

Following documents are to be submitted for obtaining Puja Permission (2023) from appropriate authority.

1. **Consent of owner of the Land/PWD/Municipality etc.(as the case may be duly countersigned by the concerned councilor)**
2. **Certificate of TEMPORAY ELECTRICITY CONNECTION from the West Bengal State Electricity Distribution Co Ltd (WBASEDCL) stating No. of Tube Light, Fan, Tooni Light used with total amount of Volts along with Photocopy of Security deposit receipt.**
3. **No objection certificate from Fire Brigade, Police Authority, Municipality**
4. **Sketch map of Pandal, Declaration for fire extinguisher.**
5. **Receipt & Expenditure statement of previous year(2022).**
6. **Budget for the current year (2023).**
7. **Xerox copy of permission letter of 2022.**
8. **Sample of RECEIPT for current year.**
9. **Nos. of receipts to be printed for voluntary collection**
_____ (these are to be produced for authentication)
10. **List of volunteers conversant with FIRE SAFETY measures.**
11. **Statement as to whether provision for temporary GENERATOR set has been made(with capacity).**
12. **Statement for Number of LOUD SPEAKER/BOXES and AMPLIFIER to be used.**
13. **Certificate of LICENSED ELECTRICIAN & DECORATOR.**
- 13 **List of Office-bearers of the Puja Organizing Committee with residential address and Phone No.**
14. **Affidavit/Declaration on behalf of the Puja Committee for Sound Limit.**
15. **Declaration before Pollution Control Board.**