



**GOVT. OF WEST BENGAL**  
**OFFICE OF THE D.P.C. (MGNREGS)**  
&  
**DISTRICT MAGISTRATE, JALPAIGURI**  
**(MGNREGS CELL AT ROOM NO- 05, 2<sup>nd</sup> FLOOR**  
**COLLECTORATE BUILDING, JALPAIGURI)**

(E-mail: [nrega.jal@gmail.com](mailto:nrega.jal@gmail.com); website: [www.nregajalpaiguri.com](http://www.nregajalpaiguri.com))

Phone : (03561)224826 Fax : (03561)222334



Memo No. 2076/xvii/9/MGNREGS

Date: - 11-09-2017

**NIQ NO.:- 04/MGNREGA/2017-18**

**NOTICE INVITING QUOTATION FOR WORK i.e.w. LAN, SOFTWARE UPGRADATION, CARTRIDGE**

Sealed quotations in respective letter head of the firm are invited from bonafide firms / agencies deals with Computer related work and having experience or credential with Government departments as per the specifications of the quality noted, and fulfilling of the terms and conditions stated hereunder.

**Specifications of the required items:-**

Sl. No.	Particulars	Quantity	Requirement/Specification
1.	Up gradation and Restructuring of LAN Set up at District MGNREGS Cell.	-	Requirement of val rack 6u, 24 port gigabyte switch, i/o box with full accessories, patch cord, Switching Box, LAN Cable and Junction Box as per work demand and requirement. The total work will complete under supervision and consultation of Programme Manager (MIS) or Web Site Developer, District MGNREGS Cell.
2.	Software up gradation of Desk Top Computers	10 nos of Desktop and one laptop	For detailed requirement and work quarry, all interested agencies may be asked to consult with Programme Manager (MIS) or Web Site Developer, District MGNREGS Cell at District MGNREGS Cell during office hours.
3.	HP CB541A Color Laser Jet Cartridge	01	Rate quoted per Cartridge inclusive all tax and charges if any.
4.	HP CB542A Color Laser Jet Cartridge	01	Rate quoted per Cartridge inclusive all tax and charges if any.
5.	HP CB543A Color Laser Jet Cartridge	01	Rate quoted per Cartridge inclusive all tax and charges if any.

**Terms and Conditions**

1. The quotation to be submitted by **2.00 pm on 18<sup>th</sup> September, 2017** & the same will be opened at 4.00 pm on same day.
2. Sealed envelope containing quotation rate should be addressed to **"The Addl. District Programme Coordinator, MGNREGA-WB, Jalpaiguri"** and should be super scribed as **"Quotation for Work i.e.w. LAN, Software Up gradation, Cartridge"**.
3. Sealed quotations are to be dropped in the drop box kept in the office of the District Nodal Officer, MGNREGA-WB, Jalpaiguri on all working days within working hours. Quotation received through any other means will not be accepted.
4. The applicant must have latest Income Tax return, trade license, PAN card, valid 15-digit Goods and Services Tax Payer Identification Number (GSTIN) under GST Act, 2017, P. Tax. **Copy of all the relevant documents must be enclosed with the quotation.**
5. The under signed reserves the right to relax and/or modify any of the aforesaid criteria, on any stage of quotation process on specific ground, without showing any reason thereof.
6. Rate quoted should be inclusive of all duties, taxes and other levies. Tax as per provision will be deducted from the bill.



7. The price quoted against each item must be written or typed neatly. Corrections, if any should be properly authenticated. Comparative rate analysis will be made in total for unit price of all the items. Incomplete offer will be rejected.
8. The offer quoting the lowest rate will generally be selected for supplying the total volume of works.
9. Payment will be made after full receipt of the supplied materials in good condition at the stipulated site.
10. The under signed reserves the right to cancel the application or any or all the applications, without showing any reason thereof.
11. Above mentioned works are done under supervision of Programme Manager (MIS) or Web site Developer, District MGNREGS Cell, Jalpaiguri. For any query regarding the above work will provide on any working day in the office of the undersigned during office hours.

#H/11/11-09-2017

**Addl. District Programme Coordinator  
MGNREGS  
&  
Addl. Dist. Magistrate (Dev), Jalpaiguri.**

**Memo No. 2076/XVII/9/1(7)/MGNREGS**

**Date: - 11-09-2017.**

**Copy Forwarded for information & wide circulation to:-**

1. The District Programme Coordinator, MGNREGS & District Magistrate, Jalpaiguri
2. The DP & RDO, Jalpaiguri
3. The District Nodal Officer, MGNREGS, Cell
4. The Secretary, Jalpaiguri Zilla Parishad, Jalpaiguri
5. The DICO, Jalpaiguri
6. The Office Notice Board, MGNREGA, Jalpaiguri
7. Sri Rajatava Bandopadhyaya, Website Developer for uploading the same in the Office Web Site ([www.nregajalpaiguri.com](http://www.nregajalpaiguri.com))

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**Addl. District Programme Coordinator  
MGNREGS  
&  
Addl. Dist. Magistrate (Dev), Jalpaiguri.**