  
Jalpaiguri**

**Memo No. 624 (13)/1(7) /MGNREGS**

**Date: 27/3/12**

Copy forwarded for kind information to:

1. The SDPC & SDO, Sadar / Mal / Alipurduar Sub - Division.
2. The CA to DPC & DM, Jalpaiguri for kind information of the DPC & DM, Jalpaiguri.
3. The CA to ADPC & ADM (D), Jalpaiguri for kind information of the ADPC & ADM (D), Jalpaiguri.
4. The PM (MIS / Accts.), MGNREGS Cell, Jalpaiguri.

  
**District Nodal Officer  
MGNREGS - WB  
Jalpaiguri**

730  
17-3-10

(10)

D.P.R.D.O

P.M.(M.S.)  
Gandhi File.  
COMB

Government of West Bengal  
Department of Panchayats & Rural Development  
Jessop Building (1st Floor),  
63 Netaji Subhas Road, Kolkata-700001.

No: 8606(19)-RD/NREGA/18M-05/08

Date: 30.12.2009

From: Dr. M.N.Roy  
Principal Secretary  
to the Government of West Bengal.

N.R.E.G.A. CELL  
Jalpaiguri  
Docket No. 116  
25/3



To:

1. The Principal Secretary, Darjeeling Gorkha Hill Council
2. The District Magistrate & District Program Coordinator  
Jalpaiguri (all).
3. The AEO, Siliguri Mahakuma Parishad.

DNO/NREGS  
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**Sub: Data Entry Rate for VLEs under NREGS**  
**Ref: 832(19)-RD/NREGA/18M-05/08 dt. 10.02.2009**

Sir,

The data entry rates for Village Level Entrepreneur (VLE) under NREGA as communicated under reference above has since been modified. The revised piece rates for entering data related to different module/features of NREGA offline Software are given below. The revised rates will take immediate effect. from 1.1.2010.

**Data Entry Rate for VLE for NREGA Software**

Sl No.	Data Entry Features	Data Entry rate (in Rs.)	Unit
1	New Registration	1.00	Per Registration
2	Edit Registration	0.60	Per Registration
3	Add Applicant	0.60	Per Applicant
4	Delete Applicant	0.45	Per Deletion
5	Delete Registration	0.45	Per Deletion
6	Resume Applicant	0.45	Per Activation
7	Resume Registration	0.45	Per Activation
8	BPL & Relationship	0.60	Per Applicant
9	Job Card Issue	0.72	per Issue
10	Post Office /Bank Account information	0.70	Per Applicant
11	Upload Photo of Registered Household	0.45	Per Registration
12	Demand Allocation	0.50	Per Allocation
14	Edit Demand	0.45	Per Edit
15	Delete Demand	0.45	Per Deletion
16	Work Allocation	0.50	Per Allocation
17	Delete work Allocation	0.45	Per Deletion
18	Scheme Entry	8.00	Per Scheme
19	Edit Scheme Entry	0.60	Per Scheme

Sl No.	Data Entry Features	Data Entry rate (in Rs.)	Unit
20	Material Procured Detail	0.70	Per Bill
21	Edit Material Procured	0.60	Per Bill
22	Cash Book Entry	0.70	Per Record
23	Edit Cash Book Entry	0.45	Per Edit
24	Muster Roll details	0.50	Per Record
25	Edit Muster Roll	0.45	Per Edit
26	Delete Muster Roll	0.45	Per Deletion
27	Work completion	0.30	Per Scheme
28	Change Work status from completed to ongoing	0.30	Per Scheme
29	Work suspension	0.30	Per Scheme
30	Resume suspended work	0.30	Per Scheme
31	Received Fund	0.60	Per Record
32	Edit/Delete Received fund	0.45	Per Edit
33	Muster Roll Issue	0.50	Per Issue
34	Gram Panchayat Profile	5.00	Per Panchayat
35	Labour Projection	6.50	Per labour Budget Sheet
36	Work Projection	6.50	Per Work Projection Sheet

\* \* VLEs will not get any remuneration for correction (Edit/Delete/Add etc.) arising out of his/her own mistake.

Yours faithfully,

*M.N. Roy* 31.12.09  
(M.N.Roy)

*JF-320*  
*pl. circulate*  
*it to all GPOs/300s*  
*for vln & ask them to*  
*submit report.*  
*30/6/08*

Government of West Bengal  
Panchayats and Rural Development Department  
63, N.S. Road, Jessop Building, Kolkata-700 001

Memo No 144(18)/Comp/Estt/WBSRDA( BRGF)/02/08

Date: 12.6.2008

From: M.N.Roy, IAS

Principal Secretary to the Government of West Bengal

To: The District Magistrate

*J. L. Majumdar*

Sub: Village Data Entry Entrepreneur

Sir,

You are aware that large amount of data is required to be entered for NREGA, SGSY, CHCMI and other programmes. In view of increasing need of data entry at Gram Panchayat offices, availability of hiring data entry services by Gram Panchayats is felt necessary. It has been decided that steps should be taken for procuring the data entry services from competent local entrepreneurs. However, there is gap in availability of competent data entry operators in every Gram Panchayat, whose services may be hired when needed.

Therefore, steps should be taken to identify one capable youth at each Gram Panchayat and train them on data entry in the soft wares being used by the Gram Panchayats for implementation and monitoring of various programmes (viz. NREGA, SHG etc) and allow them to use the computer of the Gram Panchayat for data entry by hiring their services at appropriate rates against data to be entered..

As a primary step, each Gram Panchayat may be asked to identify one suitable youth with at least class X level of education and having knowledge of typing and to train them on data entry as a self employment programme. Members of SHG or those belonging to BPL families will be preferable. Those having training on using computer may be given priority.

Suitable organisations involved in training of computer and having their training centre at Sub-Division/ District Level will be selected by this end on the basis of open tender and necessary training on use of the customized soft wares being used by the Gram Panchayats will be imparted to those organisations so that they are able to train the local youth on use of those soft wares. Whereas, the selected persons will have to bear the cost of such course (which will be prescribed by this end) in general, some subsidy may be provided for those who belong to BPL families. On successful completion of the training, the identified youths will be given a certificate. Services of such certified personnel will be hired by the Gram Panchayats for data entry as and when necessary and payment on piece rate will be made to them by the Gram Panchayats/ Panchayat Samitis as the case may be out of administrative expenses of respective programme fund. It is further reiterated that the Gram Panchayats will not engage them as data entry operator on wage basis. They will be at liberty to take any employment or open data entry business even at the Tathya Mitra Kendras---

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Common Services Centres being located at Gram Panchayats and the Gram Panchayats may allow them to enter data at a prescribed piece rate.

In the circumstances stated above, you are requested to take necessary steps to identify such entrepreneurs from each Gram Panchayat. List of such persons, their qualification and experience, if any in typing/ using computer/ data entry may be communicated to this end as soon as possible. The name of the institutes where training will be imparted, the cost of the training programme and software specific prescribed rate of data entry will be informed by this end in due course.

In case competent persons are available on hire to enter data at the GP level, there is no need to select and train any one from that GP. The list of such GPs may also be compiled and forwarded to this end.

Yours faithfully

*M.N.R.* 12.6.08  
(M.N.R.)