



**GOVT. OF WEST BENGAL
OFFICE OF THE D.P.C.(MGNREGS)**

**&
DISTRICT MAGISTRATE, JALPAIGURI
(MGNREGS CELL AT ROOM NO- 05, 2nd FLOOR
COLLECTORATE BUILDING, JALPAIGURI)**

(E-mail: nrega.jal@gmail.com; website: www.nregajalpaiguri.com)

Phone : (03561)224826 Fax : (03561)222334



Memo No. 439/III/03 /MGNREGS

Date: - 29-03-2018

NIQ NO.:- 09/MGNREGA/2017-18

NOTICE INVITING QUOTATION FOR SUPPLY & PRINTING OF NOTE SHEET

Sealed quotations are invited from resourceful bonafide agencies having experience of similar type of work and sufficient credentials of any Central / State Govt. or any undertaking by Central or State Government Office/ Department for Supply & printing of Note Sheet for District MGNREGS cell.

Sl No	Name of Item	Specification	Qty	Place of Supply	Remarks
1	Supply & printing of Note Sheet	As per sample	5000	District MGNREGS Cell, 2nd Floor, Room No. 05, Collectorate Building, Jalpaiguri	Rate should be quoted including all taxes

Eligibility:

1. Having credential of similar type of work in Central / State Govt. or any undertaking by Central or State Government Office/ Department.
2. Having Trade License, valid 15-digit Goods and Services Tax Payer Identification Number (GSTIN) under GST Act, 2017, P. Tax and PAN Card.

Terms & Conditions:

1. The quotationer will have to submit the photo copy of Trade License, valid 15-digit Goods and Services Tax Payer Identification Number (GSTIN) under GST Act, 2017, P. Tax and PAN Card along with quotation. The undersigned reserve the right to see the original of above document at the time of issue of work order.
2. All quotationer to quote the rate both in figures and in words in his/her own letter Pad. The unit price quoted against each item must be mentioned neatly. Corrections, if any should be properly authenticated.
3. Incomplete quotation will be summarily rejected.
4. Acceptance of the lowest quotation is not obligatory and undersigned reserve the right to accept and reject any or all the tenders without arising any reason.
5. For any query regarding the above work will provide on any working day in the office of the undersigned during office hours.

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6. Necessary deduction at Govt. prescribed rate will be deducted from original bill.
7. Payment will be made after full receipt of the supplied materials in good condition. Quotationer will have to submit receipt copy of material supply along with bill.

Date of submission of quotation

1. Date of submission of quotation will be 09/04/2018 up to 2.00pm
2. The quotation must be submitted in sealed cover superscripting the NIQ No, Name & Address of the quotationer and the quotation should be submitted in the Quotation Box at the office of the undersigned as mentioned above address within the time stipulated without fail.

Date of opening of quotation

Quotation so received on 09/04/2018 up to 2.00pm and will be opened on 09/04/2018 at 3.00pm in presence of the available quotationer.


District Nodal Officer
MGNREGA
Jalpaiguri

Memo No. 439/1(7)/II/03

Date: - 29-03-2018

Copy forwarded for information & wide circulation to:-

1. The District Programme Coordinator, MGNREGS & District Magistrate, Jalpaiguri
2. The Addl. District Programme Coordinator, MGNREGS & Addl. District Magistrate(D), Jalpaiguri
3. The DP & RDO, DM Office, Jalpaiguri
4. The Dy. Secretary, Jalpaiguri Zilla Parishad
5. TheDICO, Jalpaiguri
6. Sri Rajatava Bandopadhyaya, Website Developer for uploading the same in the www.nregajalpaiguri.com
7. Office Notice Board, MGNREGA, Jalpaiguri


District Nodal Officer
MGNREGA
Jalpaiguri