



West Bengal Scheduled Castes & Scheduled Tribes Development & Finance Corporation

(A Govt. of West Bengal Undertaking)

Jalpaiguri District Branch, Nutanpara, Jalpaiguri

E-mail Address: scstdfcjal@yahoo.in Ph. no.: 230069

Memo No. 1075

Date:- 24-12-2014

NOTICE INVITING TENDER

NIT NO.:- 01/WBSCSTDFC/2014-15

A. INVITATION:

Sealed Tenders in Two Bid System (Technical Bid & Financial Bid) are invited from resourceful bonafide and experienced contractors having sufficient financial capabilities and adequate credentials of similar type of works as given below:-

Sl. No.	Name of Scheme	Estimated amount put to tender	Earnest Money	Time Allowed
01.	Construction of Partition Wall with allied works at the second floor of the PO cum DWO Office Building, Sibaji Road, Jalpaiguri	485168.00	9700.00	1 Month

B. SUBMISSION OF TENDER:

MODE OF SUBMISSION:

Tenderer shall submit their tender in two bid system i.e. Technical Bid & Financial Bid.

The 1st Sealed cover shall be subscribed as "**Technical Bid-A**" containing Technical and Financial specifications/ particulars as detailed below in Para-D along with the requisite earnest money as Bank Draft/ Bankers Cheque in favour of District Manager, WBSCSTDFC, Jalpaiguri, noted below in Para-C-2.

The 2nd Sealed cover shall be subscribed as "**Financial Bid-B**" containing Tender paper as noted in Para E

Sealed cover-A and Sealed cover-B should be enclosed in a separate 3rd sealed cover subscribed as "**Envelop-C**" containing name of the agency/firm at the top of the all three envelopes and addressed to the undersigned should be dropped in any of the two Tender Box kept in the chamber of the Project Officer cum District Welfare Officer, Sibaji Road, Near DRDC & Office of the District Manager WBSCSTDFC, Nutan Para, Jalpaiguri.

C. QUALIFYING CRITERIA:

- 1) Tenderer should have credential in the form of payment certificate/ execution certificate in only Govt. Dept. of at least one work during 3 (three) years of similar nature minimum value of which should not be less than 50% i.e. Rs. 242584.00 of the amount noted in column -3 of Para A.
- 2) The tenderer shall have to enclose requisite earnest money with the tender in the prescribed manner as stated below failing which tender will be rejected. Earnest money should be in the form of Demand draft or Bankers Cheque in favour of District Manager, WBSCSTDFC, Jalpaiguri of any scheduled Bank approved by Reserve Bank of India with validity period clearly noted on the same. In no case the validity period shall be less than 3 months from the date of publication of this notice.
- 3) Tenderer should have the following updated valid documents :-
 - a. PAN along with the copy of return of 2013-14 submitted to the I.T. authority
 - b. Professional Tax(P.T.) Registration Certificate along with updated documents

- c. Value Added Tax (VAT) Registration Certificate along with updated documents
- d. Valid Trade License

D. LIST OF COMMON DOCUMENTS WHICH SHALL HAVE TO SUBMITTED BY THE TENDERER AT THE TIME OF SUBMISSION OF TENDER IN SEALED PACK SUBSCRIBED AS "TECHNICAL BID-A":

1. PAN along with the copy for return 2013-14 submitted to the I.T. authority.
2. Professional Tax(P.T.) Registration Certificate along with updated documents
3. Value Added Tax (VAT) Registration Certificate along with updated documents
4. Valid Trade License.
5. Credential in the form of payment certificate or satisfactorily execution certificate along with respective work order as noted in Para C-1
6. In case of co-operative societies- a) Registration certificate that covered the Co-operative act and exemption order of earnest money. b) Audited Balance Sheet of last 3 (three) years to be submitted in support of turn over for the value of amount put to tender.
7. In case of Partnership firm- power of attorney of the firm for signing in the tender paper by a partner
8. Partnership deed showing adequate net worth of partners in relation to the estimated cost put to tender.
9. Requisite earnest money in prescribed form as stated Para-C-2

E. LIST OF COMMON DOCUMENTS WHICH SHALL HAVE TO SUBMITTED BY THE TENDERER AT THE TIME OF SUBMISSION OF TENDER IN SEALED PACK SUBSCRIBED AS "FINANICAL BID-B":

➤ **Tender paper issued from office of the District Manager, WBSCSTDFC, Nutanpara, Jalpaiguri or downloaded from website www.nregajalpaiguri.com & www.jalpaiguri.gov.in free of cost in which rate to be quoted by the contractor as stated in Para-G-8**

F. ENVELOPE SUBSCRIBED AS "TECHNICAL BID-A " AND ENVELOPE SUBSCRIBED AS "FINANCIAL BID-B" TO BE ENCLOSED IN SEPARATE ENVELOPE MARKED "ENVELOPE-C" AND ADDRESSED TO THE UNDERSIGNED TO BE DROPPED IN ANY OF THE TWO TENDER BOX WHICH WILL KEPT BE IN THE CHAMBER OF THE PROJECT OFFICER CUM DISTRICT WELFARE OFFICER, SIBAJI ROAD, NEAR DRDC & OFFICE OF THE DISTRICT MANAGER, WBSCSTDFC, NUTAN PARA, JALPAIGURI.


The Envelope Subscribed as "Financial Bid-B" will be opened subject to fulfilling the conditions of "Technical Bid-A" i.e. Financial Bids of the evaluated eligible tenderer will only be opened.

G. TERMS & CONDITIONS:

1. All documents should be self attested.
2. Original copies of all submitted documents shall have to be produced on demand.
3. Rates are inclusive of all taxes and necessary expenditure to cover all incidental factors like location, site condition and approachability of the site etc.

4. Before submission of the tender, the contractor must visit to the site to judge the local condition from all corners and no plea/complain about the site will be entertained afterwards. It will be presumed that the Agency offered the tender rate after assessment of entire position of the worksite.
5. Escalation of rates will not be entertained under any circumstances.
6. No additional or substitute item of work will be executed by the agency without prior approval of the E.I.C.
7. Tenderer should have credential in the form of payment certificate/ Execution Certificate in only Govt. Dept. along with respective work order with due signature of the appropriate authority of at least one work during last three years of similar nature minimum value of which should not be less than 50% of the amount noted in **Column-3** on the table of Para A or as noted in C-1.
8. Tenderer will have to quote their rates in percentage above/ at per/below than the schedule rate both in figure and word, in the specified space in the tender paper.
9. Tenders will be opened on 07-01-2015 at 4.00 p.m. at the chamber of the undersigned in presence of the tenderer or his authorized representative who wish to be present there. Sealed Cover containing **"Technical Bid-A"** will be opened first followed by opening of the sealed cover containing **"Financial Bid-B"** of the tenderer found eligible as per **Technical Bid**.
10. Acceptance of lowest tender is not obligatory and the undersigned reserves the right to accept or reject any or all the tenderers without assigning any reason thereof.
11. This notice shall form part of Terms and conditions of the tender and the tenderer is bound to abide by them.
12. In case of any confusion over any clause/terms and condition of the tender, the decision of the undersigned will be final.
13. Incomplete tender will be rejected summarily. The successful tenderer will have to execute a formal agreement on Non-Judicial stamp paper worth Rs.10/- within 7(seven) days from the date of issue of work order.
14. The successful tenderer will have to start the work after execution of formal agreement as per rule and will have to complete the work within the time allowed for completion.
15. Time is the essence of contract. The successful contractor must complete the work within the limit specified for completion. No extension of time will be allowed except in special case.
16. As per rules framed under the Building and other construction workers Act 1996 and the building and other construction workers Cess Act 1996 deduction applicable towards payment of Cess will be made from bill of the agency along with other statutory deduction.
17. The successful tenderer will have to abide by the provisions of WestBengal Contract Labour Rules, 1972 as will be forced from time to time. If no labour license is obtained and produced by the contractor, payment is liable to get withheld.
18. All the works are to be executed according to the drawings, specification and direction of the E.I.C.
19. No materials will be supplied to the agency by the undersigned. Agency will procure all the materials required for proper execution of works.

20. Electricity and water required for construction work will have to be arranged by the contractor at this own cost.
21. All the deductions will be made from the bill as per Govt. norm
22. If the last date of submission and the date of opening of tender is declared holiday, tender will be received and opened on the next working day at the same time and venue.
23. The last date of receiving tender is 07-01-2015 upto 3.00 pm
24. Tender will be opened in the Chamber of the undersigned on 07-01-2015 at 4.00 pm in presence of tenderers or their authorized representatives who wish to remain present.


Additional District Magistrate (BC)
&
Additional District Magistrate (LR)
&
District Land & Land Reforms Officer
Jalpaiguri


Memo No.

/MGNREGS

Date: -

*Copy forwarded for information & with the request to make wide circulation & display in their office
Notice board:*

1. District Magistrate, Jalpaiguri
2. P.O. cum D.W.O., Jalpaiguri.
3. The SDO, Jalpaiguri Sub-division/ Mal Sub-division .
4. The Secretary, Jalpaiguri Zilla Parishad, Jalpaiguri.
5. District Manager, WBSCSTDFC, Jalpaiguri.
6. District Nodal Officer, MGNREGS, Jalpaiguri for uploading in www.nregajalpaiguri.com.
7. The B.D.O., Sadar/ Maynaguri/ Dhupguri/ Rajganj/ Mal/ Matiali/ Nagrakata.
8. D.I.O., NIC, Jalpaiguri for uploading in www.jalpaiguri.gov.in
9. The DICO, Art Gallery, Jalpaiguri
10. The Superintendent of Post Offices, Jalpaiguri.
11. The Officer -in- charge Kotwali Police Station, Jalpaiguri.
12. A.E., MGNREGS, Jalpaiguri
13. Technical Assistant, MGNREGS, Jalpaiguri
14. Office notice board.


Additional District Magistrate (BC)
&
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District Land & Land Reforms Officer
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(A Govt. of West Bengal Undertaking)

Jalpaiguri District Branch, Nutanpara, Jalpaiguri

E-mail Address: scstdfcjal@yahoo.in Ph. no.: 230069

Tender Paper

Name of the Agency/ Farm:

Ref: NIT NO.:- 01/WBSCSTDFC/2014-15

Additional District Magistrate (BC)

&

Additional District Magistrate (LR)

&

District Land & Land Reforms Officer, Jalpaiguri

I / We hereby tender to execute the under mentioned work at the rate specified as stated below and in accordance in all respect with the specifications, drawings as mentioned in the vetted plan & estimate and instructions in written as mentioned in the conditions of the contract form.

Name of the work.: Construction of Partition Wall with allied works at the second floor of the PO cum DWO Office Building, Sibaji Road, Jalpaiguri

Estimated amount: Rs. 485168.00 (Rupees Four lakh eighty five thousand one hundred and sixty eight only)

Earnest Money: Rs. 9700.00 (Rupees Nine thousand Seven hundred only)

Draft/ Bankers ChequeN _____ form issued by _____ (Bank Name)
_____ (Branch Name) in favor of the District Manager, WBSCSTDFC, Jalpaiguri.

Time allowed for commencement of work: 07 (seven) days from the date of issue of the work order.

Time allowed for completion of the work: 30 (Thirty) days from the date of issue of the work order.

Percentage to be deducted from Bill:

(a)	Security Money	8%	
(b)	Income Tax	2%	
(c)	Sales Tax	i) For VAT holder.	2%
		ii) For without VAT holder.	4%
(d)	Educational Cess	3% OF Income Tax	
(e)	W.B.B. & O.C.W.W.F.	1%	

I / We hereby agree to carry out the work at _____ (In words) _____ % (in figure) LESS / ABOVE / AT PER THAN THE SCHEDULED RATE AS MENTIONED IN THE ESTIMATE.

If this tender be accepted, I / We hereby agree to abide by and fulfill all the terms and provisions of the conditions as mentioned in the contract form as well as in the notice inviting tender in this regard and in default thereof the sum of Rs. 9700.00 (Rupees Nine thousand seven hundred only) which is forwarded herewith in the form of Bank Draft/ Bankers Cheque in favour of District Manager, WBSCSTDFC, Jalpaiguri as earnest money is to be absolutely forfeited. If I / We fail to commence the works within the stipulated time the earnest money is to be absolutely forfeited.

The terms and conditions at the contract form have been explained to me / we and I / we agree to abide by them in letter and spirit.

Date: _____

Signature of the tenderer

Address: _____

Phone No. _____


Schedule for construction of Partition with allied works at the second floor of PO cum DWO Office Building, Sibaji Road, near DRDC, Jalpaiguri

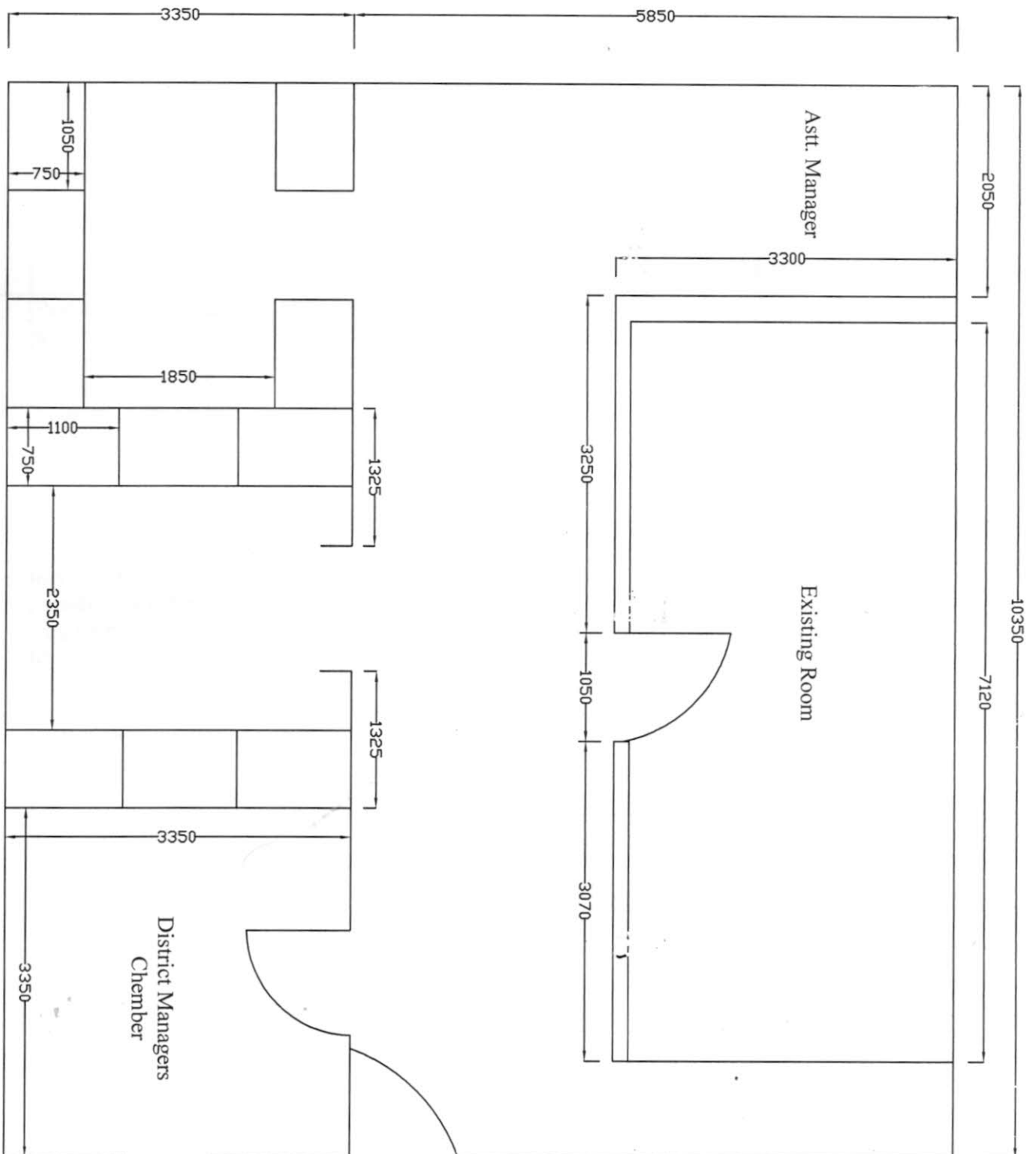
Sl. No.	Item	Quantity	Unit	Rate (Rs.)	Amount(Rs.)
1	Wood work in posts, post plates, rafters, battens, truss members, purlins etc. fitted and fixed complete (excluding the cost of bolts paints but including the cost of nails, screws etc.) i) Sal Siliguri	0.76	cum	94833.00	72073.08
2	Partition of commercial ply as per design fitted and fixed complete (excluding the supporting frame work but including necessary teak wood battens of size 40mm x 25mm). In Second Floor ii. 6 mm thick	84.98	sqm	911.00	77416.78
3	Supplying, fitting and fixing boiling water resistant ply conforming to IS: 303-1989 bonded with phenol formaldehyde synthetic resin of approved make and brand fitted and fixed as per design as per approval and direction of engineer-in-charge [excluding the cost of supporting frame work and teak wood battened/lipping] In second floor				
	i) 19 mm thick	24.88	Sqm	2212.00	55034.56
	ii) 12 mm thick	45	Sqm	1534.00	69030.00

4	<p>Supplying fitting, fixing decorative lamination conforming to IS 2046: 1995 as per approved make, brand, finish and thickness with fitting, fixing the same on partical/MDF/ply boards with recommended/approved addisive with proper clipping the sides for better attachment as deriction of Engineer-in-charge. The includes the cost of labour, addisive and all incidental charges thereof. Glossy/Matt/Suede excluding surface texture or mettalic lustre.</p>	156.98	Sqm	954.00	149758.92
5	<p>Removing old paint from blistered painted surface with application of soda, sajimati or any approved chemical paint remocver and exposing the original surface including cleaning and thorough washing to remove all traces of the removing agent including taking out shutters and refixing the same where necessary</p>	110	Sqm	40.00	4400.00
6	<p>Applying Acrylic Emulsion paint of approved make & brand of walls and ceilling including sand papering in intermidiate coats including putty (to be done under specific instruction of S.E.) (Two coats) ii) Luxury Quality</p>	110	Sqm	76.00	8360.00
7	<p>Anodised aluminium butt hings of approived quality manufacture from extruded section conforming IS specification (IS: 205/66) and fitted and fixed with cadmmium plated screws. v) (100x 63 x3.2) mm</p>	4	nos.	84.00	336.00
8	<p>Anodised aluminium barrel /Towr/socket bolt (Full covered) of approved manufactured from extruded section conforming IS: 204/74 fitted and fixed with cadmium plate screws v) (150 mm long x 12 mm dia bolt)</p>	2	nos.	103.00	206.00

9	Anodised aluminium decorative handle (Hexagonal/fluted) of approved quality fitted and fixed complete ii) 175 mm plate x 12 mm dia rod x 60 mm Hexagonal/ Fluted	1	no.	114.00	114.00
10	Supplying bubble free float glass of approved make & brand conforming to IS :2835-1987 6 mm thick clear glass	16	Sqm	1142.00	18272.00
11	Supplying 'Godrej'" mortice lock chromium plated with latch & keys 4 levers , including fitting & fixing complete	1	no	1223.00	1223.00
12	Anodised aluminium floor door stopper	1	no	78.00	78.00
13	Hydraulic door closer of approved quality as per I.S.I. standard fitted and fixed complete b) Medium (I.S.I. size 2)	1	no	1562.00	1562.00
14	Helical door spring hinge of approved quality fitted and fixed complete Iron (Heavy type) 100 mm long	22	nos.	123.00	2706.00
15	Anodised aluminium D-type handle of approved quality manufactured from extruded section confirming to I.S. specification IS 230/72 fitted and fixed a)with continious plate base (Hexagonal/Round Rod)				
	i)75 mm grip x 10 mm dia rod	11	nos.	70.00	770.00
	ii)125 mm grip x 10 mm dia rod	1	nos.	108.00	108.00
16	Supplying, fitting & fixing in position fiber glass pannels of approved quality with resin, nail, clip etc. as per I.S.:12866-1989. (In all floors of internal walls and upto 6m hight forv external wall) (f) 6.0mm th. (10.0kg/sqmt)	0.64	Sqm	3055.00	1955.20

17	Anti-Termite treatment to the junction of wood work and masonry walls with chemical imulsion by admixing chloropyrofos emulsifiable concentrates(1% concentration) with water by wait including spraying at the points of contact with the add joining masonry by drilling 6mm doa holes at a downwards angle of about 45 degree at junction of wood work and masonry and squirting chemical imulsion into these holes at the rate of 0.5 lt. per hole. Entire work is to be carried out as per specification of codes IS: 6313 (Part-3)-1981. The shutters are to be sprayed with imulsion on both sides. all wooden fixtures like almirahs, racks etc. are also to be throughly sprayed with chemical imulsion. (Payment will be made on the basis of outside measurement of door and windows)				
	a)For Wooden Surface	154.86	Sqm	62.00	9601.32
	b)For Wall	110	Sqm	62.00	6820.00
18	Supplying Zinc powdered coated star lock (natural white)	11	nos.	49.00	539.00
				Total	480363.86
				Add 1% Labour Welfare Cess	4803.64
				Total	485167.50
				Say,	485168.00
(Rupees: Four lakh eighty five thousand one hundred sixty eight only)					


 24/12/2019
 Assistant Engineer
 MGNREGA CELL
 JALPAIGURI



Plan for Partition Work