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ADM (G)

Government of West Bengal  
Panchayats & Rural Development Department  
New Administrative Building, HC-7, Sector-III,  
Salt Lake, Kolkata-700106

18/11

No.5114-RD/NREGA/18M-04/08

Date:17-11-14

DND, MGNREGA

From: Shri Dibyendu Sarkar  
Commissioner, NGNREGS  
Govt. of West Bengal  
To: The District Magistrate(All)

18/11

As per guidelines of the MoRD, there are supposed to be an Ombudsman in each District. Right now we have only 6 ombudsman. It is evident that we are not in a position to cover all the districts through the present strength. To augment the strength we published two advertisements. But till date we have received only 12 applications. Hence you are requested to forward the applications of eligible interested candidates, if any to this Department by 25<sup>th</sup> November,2014. The Model Application format (Annexure-I) are enclosed herewith.

The eligibility criteria are given below:

1. Must have experience in working with people or community Organization.
2. Applicant should not be member of a recognized political party or a banned organization. Each person shall be required to file a declaration to this effect along with the application.
3. Applicant should not exceed the age of 65(sixty five) years.

Encl:As stated

Yours sincerely,

(Dibyendu Sarkar)

IT-1820  
for vide publicity  
21/11/14

N.R.E.G.A. CELL  
Jalpaiguri 1734  
Docket No.....  
Date..... 21.11.14

District Magistrate Office  
Confidential Section  
Docket No. 2771  
Date 18/11/14

Addl. District Magistrate (G)  
Confidential Section  
Docket No. 1487  
Date 20/11

**Model application format**

**1. Personal Information**

- 1.1 Name:
- 1.2 Age (as on.....) (attach date of birth certificate):
- 1.3 Address for correspondence:
- 1.4 Permanent address (attach proof of residence):
- 1.5 Are you medically (physically & mentally) fit to conduct field visits? (attach a medical fitness certificate):
- 1.6 Whether member of a political party? (attach a personal affidavit certified by a notary public):
- 1.7 Whether convicted/ chargesheeted in a criminal case? (attach a personal declaration certified by a notary public):
- 1.8 Do you have responsibility of implementing MGNREGA in any capacity?

**2. Professional Information**

- 2.1 Highest educational qualification (attached copy of certificates attested by a gazetted officer):
- 2.2 Total no. of years of work experience (attached copy of certificates attested by a gazetted officer):
- 2.3 Field of experience:
- 2.4 Last post/position held, if any:
- 2.5 Member of any society/ professional body, if any (give details):

**3. declaration:**

It is certified that above information furnished by me are correct. I have gone through the advertisement and the "Instructions on Ombudsman" issued by the Govt. of India and understand that this is a part time work and all functions are to be carried out within the purview and confines of the MGNREG Act, Rules and Schemes framed there under and operational guidelines issued by Govt. of India from time to time.

Place:

Signature of the applicant:

Date:

Name of the applicant: