

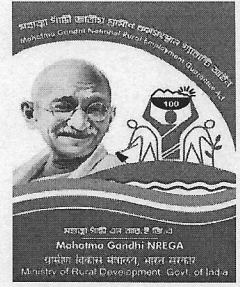


**GOVT. OF WEST BENGAL  
OFFICE OF THE D.P.C.(MGNREGS)**

**&  
DISTRICT MAGISTRATE, JALPAIGURI  
(MGNREGS CELL AT ROOM NO- 05, 2<sup>nd</sup> FLOOR  
COLLECTORATE BUILDING, JALPAIGURI)**

**(E-mail: [nrega.jal@gmail.com](mailto:nrega.jal@gmail.com); website: [www.nregajalpaiguri.com](http://www.nregajalpaiguri.com))**

Phone : 1035611224826 Fax : 1035611222334 \* 1035611 222635



Memo No. 794/IX/12 /MGNREGS

Date: - 12/07/2018.

**NIQ NO.:- 02/MGNREGA/2018-19**

**NOTICE INVITING QUOTATION FOR SUPPLY ONE LAPTOP**

Sealed quotations are invited from resourceful bonafide agencies having experience of similar type of work and sufficient credentials of any Central/ State Govt. or any undertaking by Central or State Government Office/ Departments for supply of Laptop for District MGNREGS Cell.

SI No	Name of Item	Specification	Qty	Place of Supply	Remarks
1	LAPTOP (With 1 Years Warranty) with carry bag.  Brand for Laptop : HP	CPU: Core I 5 RAM: 8 GB HDD: 1 TB Screen Size: 15.6" Operating System: Windows 10 2GB Graphics HDMI Port Warranty: Minimum 01 Years	01 No (One)	District MGNREGS Cell, 2 <sup>nd</sup> Floor, Room No. 05, Collectorate Building, Jalpaiguri	Rate should be quoted including all taxes

**Eligibility:**

1. Having credential of similar type of work in Central/ State Govt. or any undertaking by Central or State Government Office/ Departments.
2. Having Trade License, valid 15-digit Goods and Services Tax Identification Number (GSTN) under GST Act, 2017, P. Tax and PAN Card, Income tax return.

**Terms & Conditions:**

1. The quotationers will have to submit the photo copy of Trade License, Valid 15-digit Goods and Services Tax Identification Number (GSTN) under GST Act, 2017, P. Tax, Income Tax Return and PAN Card along with quotation. The undersigned reserve the right to see the original of above document at the time of issue of work order.
2. HP Authorization certificated needs to submit along with the quotation.
3. All quotationers to quote the rate both in figures and in words in his/ her own letter pad. The unit price quoted must be mentioned neatly. Corrections, if any should be properly authenticated.
4. Incomplete quotation will be summarily rejected.

5. Acceptance of the lowest quotation is not obligatory and undersigned reserve the right to accept and reject any or all the tenders without arising any reason.
6. For any query regarding above work will provide on any working day in the office of the undersigned during office hours.
7. Necessary deduction at Govt. prescribed rate will be deducted from original bill.
8. Payment will be made after full receipt of the supplied materials in good conditions. Quotationers will have to submit receipt copy of material supply along with bill.

**Date of Submission of quotation:**

1. Date of submission of quotation will be **24/07/2018 up to 2.00 pm.**
2. The quotation must be submitted in sealed cover superscripting the NIQ No, Name & Address of the quotationers and the quotation should be submitted in the Quotation Box at the Office of the undersigned as mentioned above address within the time stipulated without fail.

**Date of opening of quotation:**

Quotation so received on **24/07/2018** up to 2.00 pm and will be opened on same day at 3.00 pm in presence of the available quotationers.

*# [Signature]*  
12.07.2018  
Addl. District Programme Coordinator  
MGNREGS

&  
Addl. District Magistrate (Dev), Jalpaiguri.

Memo No **794/1(10)/IX/12/MGNREGS**

Date:- **12/07/2018**

**Copy forwarded for information and wide circulation to:**

- 1) The DPC, MGNREGS & District Magistrate, Jalpaiguri.
- 2) The ADPC, MGNREGS & Addl. District Magistrate (Dev), Jalpaiguri.
- 3) The DIO, NIC, DM Office, Jalpaiguri with a request to upload the notice in District Web-site.
- 4) The SDO & SDPC, Jalpaiguri.
- 5) The Secretary, Jalpaiguri Zilla Parishad.
- 6) The DP& RDO, Jalpaiguri.
- 7) The DICO, Art Complex, Jalpaiguri.
- 8) Joint BDO (HQ), MGNREGS Cell, Jalpaiguri.
- 9) Office Notice Board
- 10) Rajatava Bandyopadhyay, Web-Site Developer requested to upload the notice in District MGNREGS web site.

*# [Signature]*  
12.07.2018  
Addl. District Programme Coordinator  
MGNREGS

&  
Addl. District Magistrate (Dev), Jalpaiguri.