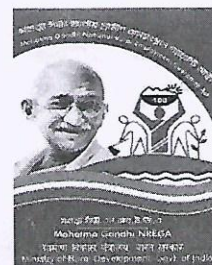


**OFFICE OF
THE DISTRICT PROGRAMME CO-
ORDINATOR, MGNREGA
&
DISTRICT MAGISTRATE,
JALPAIGURI**



**MGNREGS CELL
ROOM NO- 05, 2nd FLOOR
COLLECTORATE BUILDING
JALPAIGURI**
E-mail: nrega.jal@gmail.com;
website:
www.nregajalpaiguri.com
Phone : (03561) 224826/ 222334



Memo No: 544

/MGNREGA

Date: 02/09/2021

NIQ NO.- 05 /MGNREGA/2021-22 (2nd Call)**NOTICE INVITING QUOTATION FOR PRINTING OF JOB CARD**

In cancellation of earlier NIQ-04/MGNREGA/2021-22 for printing of Job Cards, a fresh Sealed quotations are invited from resourceful bonafide press / agencies having experience of similar type of work and sufficient credentials of any Central/ State Govt. or any undertaking by Central or State Government Office/ Departments for printing works.

SI No	Name of Items and Specification of the works	
1	Type of Works	Printing of Adhikar Patra (Job Card)
2	Quantity of Work	Bengali-10,000 (Ten Thousand) Hindi- 5,000/- (Five Thousand)
3	Size	DEMY 1/8th (5.25" x 8.5")
4	Cover Page	250 GSM Art Board with Multi Color both Side Printing
5	Inner Page	80 GSM Maplitho Paper with black and white both side printing
6	Total no. of pages to be print	24 pages (20 pages for both side inner B/W printing and 4 pages for both side cover multi-color printing)
7	Stitch of Job Card	Centre stitch to be done

Eligibility:

1. Having credential of similar type of printing work in Central/ State Govt. or any undertaking by Central or State Government Office/ Departments.
2. Having Trade License -2021-2022, valid 15-digit Goods and Services Tax Identification Number (GSTN) under GST Act, 2017, P. Tax Challan-2021-22, IT Return-Assessment Year 2021-22 and PAN Card.

Terms & Conditions:

1. The quotationers will have to submit the photo copy of a) Trade License -2021-2022, b) valid 15-digit Goods and Services Tax Identification Number (GSTN) under GST Act, 2017, c) P. Tax Challan -2021-22, d) IT Return-Assessment Year 2021-22, e) PAN Card and f) Credential not less than 5 years back along with quotation. The quotationers are asked to put signature on each and every documents. The undersigned reserve the right to see the original of above document at the time of issue of work order.
2. All quotationers to quote the rate both in figures and in words in his/ her own letter pad. They are requested put the quoted price separately for printing of 10,000 nos of Bengali Job Card and printing of 5,000 nos of Hindi Job Card. The unit price i.e. per Job Card quoted must be mentioned neatly. Corrections, if any should be properly authenticated.
3. The quotationers also submit the samples paper as mentioned in NIQ duly signed of both categories of papers (Cover page and Inner page).
4. Incomplete quotation will be summarily rejected.
5. Acceptance of the lowest quotation is not obligatory and undersigned reserve the right to accept and reject any or all the tenders without arising any reason.
6. For any query regarding above work will provide on any working day in the office of the undersigned during office hours.

Continued.....

[Signature]
02/09/21

7. Necessary deduction at Govt. prescribed rate will be deducted from original bill.

8. Payment will be made after full receipt of the supplied materials in good conditions.
Quotationers will have to submit receipt copy of material supply along with bill.

Date of Submission of quotation:

1. Date of submission of quotation will be 08/09/2021 up to 2.00 pm.
2. The quotation must be submitted in sealed cover superscripting the NIQ No, Name & Address of the quotationers and the quotation should be submitted in the Quotation Box at the Office of the undersigned as mentioned above address within the time stipulated without fail.
3. Submission of quotation through e-Mail/ by post / open letter shall be rejected.

Date of opening of quotation:

Quotation so received on 08/09/2021 up to 2.00 pm and will be opened on same day at 3.30 pm in presence of the available quotationers.

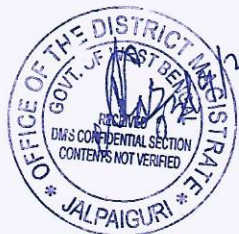
[Signature]
02/09/21
District Nodal Officer
WB-MGNREGS
Jalpaiguri.

Memo No: <u>594/9</u>	/MGNREGA	Date: <u>02/9/2021</u>
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Copy forwarded for information to:

- 1) The DPC, MGNREGS & District Magistrate, Jalpaiguri.
- 2) The ADPC, MGNREGS & Addl. District Magistrate (ZP), Jalpaiguri.
- 3) The SDPC, MGNREGS & SDO, Sadar, Jalpaiguri.
- 4) The DPRDO, DM Office, Jalpaiguri.
- 5) The DICO, Art Complex, Jalpaiguri.
- 6) Joint BDO (HQ), MGNREGS Cell, Jalpaiguri.
- 7) The Programme Assistant-in-Charge, District MGNREGS Cell, is asked to serve the notice to all concerned.
- 8) Rajatava Bandyopadhyay, Web-Site Developer requested to upload the notice in District MGNREGS web site.
- 9) Office Notice Board.

[Signature]
02/09/21
District Nodal Officer
WB-MGNREGS
Jalpaiguri.



Received without verifying the contents
Office of the Sub Divisional Officer
Sadar, Jalpaiguri

Received
District Information & Cultural Officer, Jalpaiguri
02/09/21