

**OFFICE OF  
THE DISTRICT PROGRAMME CO-  
ORDINATOR, MGNREGA  
&  
DISTRICT MAGISTRATE,  
JALPAIGURI**



**MGNREGS CELL  
ROOM NO- 05, 2<sup>nd</sup> FLOOR  
COLLECTORATE BUILDING  
JALPAIGURI  
E-mail: nrega.jal@gmail.com;  
website:  
[www.nregajalpaiguri.com](http://www.nregajalpaiguri.com)  
Phone : (03561) 224826/ 222334**



Memo No: 208 /MGNREGA

Date: 18/02/2020

**NIQ NO.- 04/MGNREGA/2019-20****NOTICE INVITING QUOTATION FOR DECORATION OF STALL UNDER MAHATMA GANDHI  
NREGS IN JALPESH MEALA 2020**

As directed sealed quotations are invited from reliable and resourceful agencies for designing, fabrication and decoration of stall including printing of good quality of flex for IEC activities under Mahatma Gandhi NREGS and printing of IEC leaflets for Jalpesh Mela in Maynaguri.

The intending participants should quote their rates for the following works in their letter pad for designing, fabrication and decoration of stall for IEC activities under Mahatma Gandhi NREGS and also should quote their rate for printing of 1000 nos of IEC leaflets inclusive all. The quotations will be dropped into the tender box placed at MGNREGS Section, Office of the District Magistrate, Jalpaiguri.

**Details of Works:**

1. The Cost of Designing, Fabrication and decoration of Stall of Mahatma Gandhi NREGS Department should be stated in quotation.
2. The stall size is 20 x10 i.e. 200 Sq. ft.
3. Two side of and front face of stall should be used as display board.
4. Sound system comprising two boxes. Flex colour should be good quality and eco-friendly. Design and content should be provided from this end.
5. No extra fabrication and conceptual charge will be given to the agency.
6. Photographical Documentation will be arranged by the agency.
7. One person from the agency will manage the stall in Jalpesh Mela each day.
8. Decoration & fabrication of stall covered by wooden structure with ply board, flex, vinyl pasting, framing with shirting clothes all through the stall.
9. Printing of IEC leaflets for distributing among the rural people and pilgrims in Jalpesh Mela. The matter will be given to the agency.

**Eligibility:**

1. Having credential of similar type of work in Central/ State Govt. or any undertaking by Central or State Government Office/ Departments.
2. Having Trade License, valid 15-digit Goods and Services Tax Identification Number (GSTN) under GST Act, 2017, P. Tax and PAN Card, Income tax return.

**Terms & Conditions:**

1. The intending participants will have to submit the photo copy of Trade License, Valid 15-digit Goods and Services Tax Identification Number (GSTN) under GST Act, 2017, P. Tax, Income Tax Return and PAN Card along with quotation. The undersigned reserve the right to see the original of above document at the time of issue of work order.
2. The intending participants to quote the rate both in figures and in words in his/ her own letter pad. The unit price quoted must be mentioned neatly. Corrections, if any should be properly authenticated.
3. Incomplete quotation will be summarily rejected.
4. Acceptance of the lowest quotation is not obligatory and undersigned reserve the right to accept and reject any or all the tenders without arising any reason.

*Continued.....*



5. For any query regarding above work will provide on any working day in the office of the undersigned during office hours.
6. Necessary deduction at Govt. prescribed rate will be deducted from original bill.
7. Payment will be made after completion of the work.

**Date of Submission of quotation:**

1. Date of submission of quotation will be on.....20/02/2020..... up to 2.00 pm.
2. The quotation must be submitted in sealed cover superscripting the NIQ No, Name & Address of the quotationers and the quotation should be submitted in the Quotation Box at the Office of the undersigned as mentioned above address within the time stipulated without fail.
3. Submission of quotation through e-Mail/ by post / open letter shall be rejected.

**Date of opening of quotation:**

Quotation so received on .....20/02/2020..... up to 2.00 pm and will be opened on same day at 3.00 pm in presence of the available quotationers.

District Nodal Officer  
WB-MGNREGS  
Jalpaiguri.

Memo No: 208/1(9)

/MGNREGA

Date: 18/02/2020

**Copy forwarded for information to:**

- 1) The DPC, MGNREGS & District Magistrate, Jalpaiguri.
- 2) The ADPC, MGNREGS & Addl. District Magistrate (Gen), Jalpaiguri.
- 3) The SDPC, MGNREGS & SDO, Sadar, Jalpaiguri.
- 4) The DPRDO, DM Office, Jalpaiguri.
- 5) The DICO, Art Complex, Jalpaiguri.
- 6) Joint BDO (HQ), MGNREGS Cell, Jalpaiguri.
- 7) The Programme Assistant, District MGNREGS Cell, asked to serve the notice to all concerned.
- 8) Rajatava Bandyopadhyay, Web-Site Developer requested to upload the notice in District MGNREGS web site.
- 9) Office Notice Board.

District Nodal Officer  
WB-MGNREGS  
Jalpaiguri.