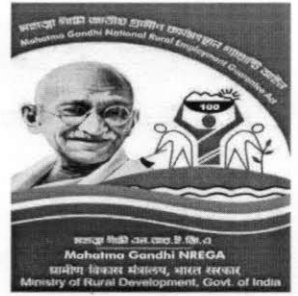




**GOVT. OF WEST BENGAL**  
**OFFICE OF THE D.P.C.(MGNREGS)**  
**&**  
**DISTRICT MAGISTRATE, JALPAIGURI**  
**(MGNREGS CELL AT ROOM NO- 05, 2<sup>nd</sup> FLOOR**  
**COLLECTORATE BUILDING, JALPAIGURI)**  
**(E-mail: [nrega.jal@gmail.com](mailto:nrega.jal@gmail.com); website: [www.nregajalpaiguri.com](http://www.nregajalpaiguri.com))**

Phone : 035611224826 Fax : 035611222334 \* Help Line: 1800-345-3215 (Toll Free)



Memo No. 218/ MGNREGS

Date: - 27/01/2014.

**Sub - Allotment of Administrative Expenses under MGNREGS**

As approved by the District Magistrate and District Programme Coordinator, MGNREGS- WB., Jalpaiguri the following funds under MGNREGS amounting to **Rs.- 32,90,000.00 (Rupees – Thirty two lakh ninety thousand)** only have been sub-allotted to the Programme Officers of 13 Blocks of Jalpaiguri district as Administrative Expenses under MGNREGS. The sub-allotted fund is to be made out of the available fund under MGNREGS.

**Fund shall be spent only for the purpose it is sanctioned. The P.O & B.D.O will submit requirement of fund time to time to this office along with Utilization Certificate. Further funds will be released only after fulfillment of the conditionality of 100% uploading of the MIS data as imposed by Govt. of India.**

| Sl. No. | Name of the Block | Amount sub allotted as Administrative Expenses (in Rs) | Name of the Bank | Name of the Branch | Fund transfer A/c no. |
|---------|-------------------|--------------------------------------------------------|------------------|--------------------|-----------------------|
| 1       | Sadar             | 2,80,000.00                                            | SBI              | Jal. Main          | 11188173182           |
| 2       | Maynaguri         | 2,80,000.00                                            | SBI              | Jal. Main          | 11188173126           |
| 3       | Dhupguri          | 2,80,000.00                                            | SBI              | Dhupguri           | 11383362338           |
| 4       | Mal               | 2,80,000.00                                            | SBI              | Mal                | 11251519596           |
| 5       | Matiali           | 1,80,000.00                                            | SBI              | Mal                | 11251519530           |
| 6       | Nagrakata         | 1,80,000.00                                            | SBI              | Mal                | 11251519563           |
| 7       | Falakata          | 2,80,000.00                                            | SBI              | Falakata           | 30060575533           |
| 8       | Kaichini          | 2,50,000.00                                            | SBI              | Hamiltonganj       | 11235639233           |
| 9       | Alipurduar-I      | 2,50,000.00                                            | SBI              | Alipurduar         | 11460751291           |
| 10      | Kumargram         | 2,50,000.00                                            | SBI              | Kumargram          | 11852407027           |
| 11      | Rajganj           | 2,80,000.00                                            | SBI              | Jal Main           | 11188173159           |
| 12      | Madarihat-Birpara | 2,50,000.00                                            | SBI              | Birpara            | 30058907519           |
| 13      | Alipurduar II     | 2,50,000.00                                            | CBI              | Samuktala          | 2103865986            |
|         | <b>Total:-</b>    | <b>32,90,000.00</b>                                    |                  |                    |                       |

  
 Addl. District Programme Coordinator  
 MGNREGS, Jalpaiguri  
 &  
 Addl. Dist. Magistrate (G), Jalpaiguri

**PO & BDO is to utilize the fund for the following purposes: guided vide order no.3337 (10)/ P&RD /P/18S-Pt), dated-15/06/2006 under approved administrative expenses on items are as follows:-**

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense:-
  - a) Mobility support to the Block (Inspection of schemes).
  - b) Documentation of important events, Success stories, Annual report, Training manual etc. under MGNREGS.
  - c) Training of PRI members and other functionaries for this scheme including Supervisors.
  - d) IEC Campaign for awareness guarantee for this Act & Scheme.
  - e) Outsourcing of Data Entry work (VLE).
  - f) Printing of Statutory forms, Register, Leaflet, Banners, Wall writing etc. for IEC.
  - g) Stationery and Peripherals.
  - h) Office furniture and equipments.
  - i) Capacity building of SHG's and other Stakeholders for the purpose of this scheme.
  - j) Social audit of works implemented under this scheme.
  - k) Muster Roll Verification through Self-help Groups.

**Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-**

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level.
- 2) **Disbursement of Ad-hoc Bonus for the financial year 2011-12 against the sanctioned post.**
- 3) Arrear payment of GRS/2<sup>nd</sup> GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order.
- 4) Reimbursement of actual travelling expenses made by the Jeebika Sevak, this has reference of memo no- 131(7) /MGNREGS, dated- 11/01/2012.
- 5) To meet the expenses, if any, for conduction of training of supervisor by the PO & BDO.
- 6) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

  
Addl. District Programme Coordinator  
MGNREGS, Jalpaiguri

&  
Addl. Dist. Magistrate (G), Jalpaiguri

Date:- 27/01/2014.

**Memo No. 218/1(33)/MGNREGS**

**Copy forwarded for information and taking necessary action to:**

- 1) The **Sabhadhipati**, Jalpaiguri Zilla Parishad
- 2) The **District Magistrate** & Dist. Programme Co-coordinator, NREGS, Jalpaiguri.
- 3-5) The **Sub Divisional Officer & SDPC**, MGNREGS, Sadar / Alipurduar / Mal Sub- Division.
- 6-18) The **Savapati**, Sadar / Rajganj/ Maynaguri / Dhupguri / Mal / Matiali / Nagrakata / Falakata / Kalchini / Alipurduar-I / Alipurduar-II / Kumargram /Madarihat-Birpara Panchayat Samiti,.
- 19-31) The **Programme Officer**, Sadar / Rajganj/Maynaguri / Dhupguri / Mal / Matiali / Nagrakata /Falakata / Kalchini / Alipurduar-I / Alipurduar-II/Kumargram /Madarihat-Birpara Block.
- 32) The **Dealing Assistant**, MGNREGS Cell, Jalpaiguri.
- 33) The **Account Section**, MGNREGS Cell, Jalpaiguri.

  
Addl. District Programme Coordinator  
MGNREGS, Jalpaiguri

&  
Addl. Dist. Magistrate (G), Jalpaiguri